

West Sangamon Public Library District
Board of Trustees
July 1, 2025
6:00 p.m.

Meeting called to order at 6:00 p.m.

Roll call

Brian Bandy-present
Jennifer Nelson-present
Allicent Smith-present
Casey Binkley-present
Debbie LaKamp-present
Desi King-present
Rose Yarko-Lazzeri-present
Director Mark Steger-present

Minutes from June 3, 2025, meeting were approved. Motion by Jennifer and 2nd by Allicent. Approved by voice vote 7-0.

Treasurer's Report:

Approved treasurer's report. Motion by Debbie and 2nd by Jennifer. Approved by roll call 7-0.
Checking account balance \$6,096.02
Money Market savings account balance \$102,742.92

President's Report:

None

Director's Report:

Summer reading program had 76 people signed up. On average, 30-50 people have attended each week's program.
Attendance during fair week was normal Tuesday-Thursday but dropped off on Friday-Saturday.
Recommendation of being open Tuesday-Thursday next year, but closed Friday-Saturday.
Weeded audio books and working on adult non-fiction. After this is complete, the whole library will have been weeded in the last 12 months.
Director began the Director's University training and will attend in person training Aug 4-6, 2025.
Received per capita grant award letter; anticipate receiving \$ in about a month.
Received a total of \$110,557.83 from Sangamon County property tax money. Should receive Morgan County money soon.
Employee evaluations are completed.

Committee Reports:

None

Friends of the Library:

None

Executive Session:

Entered Executive Session at 6:35pm by motion from Jen; 2nd by Debbie. Voice vote 7-0.

Exited Executive Session at 7:03pm by motion from Allicent; 2nd by Casey. Voice vote 7-0.

New Business:

Motion to increase director's salary by 2%, offer 5 additional vacation days to be used by 6/30/26, and to reimburse up to \$500 for Director's University with receipts by Debbie; 2nd by Rose. Approved by roll call 7-0.

Motion to approve tentative combined annual budget and appropriation ordinance 2026-1 by Debbie; 2nd by Desi. Approved by roll call 7-0.

Notice by director to change phone system from Frontier to VOIP system. The library will recoup the costs of switching and start up within 3-4 months.

Salary increase of 2% for all staff.

Old Business:

None

Next meeting is September 2, 2025, at 6:00 p.m.

Adjourned at 7:30 p.m. Motion by Jennifer and 2nd by Desi. Approved 7-0.

Respectfully submitted,

Jennifer Nelson, board secretary