



A KIM TURNER,LLC COURSE

REPORT WRITING FOR TRAINERS

This course is specifically for 9-1-1 first responders, Records trainers, or professional staff who are tasked with writing daily or weekly observation reports, assigned as communications training officers, training officers, administrative assignments or recently promoted supervisors overseeing the training program.



LOCATION:

**El Cajon Police Department
100 Civic Center Way
El Cajon, CA 92020**

DATE

**Friday, September 19, 2025
0800-1700 hours**

DETAILS:

**POST CCN# 1301-22700-25-001
POST PLAN NA | 8 HOURS CPT
CalOES ATA Reimbursable for 9-1-1 PSAPs
TUITION \$299**



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