



A J Property Management Inc
P.O. BOX 27703
Philadelphia, Pa 19118
215-805-2373 phone
215-753-0263 fax

APPLICATION PROCESS

1. Copy of last 2 pay stubs (for verification of income & proof of employment).
2. Copy of Driver's License, military or passport ID.
3. Completed application for rent, NO BLANKS.
4. \$50 Application fee (for credit/criminal/eviction background check) & one month holding fee.
5. Housing Voucher packet, proof of utility check (if section 8).
6. First & last month's rent, due after approved.
7. Signed lease agreement, after approved.

Items #1 through 5 must be received in order to process the rental application.

If you are on section 8, the first month's rent will be due after approval & inspection by PHA.

For section 8 applicants, under no circumstances, will keys exchange hands prior to rent approval and inspection by PHA.

*****All background checks done via Experian or Transunion. Applicants will not be considered until fee is received and background check is completed.**