



SandraJonesSocialEnterprise.com  
"hands on business development"

## CAPABILITY STATEMENT

Sandra J. Jones 214-649-4384 sjsocialenterprise.com

Sandra Jones Social Enterprise a is revenue generating Limited Liability Company with a social concept specializing in **Job Readiness Training**. It was establish to aid in the unmet need of employment for individuals who have job market disadvantage due to the lack of education, job skills, and work experience. It is a certified Woman Owned Small Business in the social services sector. The training provided is easy, enjoyable, and most importantly effective.

### Core Competencies

- Job Readiness Skills Training (instructor led hands on training; full service resume writing, consultations, creation, editing, printing)
- Personal Empowerment (developing a positive self-image through personal empowerment lectures that are work related; theme "I Believe In Me"™).

### Past Performances

- Job Readiness Training tenure collectively 15 years
- Low Sterrett County Jail, Dallas, Texas.
- Texas Department of Criminal Justice District Reentry Center, Region II Dallas I, Texas
- Texas Department of Criminal Justice District Reentry Center, Region II Dallas IV, Texas
- Texas Department of Criminal Justice District Reentry Center, Region II Fort Worth 1, TX
- Texas Workforce Commission Resource Connection Center, Ft. Worth, Texas
- Nimitz High School, Irving , Texas

References: Vickie Johnson Retiree TDCJ Region II Dallas IV Dallas, Texas

Yolanda Laura, Director Inmates Program Low Sterrett Justice Center, 214-653-3474

#### DIFFERENTIATORS

- Incorporating personal empowerment lectures faith based ("I Believe In Me"™) using Biblical principles with job readiness skills training; onsite flexible hours; niche full service resume writing.

#### COMPANY DATA

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EIN:.....912  
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NAIC CODE: 624310 Work Reentry Training



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Sandra Jones Social Enterprise LLC. The Company has two primary sectors, the second of which is **Startup Business Consulting** services for non-profit and for-profit entities. This sector was design to provide upstart business development with social concepts.

### Core Competencies

- Upstart Business Consulting advisory services namely, how to start a business, business structure and requirements, organizational development, and general management.
- Strategic Planning analysis and assessment of all that is necessary for the business to meet its goals and objectives; create programs and plan activities; formulate and decisions to execute action plans to achieve those goals.
- Development and creation of customized legal documents (Certificate of Formation, Corporate Bylaws) for the purpose of securing legally structured entities.
- State and Federal Tax Exemption applications under Internal Revenue Code 501(c) (3).

### Past Performances

- Internal Revenue Tax Preparer
  - a. Form 1023EZ b. Form 1023 c. Form 990N d. Form 990EZ

References: Upon Request

#### DIFFERENTIATORS

- Social Support Services that also include business development and mentoring for underprivileged individuals.
- Social Entrepreneur Training for target groups onsite .

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