



STATE OF WASHINGTON
BOARD OF PILOTAGE COMMISSIONERS

2901 Third Avenue, Suite 500 | Seattle, Washington 98121 | (206) 515-3904 | www.pilotage.wa.gov

WAC 363-116-065 Number of Pilots

Instructions for Stakeholders

Adopted February 19, 2026

Timeline

2/11/2026	Stakeholder request to consider number of pilots made by PMSA
3/19/2026 – BPC Meeting	Staff recommendation presentation and public comment
4/8/2026	Stakeholder written materials due to BPC by 4:00pm PDST
4/16/2026 – BPC Meeting	Stakeholder input and public comment
5/21/2026 – BPC Meeting	BPC deliberates and determines Number of Pilots
5/31/2026	BPC Final Decision document posted to website and distributed to POIs

Written Submittals:

1. Format
 - a. Electronic files only via email to Bettina Maki at Bettina.Maki@wsdot.wa.gov no later than 4:00pm PDST, April 8, 2026.
2. Parameters
 - a. Submittals may address the factors listed in WAC 363-116-065, including the percentage of callback assignments as it relates to rest needs of pilots, as required by the Board.
 - b. Submittals may utilize monthly PSP pilotage data and activity reports to support arguments, as determined by the Board.
 - c. BPC may provide PSP pilotage assignment data and activity reports, as well as BPC summaries of that data and BPC training and licensing data related to number of authorized licenses, as determined by the Board.
 - d. BPC shall put parameters on the date range for data submittal.
3. Late Submittals
 - a. Late submittals will NOT be accepted or considered by the BPC.
4. Data Resources
 - a. BPC Staff may develop dashboards and other graphics. Additional data visualizations will not be developed for stakeholders unless directed by the Board.

5. Public Comment

- a. There will be an opportunity for public comment on this agenda item at each meeting until the process is complete.

Record Keeping

Website – A record of the submissions and official documents will be available on the BPC website at <https://pilotage.wa.gov/number-of-pilots>.

Documentation Regarding BPC Decision

BPC Staff will prepare final documentation for BPC decision. BPC will provide a final decision document, which will contain rationale for the decision reached. This document will be posted to the online record on a date determined by the Board.