


TUBBATAHA MANAGEMENT OFFICE ANNUAL PROCUREMENT PLAN FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement (Activity)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement /posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Airfare for the official travels	TMO	N/A	NP-53.14 Direct Retail Purchase of POL Products and Airline Tickets	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	480,000.00	480,000.00		Domestic airfare for trainings, conferences and benchmarking activities
2	Provision of daily travel expenses for the official trips	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	780,700.00	780,700.00		DTE and other travel expenses for official trips including trainings, conferences and benchmarking
3	Registrations fees, venue and catering services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	968,400.00	968,400.00		Capacity building activities, virtual and in-person
4	Common use supplies and equipment	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	1,215,600.00	1,215,600.00		Office and field operations
5	Water expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	18,300.00	18,300.00		
6	Electricity expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	144,000.00	144,000.00		
7	Postage and Courier	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	6,000.00	6,000.00		
8	Telephone subscription	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	30,000.00	30,000.00		
9	Internet Subscription	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	20,400.00	20,400.00		
10	Monthly subscription for the satellite phone	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	108,000.00	108,000.00		
11	Other Professional Services	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	10,401,672.00	10,401,672.00		Satellite phone and Broadband 20 Contract of Service, two new MPRS, and three part time
13	Repair and Maintenance-Office Equipment	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	52,000.00	52,000.00		
14	Insurance premium for equipment	TMO	N/A	Direct contracting	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	2,000.00	2,000.00		
15	Printing services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	40,400.00	40,400.00		For the annual reports


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					Advertisement /Posting of IB/REL	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		CO			
16	Provision of meals for the dive operators' meetings and visitors' briefings	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q2	Special Purpose Fund (TRNP Trust Fund)	110,200.00	110,200.00				
17	Provision of transportation and delivery services	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	36,000.00	36,000.00				
18	Rental of office space	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	587,680.00	587,680.00				
19	Other Subscription Expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	96,000.00	96,000.00				
20	Rental of venue, catering services and provision of honoraria for TPAMB meetings	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	276,000.00	276,000.00				
21	Provision of janitorial services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	132,000.00	132,000.00				
22	Contingencies or Provisions for Foreseeable Emergencies	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	240,000.00	240,000.00			These are the immediate purchases of readily available off-the-shelf goods and general services contingencies.	
23	Procurement of accountable forms	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	5,050.00	5,050.00			Bank checks	
24	Financial expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	2,000.00	2,000.00			Bank checks	
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES										15,752,402.00	15,752,402.00				

Prepared by:


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Reference:
 TPAMB Resolution # **24-12**