



A KIM TURNER,LLC COURSE

REPORT WRITING FOR TRAINERS

This course is specifically for 9-1-1 first responders, Records trainers, or professional staff who are tasked with writing daily or weekly observation reports, assigned as communications training officers, training officers, administrative assignments or recently promoted supervisors overseeing the training program.



LOCATION:

**Milpitas Police Department
1275 N Milpitas Blvd
Milpitas, CA 95035**

DATE

**Friday, February 12, 2026
0800-1700 hours**

DETAILS:

POST CCN# 1301-22700-25-002

POST PLAN NA | 8 HOURS CPT

CalOES ATA Reimbursable for 9-1-1 PSAPs

TUITION \$299



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