


TIBBATAHA MANAGEMENT OFFICE SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FY 2025

Code (IAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement (Activity)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
1	Airfare for the official travels	TMO	N/A	NP 53.14 Direct Retail Purchase of POL Products and Airline Tickets	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	430,000.00	430,000.00		Domestic airfare for trainings, conferences and benchmarking activities
2	Provision of daily travel expenses for the official trips	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	745,500.00	745,500.00		DTE and other travel expenses for official trips including trainings, conferences and benchmarking
3	Registrations fees, venue and catering services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	793,300.00	793,300.00		Capacity building activities, virtual and in-person
4	Common use supplies and equipment	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	1,199,600.00	1,199,600.00		Office and field operations
5	Water expenses	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	18,300.00	18,300.00		
6	Electricity expenses	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	144,000.00	144,000.00		
7	Postage and Courier	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	6,000.00	6,000.00		
8	Telephone subscription	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	24,051.25	24,051.25		
9	Internet Subscription	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	20,400.00	20,400.00		
10	Other Professional Services	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	10,048,243.15	10,048,243.15		20 Contract of Service and 2 part time
11	Repair and Maintenance-Office Equipment	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	52,000.00	52,000.00		
12	Insurance premium for equipment	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	2,000.00	2,000.00		
13	Printing services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	21,900.00	21,900.00		for the annual reports
14	Provision of meals for the dive operators' meetings and visitors' briefings	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q2	Special Purpose Fund (TRNP Trust Fund)	30,520.00	30,520.00		
15	Provision of transportation and delivery services	TMO	N/A	Direct contracting.	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	20,000.00	20,000.00		

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
16	Rental of office space	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	584,679.35	584,679.35		
17	Other Subscription Expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	76,410.33	76,410.33		
18	Rental of venue, catering services and provision of honoraria for TPAMB meetings	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	275,000.00	276,000.00		
19	Provision of janitorial services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	105,887.07	105,887.07		
20	Contingencies or Provisions for Foreseeable Emergencies	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	240,000.00	240,000.00		These are the immediate purchases of readily available off-the-shelf goods and general services contingencies.
21	Procurement of accountable forms	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	5,050.00	5,050.00		
22	Financial expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	2,000.00	2,000.00		Bank checks
23	Extension of Ranger Station	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	906,560.85	906,560.85		Realign for the reinforcement of Ranger Station
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES										15,752,402.00	15,752,402.00	-	

Prepared by:


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Approved by:


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Reference:

TPAMB Resolution #25-06