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# NEW FOR 2019

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## THE WEDDING PACKAGE



### **A One Price all inclusive Package**

**Available October through May, or Midweek June through September**

Based on a minimum 50 guests, maximum 100 guests

Includes: Rehearsal of Ceremony, DIY Cottage BBQ setup for Rehearsal Dinner  
Campfire Setup

Bridal Suite Accommodations for 2 Nights

**Ceremony** Onsite Location, Setup (80 chairs), Coordination

**Cocktail Reception** (1 ½ Hours) – Craft beer Bin, 1 Specialty Cocktail, White & Red  
Wine, Non Alcoholic Beverage Station

3 Stationary **Hors d'oeuvres** Platters

**Reception Room**, with Traditional House Setup  
Sit Down 3 Course **Dinner** (Choice Main Entrée)

**Wine** with Dinner (2 bottles per table of 8)

Dance Reception **Host Bar** (8:30pm – 12:30am)  
Domestic Beer, Bar Rail, Wine

**Late Night Snack**

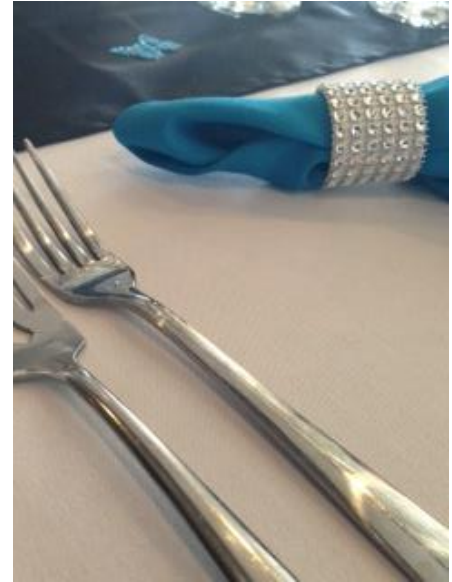
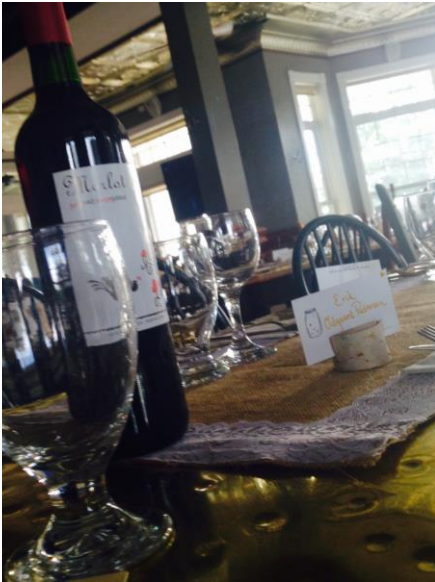
Nacho Bar & Poutine

**\$125.00 PER PERSON PLUS 13% HST (includes gratuity)**

# WEDDINGS at

BURLEIGH FALLS INN

SIMPLE · ELEGANT



Couples choose Burleigh Falls Inn for its scenic grounds, exquisite banquet space and personal service. Our professional staff will assist you with all of your planning needs. Coordination of Catering, Decor Options, Ceremony Locations, and setup & tear down. Our Exquisite Banquet Space, enjoys wonderful vistas of Burleigh Bay. Our intimate property size allows for flexible planning. Our couples enjoy exclusive use of the property with their accommodation booking. Imagine a ceremony amongst the natural granite and trees with the Burleigh Bay as your backdrop. Our elevated 2nd floor terrace is the perfect spot for a cocktail hour, and our banquet room is large and accommodating but at the same time cozy and comfortable for group sizes of up to 100 guests.



## INTIMATE WEDDINGS & WINTER CELEBRATIONS

More intimate celebrations can be arranged in our Annex, this space with access to our expansive lakefront porch is ideal for private celebrations of up to 25.

Winter Weddings are Magical at the Burleigh Falls Inn. Warm and cozy fireplaces will greet your guests in their Exquisite Inn Suites, and the Historic Inn will glow against the beautiful white landscape.

For more Information  
Contact

Jennifer Craig  
705 654 3441  
[reservations@burleighfallsinn.com](mailto:reservations@burleighfallsinn.com)

*The*  
BURLEIGH  
*Falls*  
INN

Why not an outdoor Winter Ceremony, imagine gently falling snowflakes, warm mugs of hot cocoa or apple cider. *Truly, the only limitation is your imagination!*

# WEDDINGS at

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*Congratulations to you on your upcoming wedding! Yes we do have availability for next season (2018) at the Burleigh Falls Inn, and would love to play host to your guests and you on such a special day. We are just now finalizing our 2018 Wedding packages and Rates however please find below some basic details concerning your event booking at Burleigh Falls Inn. I and my team would be happy to arrange a site tour of the property and facility at your convenience.*

Our Burleigh Bay Banquet room can accommodate up to a maximum of 100 guests with comfortable space. Our room offers both elegance and charm, allowing for a warm and inviting space to welcome your guests overlooking Burleigh Bay!

Many of our couples choose to have an all in one location which includes ceremony, dinner & reception however we are happy to customize your use based on your individual needs. Our weddings enjoy the exclusivity of our intimate size, and at most times feel like they have an entire resort to themselves!

**Our base fee is for groups of 40 – 100 guests**

**\$ 2500.00 (Weekend Events July & August)    \$ 2000.00 (Weekend Events June, September, October)**

**\$1500.00 (November through May, or Midweek Events Yearly)**

- **Please note we restrict wedding events from the following dates/days;**
- **Victoria Day Weekend, Canada Day Weekend, Civic Long Weekend, Christmas Eve & Christmas Day, New Year's Eve.**

This fee includes the following;

Full Event Coordination onsite by Jennifer Craig , a 25+ year veteran of Event Planning and Hospitality Management (value \$ 2500.00)

Includes – Pre event planning including time lines/agenda, Food & Beverage Selections, Décor assistance, Vendor sourcing (officiant, music, florists etc.), Floor plan arrangement. Day of – to include assistance with setup & tear down (2 hours), ceremony coordination, Reception flow assistance.

Ceremony location setup & Tear down, Rehearsal Coordination

Including setup and tear down of personal décor as provided, seating for up to 80 guests, assistance with vendor sourcing for officiant and music (Value \$ 1000.00)

Photography Location, including the use of the scenic grounds, backgrounds include the Burleigh River and Falls, scenic Stoney Lake Look out Point, Docks, and Wooded Area.

Cocktail & Reception Space

Burleigh Banquet Room or other(for up to 12 Hours) 1pm – 1am day of, will include SOP License, Alcohol Purchase & Ordering (cost of sale not included) , Bartending Staff (1 person for 10 hours), Socan Fee for use of recorded music, Detailed Floor Plan including Tables, Chairs, traditional White Linen Rental. Setup & Tear down of personal Décor selections (up to a max of 2 hours assistance), Table Arrangements with Flatware, Glassware (Water & Wine), China & Place Settings. Use of attached Verandah for Cocktail Hour including table and Chair arrangements, Late Night Security (Value \$1500.00)

Access to our preferred Vendors List

Including Officiants, Florists, Music (Disc Jockey, Musicians), Decorators, )

Complimentary Honey Moon suite for evening of the event (Value \$ 285)

**Our base fee for groups of 2 – 39 Guests - \$750.00 - \$1500.00 (inquire for additional details & inclusions)**

Our onsite professional catering staff will be pleased to sit with you to discuss food & Beverage options and budgets. With our combined 40+ years in the restaurant, catering & hospitality industry allows for flexibility in planning and creative and inventive menu options. Whether you choose a brunch reception, a cocktail & Hors d'oeuvres reception or a full formal dinner reception –Jennifer will guide you through every decision.

Your guests will be encouraged and welcome to book onsite accommodations. We will provide a group room block, this would be release 60 days prior to the event date. You are not responsible for any rooms not picked up

by the group – however should you group confirm all available units we do provide 1 more additional complimentary evening in our Honey Moon Suite (additional Value of \$285)  
We offer a group booking discount when booking a minimum of 11 Main Inn Rooms, equal to 20% off our seasonal rates. No minimum night stay is required.

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BURLEIGH FALLS INN

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Our Food & Beverage service team look forward to meeting you and discussing your food & beverage needs for your special day. Below please find a sample of items they can provide, as well they look forward to customizing an event with your individual details in mind.

## Cocktail Reception, Pre Receptions & Hors d'oeuvres Sample Ideas

Crudit� Tray with seasonal Dip	\$65 per 25 guests
Corn Tortillas and Toasted Pitas with Humus	\$40 per 25 guests
Artisan Cheese Board with Biscuits	\$75 per 25 guests

Charcuterie Board with Toasted Baguette Bites	\$75 per 25 guests
Flavoured Flat Breads	\$45 per 25 guests
Smoked Salmon, herbed Cream Cheese on Toasted Baguette	\$115 per 25 guests
Cold Shrimp display with cocktail sauce	\$110 per 25 guests

### **Minimum 25 pieces per selection, suggest maximum 3 selections for group size of 100 or less**

Fruit Skewers	\$3.00 per piece
Sesame Beef Skewers	\$3.00 per piece
Teriyaki Chicken Skewers	\$2.95 per piece
Grilled Garlic Shrimp Skewer	\$3.55 per piece
Bacon Wrapped Sea Scallops	\$3.55 per piece
Caprese Skewers	\$2.75 per piece
Beef Sliders topped with Caramelized onion, Cambozola Cheese	\$3.75 per piece
Stuffed Baked Mushroom Caps with Brie & Roasted Red Pepper	\$3.00 per piece
Plum Tomato Bruschetta	\$3.00 per piece

*Based on Stationary Service, Passed Service Available (surcharge \$125.00 per 50 guests)*

## Cocktail Bar options

(see attached for our Bar list for tradition items)

## Beverage Canoe \$900.00

our signature canoe presented and filled with 25 domestic, 20 premium/craft, 15 import, 15 cocktail coolers, 25 non alcoholic

## Caesar Bar - \$675.00 per 85 guests

an iconic Canadian signature cocktail, arranged in our classic jars, with rimming salts and a buffet of condiments from spiced dills, marinated beans, bacon skewers and more!

## Signature Cocktail - \$ per selection

take a classic cocktail and make it your own, or get creative and create your very own cocktail blend. Our favorites to use for inspiration: Classic Cosmos, Dark n' Stormy, Arnold Palmers, Margaritas

## Sparkling Toast - \$ 45 per bottle

Pair our house prosecco with a splash of fruit and let your guests toast your new journey.

Cocktail Reception with a View – Ask about our 2<sup>nd</sup> Floor Terrace with the Elevated view of Stoney Lake,  
Addition Setup Fee \$750.00

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## Dinner Reception Sample Menus'

All menus are inclusive of a sit down served dinner with a choice entrée option. Your guests will have the flexibility of selecting their meal for the event prior to arrival.

These samples serve as suggested menus only, our team welcomes the opportunity to discuss and develop a menu that will emphasize your individual style.

### Traditional from \$40 (Perfect for semi-formal to formal affair)

includes 3 course dinner – Starter, (entrée choice) & dessert

Starter (choose 1 of the following)

Garden Soup or House Salad

Entrees Options (choose 3 of the following to provide for pre selection)

**Grilled Pork Tenderloin** served with an apple maple sauce

**Pan Seared Trout** with citrus almond butter

**Chicken Pastille**, chicken breast, cranberry sweet onions sauté wrapped in phyllo pastry served with a tangy sauce

**Grilled Trout** served with citrus Butter

**Tarragon Chicken**, Grilled Chicken breast in a Dijon tarragon cream sauce

**Baked Pasta Prima Vera**, tomato, onions, mushrooms, and peppers over Penne

Dessert (choose 1 of the following)

Seasonal Cheese Cake or Fruit Crisp, or

Profiteroles with chocolate coulis  
with coffee or tea

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Sophisticated from \$45 (to please even the pickiest of palates)

includes 4 course dinner – Starter, Salad, (entrée choice) & dessert

Starter Garden Soup

Followed by (select 1 of)

House Salad, Caesar Salad, Spinach Salad

Entrees Options (choose 3 of the following to provide for pre selection)

**Stuffed Pork Loin** stuffed with apple, walnut and blue cheese

**oSeafod Gratin** Salmon, shrimp and scallops in a leek cream sauce topped with a blend of three cheeses

**New York Steak**, grilled 8oz New York Steak with peppercorn cream

**Stuffed Acorn Squash** with ratatouille finished with goat cheese

Dessert (choose 2 of the following)

Lemon Tart, Chocolate Cake, Fruit Crisp or Crème Brule

with coffee or tea

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## Late Night Snacks

With the selection of one of our \*signature late nights we are happy to present your wedding cake free of charge.

### Refreshment Station - \$ 75.00 per 100 guests

Coffee, Herbal Teas, Hot Chocolate, Ice water station

### \*The Traditional - \$ 145.00/ 25 guests

includes a selection of Finger Sandwiches, Artisan Cheese, pickles and relishes

### \*The Amore - \$ 175.00/ 25 guests

includes a selection of locally made Pizzas, from the mighty meaty to the garden galore

### \*Cottage Love - \$ 155.00/ 25 guests

our ode to the cottage lover, a delicious table top s'mores bar & flavored popcorn bushel

### \*The Burleigh Sweet - \$ 175.00/ 25 guests

a selection of our finest locally and house made sweets including; butter tarts, seasonal pies and much more

## Wedding Cake & Self-Catered Sweet Tables

Wedding Cake plating & cutting fee (without a selection from above) \$ 2.00 per person

Self-Catered sweet Table we will allow the option (instead of a wedding cake) of a self-catered sweet table alternative. All sweets must be labelled and ingredients addressed. Setup free \$ 125.00 plus HST

**Disclaimer:** Burleigh Falls Inn & Suites, Triple B Foods and its employees, directors & shareholders take no responsibility for adverse reactions to self-catered or store bought items which are served to client's guests, vendors or affiliates.



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## WEDDING, EVENTS PRIVATE BAR SERVICE

We are pleased to be able to offer the following options for your event.

\*(gratuity & taxes not included)

### Cash Bar

A bar selection is available for your guests personal purchase

<b>Domestic Beer</b>	<b>\$6.00</b>	<b>Feature Craft/ Specialty</b>	<b>\$7</b>	<b>Import</b>	<b>\$6.75</b>
<b>Bar Rail</b>	<b>\$6.00</b>	<b>Cocktails</b>	<b>from \$7.50</b>	<b>Martinis</b>	<b>\$12.00</b>
<b>Wine (glass)</b>	<b>from \$7.50 - \$9.00</b>				

### Host Bar by Consumption

A Bar selection is available for your guest selection; a host tab will be run and payment required at end of evening.

- **With a host selection a standard bar rate of \$ 5.75 applies to all Domestic Beer & Bar Rail selections**
- **Wine Service provided by the Bottle at a cost of \$ 32.00**

### Package Bar

a Package bar is available based on a pre-paid number of hours. Not package bar rate applies to all guests of legal drinking age.

1.5 Hours (most common for pre-reception between ceremony & dinner) **\$15.00pp**

4 Hours (Dance reception bar 8:45pm – 12:45am) **\$40.00pp**

7 Hours (Dinner Dance Reception – 5:45pm – 12:45am) **\$55.00pp**

**Package Bar includes: Domestic Beer, Bar Rail, and Wine**

### Supplemented Bar Options

A combination of a Cash bar/Host bar option. Supplemented bars may include;

Pre purchased tickets / or providing tickets per guest

Price Setting for Guests (twoonie/Loonie bars)

**All event bars close 15 mins prior to Room rental closure, in the event of a Host or Package bar Last call is assumed at 15 mins prior to Room Closure.**

**Burleigh Falls Inn reserves the right to refuse service to any guest at it's discretion.**



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Other interesting suggestions for Rehearsals, Bridal Party Events, Brunch

## Rehearsal Gatherings

the day or days before the wedding are a great time to gather your closest family & friends who have helped you plan for your big day. Why not celebrate them as well as yourselves with an intimate gathering at the Inn.

## The Cottage (A D.I.Y event) – \$ setup 500.00 (7pm – 9pm)

Requires the rental of Motel Units 4 – 9 for the evening

### We provide:

Picnic Tables & Seating for up to 25 guests  
3 BBQ's with Propane Tanks  
BBQ Utensils  
5 Bags of ice, and our BBQ Beverage Bins  
Garbage & Recycling Bins  
Tikki Torches for evening lighting

### You Provide:|

Food, Beverages (plastic & cans only), Fun, Laughter & Friends!

## Campfire Gathering - \$ Setup 100.00 (9pm – 11pm)

### We provide:

1 picnic table, and additional campfire seating (suggest you bring lawn chairs)  
Roasting Sticks , Tiki Torches for Lighting

### You Provide:|

Beverages (plastic & cans only), Fun, Laughter & Friends!

## The Pool Party – (no alcohol permitted) – \$ setup – 250.00 (7pm – 9pm) Seasonal option

Exclusive after hours use of the Pool, includes pool towels, use of lounge chairs,

Catered Events can be arranged, from a simple BBQ on our lakeside Terrace, to a formal sit down affair with your family & friends.

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## Sample Time Line of a Wedding at Burleigh Falls

### 1 Day Prior to Event

3pm Immediate Family & Bridal Party Arrival, Check in

4pm Final detail meeting with event planner

5pm Décor setup if available

6pm Rehearsal of Ceremony & Photography Logistics

7pm Rehearsal Gathering (perhaps our Cottage DIY or an inclusive BBQ on our Lakeside Terrace)

9pm Welcome to the Lake Cottage Campfire

### Event Day

8:00am – 10:00am Breakfast available at the GRILL

9:00am – Room service to the Bridal Suite for the Girls

10:00am – Grooms Party / Friends Fishing Trip (Rentals through Town & Country marina)

Or Golfing at Nearby Woodview Golf Course

10:00am – Bride's Party head off to nearby Sunshine or Sorella Day Spa in Lakefield for a day of pampering

3:00pm Guest Arrival/Check – in

3:30pm – 4:00pm Groom & Grooms attendants photos

4:00pm – 4:30pm Bride & Brides attendants photos

4:30pm Ceremony (2<sup>nd</sup> floor Terrace or in the Cedar Grove adjacent to the Pool)

5:00pm Celebration Toast (sparkling wine) & Group Photo

5:30pm Cocktail Celebration on Veranda & Lower Patio with Canoe Bar, and Selection of Stationary & Passed Hors d'oeuvres

6:30pm Guest Seated for Dinner

6:45pm Bridal Couples Entrance to the Reception & 1<sup>st</sup> Dance

7:00pm Grace/Blessing a/o Toast followed by 3 course Dinner service

Speeches flow throughout the evening with start of MC toast , grace a/o blessing

After 1<sup>st</sup> course is served; Bridal party speech

After entrée is served; Parents or Family Speech

After dessert is served; Bride & Groom thank you

10:00pm Refreshment Service

11:00pm Late Night Snack Service or Wedding Cake Plating

12:30am Bar Closure,

1:00am Goodnight

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## Deposits & Payments

**On Booking** – 50% of Base Fee

**6 months** prior to event date - remainder of Base Fee, plus 50% of Food & Beverage estimated billing

**30 days** prior to event date – remainder of Food & Beverage Estimated billing

**Day following event** – any outstanding billing not accounted for in estimate. For example, host bar on consumption final tally, additional guest charges.

**Payments by Cheque, Debit or direct Deposit accepted.**

## Cancelation

Client Cancelation is accepted without penalty up to 1 year prior to event date. Within 1 year Cancelation fee will be equal to;

7 – 11 mos. prior – 50% of Base fee

31 days – 6 mos. prior – Full Base Fee, 50% of Food & Beverage estimated billing

Within 30 days - Full payment of Base fee & 75% of Food & Beverage estimated Billing

## Pricing and Guarantees

All Pricing will be finalized with the client 1 year prior to event for Base fees, and accommodation rates. All Food & Beverage options and pricing will be finalized based on client's selections and market volatility 6 months prior to event date.

## Taxes, Gratuity additional fees

All setup fees, rental fees, and surcharges are subject to 13% HST

All Food service subject to 10% Group gratuity, plus 13% HST

All Beverage Service subject to as follows;

Cash Bar – 13% plus guest discretion gratuity (gratuity jar will be posted)

Host bar – 10% Group Gratuity, plus 13% HST

Supplemented bars (, tickets etc.) - 10% Group Gratuity on Host portion, plus 13% HST

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To confirm your special day at Burleigh Falls Inn & Suites or to book a site tour appointment

Contact:

Jennifer Craig

[Manager@burleighfallsinn.com](mailto:Manager@burleighfallsinn.com)

Or

[reservations@burleighfallsinn.com](mailto:reservations@burleighfallsinn.com)

Call

705 654 3441 or 705 741 6925