

DANA SINDELAR

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objective -

Be an integral part of a high functioning team.

experience -

INSPIRED TO SEW 1000 Old Marion Road, Cedar Rapids, IA

FABRIC SALES 3/25 - PRESENT

- engaging with customers utilizing Bob Phibbs Retail Doc sales techniques
- follow OES goal setting and values
- teaching classes

awards / honors -

Points of Contact Consistency 5/25

Top 20 Sales Advancement 5/25

LauraStar Demo-Certified 10/25

Completion of Retail Doc Training 10/25

US NAMEPLATE 2100 Business 30 SW, Mount Vernon, IA

GRAPHIC ARTIST 3/23 - 3/25

- prioritize work flow
- acquire information from sales representative and customer to create desired artwork
- prepare prepress art as requested
- assist in finishing, counting and shipping

LIGHTWORKS 501 7th Ave SE, Suite B, Cedar Rapids, IA

BARISTA 5/19 - 3/20

- created amazing espresso drinks with high quality coffee beans and homemade syrups
- built relationships, with customers during the ordering process
- jumped in wherever I could; dishes, mopping, making chai and syrups from scratch
- stocked paper goods, took orders, handled cash, kept a tidy work area

COPYWORKS 4837 First Ave SE, Cedar Rapids, IA

GRAPHIC DESIGNER 4/14 - 3/21

- interacted with clients to obtain detailed and accurate graphic design orders
- design and produced business cards, advertising posters, event flyers, informational brochures, newsletters, original logos, wedding programs and invitations, using the Adobe Suite: InDesign, Photoshop, Illustrator and Acrobat
- prioritized, scheduled and completed multiple projects to meet client deadlines

volunteer -

- CSPS: Usher, Greeter and Bartender
- Moundview Neighborhood: Deliver Newsletters and Garden Participant