


TUBBATAHA MANAGEMENT OFFICE ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement (Activity)	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertising/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MDOE		CO			
1	Airfare for the official travels	TMO	N/A	NP-53.14 Direct Retail Purchase of POL Products and Airline Tickets	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	336,610.02	336,610.02		Domestic airfare for trainings, conferences and benchmarking activities		
2	Provision of daily travel expenses for the official trips	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	602,412.25	602,412.25		DTE and other travel expenses for official trips including trainings, conferences and benchmarking		
3	Registrations fees, venue and catering services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	704,243.00	704,243.00		Capacity building activities, virtual and in-person		
4	Common use supplies and equipment	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	1,704,165.00	1,704,165.00		Office and field operations		
5	Water expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	18,300.00	18,300.00				
6	Electricity expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	120,000.00	120,000.00				
7	Postage and Courier	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	6,000.00	6,000.00				
8	Telephone subscription	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	15,388.00	15,388.00				
9	Internet Subscription	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	20,388.00	20,388.00				
10	Monthly subscription for the satellite phone	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	42,965.00	42,965.00		Satellite phone		
11	Other Professional Services	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	8,439,197.00	8,439,197.00		19 Contract of Service		
12	Boat hire for Tubbataha	TMO	N/A	Direct contracting	N/A	N/A	N/A	Q2	Special Purpose Fund (TRNP Trust Fund)	951,500.00	951,500.00		Boat hire-research trip to TRNP		
13	Repair and Maintenance-Office Equipment	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	4,150.00	4,150.00				
14	Insurance premium for equipment	TMO	N/A	Direct contracting	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	2,000.00	2,000.00				
15	Printing services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	38,750.00	38,750.00		For the annual reports		
16	Provision of meals for for the dive operators' meetings and visitors' briefings	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Q2	Special Purpose Fund (TRNP Trust Fund)	8,277.20	8,277.20				


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					Advertising/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total		MGOE	CO		
17	Provision of transportation and delivery services	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	15,600.00	15,600.00			
18	Rental of office space	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	541,369.79	541,369.79			
19	Other Subscription Expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	40,685.65	40,685.65			
20	Rental of venue, catering services and provision of honoraria for TPAMB meetings	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	356,700.00	356,700.00			
21	Provision of janitorial services	TMO	N/A	NP 53.9-Small Value Procurement	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	274,172.00	274,172.00			
22	Contingencies or Provisions for Foreseeable Emergencies	TMO	N/A	Shopping	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	242,100.00	242,100.00		These are the immediate purchases of readily available off-the-shelf goods and general services contingencies.	
23	Procurement of accountable forms	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	510.00	510.00		Bank checks	
24	Financial expenses	TMO	N/A	Direct contracting	N/A	N/A	N/A	Year Round	Special Purpose Fund (TRNP Trust Fund)	2,053.00	2,053.00		Bank charges	
25	Supply and delivery of outboard engine for the patrol boat	TMO	N/A	Direct contracting	N/A	N/A	N/A	Q4	Special Purpose Fund (TRNP Trust Fund)	1,359,578.09		1,359,578.09	Outboard motor for patrol boat	
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES									TOTAL	15,847,114.00	14,487,535.91	1,359,578.09		


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Reference:

TPAMB Resolution # 24-10