West Sangamon Public Library District

Board of Trustees

June 3, 2025

Meeting called to order at 6:00 p.m.

**Roll Call**

Brian Bandy-present

Jennifer Nelson-absent

Allicent Smith-absent

Casey Binkley-present

Debbie LaKamp-present

Desi King-present

Rose Yarko-Lazzeri-present

Director Mark Steger-present

**Installation of new board members**:

Oath of office administered to Rose Yarko-Lazzeri by President Brian Bandy.

**Minutes from April 22, 2025,** meeting were approved. Motion by Desi and 2nd by Rose. Approved by voice vote 5-0.

**Treasurer’s Report:**

Approved treasurer’s report. Motion by Debbie and 2nd by Casey. Approved by roll call 5-0.

Checking account balance: $9,769.35

Money Market savings account balance: $7,172.26

**President’s Report:**

None

**Director’s Report:**

Summer Reading Program is underway. 65 participants have signed up so far. It started last week with a puppet show put on by Allinson Hermes’s son. See handout for weekly events.

The event is 6 weeks long.

HVAC systems serviced

New Page hired and onboarded. Her name is Ellery Rollins, and she is a sophomore at New Berlin High School.

IMRF is auditing the library’s payments into the pension system. The Audit is routine and is being handled by our accountant Cornerstone. The Audit is scheduled to be completed in the first week of July.

Tentative Budget for 2025-2026 is completed and ready to be sent to lawyer after board approval.

Received initial tax receipts for new fiscal year from Sangamon County. See the handout.

Patron Survey is live until June 30, 2025. Have received 41 responses so far. See the handout.

Board vote to increase the non-resident fee for a library card from $35 to $45. Motion by Casey, Second by Deb, passed 5-0

Director has been accepted to participate in Director’s University. This program includes 5 online training modules and culminates with a 3-day conference in Bloomington, IL in August. The cost was $200.

Annual performance evaluations for staff are to be completed in June.

Certificates of Election distributed to our new and re-elected board members.

Discussion regarding raises for library staff. 2% increase suggested by director. The board requested more concrete numbers. Director to provide additional information at next meeting.

**Committee Reports:**

None

**Friends of the Library:**

Small scale book sale to be held June 6-7 with donation box for money.

**Executive Session:**

None needed.

**New Business:**

None

**Old Business:**

None

Next meeting is July 1, 2025, at 6:00 p.m.

Adjourned at 7:28 p.m. Motion by Deb and 2nd by Desi. Approved 5-0.

Respectfully submitted,

Rose Yarko-Lazzeri, for Jennifer Nelson