



## Job Description: Entry Level Draftsman

**Compensation:** starting at \$15/hour

**Job Type:** full time

**Location:** Pittsburgh, PA

**Benefits:** paid time off, health and dental insurance, 401K matching

### Job Summary

An entry level draftsman at McQueen Building Company works with the senior draftsman and design team to deliver quality construction drawings for the field team and customers. This is an entry level position for someone looking to get started in architectural drafting that comes with incredible training and advancement opportunities. This person should be team focused, committed, detail oriented, and ready to learn.

### Job Responsibilities

- Assist in field measurements
- Coordinate with design team to produce existing condition drawings
- Support senior draftsman and design team in developing design drawings
- Make revisions to construction drawing sets
- Assist in meetings with field team as liaison to design/drafting team
- Assist senior draftsman in pre-construction duties such as permitting, inspections, other job-launch specific duties
- All other duties as assigned

### Desired Qualifications

- Associates in architectural drafting
- Proficiency in Revit
- Ability to take accurate field measurements
- Construction/drafting experience a plus
- Strong work ethic and team-focused mentality
- Ability to work well with others
- Driver's license and reliable transportation
- Owns their own laptop

**Resumes and inquiries:** Adam Ross, Human Resources and Administration,  
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