

MEETING MINUTES
STATE OF WASHINGTON ~ BOARD OF PILOTAGE COMMISSIONERS
September 18, 2025

PUBLIC HEARING – Call to Order

A Public Hearing concerning WAC 363-116-080 Licensing of Pilots was convened at 10:00 a.m. by Chair Sheri Tonn in the Agate Conference Room, 2901 Third Avenue, Seattle, WA and online via Microsoft Teams.

Present In person:

Chair: Sheri Tonn

Vice Chair: Eleanor Kirtley (Marine Environment)

Commissioners: Mike Anthony (Pilot), Lee Tyler (Foreign Flag Shipping), Andrew Drennen (U.S. Flag Shipping), Severin Knutsen (Pilot), Tom Buroker (Ecology)

Administration: Jaimie Bever, Bettina Maki, Jolene Hamel

Puget Sound Pilots: Ivan Carlson

Port of Grays Harbor: Mike Folkers

Present via Teams:

Commissioners: Tim Farrell (Public), Jason Hamilton (Public)

AAG: Albert Wang, Lauren Jaech

USCG: CDR Sarah Rodino, Genaro Villejo (VTS)

Puget Sound Pilots: Matt Hannuksela, Travis McGrath, George Thoreson

Pacific Merchant Shipping Association: Mike Moore, Jordan Royer

The Northwest Seaport Alliance: Lindsay Wolpa

BPC Oil Transportation Safety Committee: Fred Felleman

Public: Nate Menafee, Calvin Rogers, Ann LaRue, Elisa Olson, Chris Adams, Terry Hall

WAC 363-116-080 Licensing of Pilots. BPC Executive Director Jaimie Bever presented information on the proposed rule which modifies existing licensure requirements by adding the following requirement to WAC 363-116-080(3): a certificate representing competency in electronic chart display and information systems (ECDIS) that complies with International Maritime Organization (IMO) standards and International Hydrographic Organization (IHO) regulations. This rule change is necessary due to the National Oceanic and Atmospheric Administration's (NOAA) sunset of traditional paper and raster nautical charts to focus solely on electronic navigational chart data. BPC Chair Sheri Tonn asked if Puget Sound Pilots had any comment to which Puget Sound Pilots President Ivan Carlson stated that PSP supports this rule change. She then asked for public comment and, not hearing any, closed the hearing.

REGULAR MEETING – Call to Order

The Regular Meeting of the Board of Pilotage Commissioners was convened immediately following the Public Hearing by Chair Sheri Tonn in the Agate Conference Room, 2901 Third Avenue, Seattle, WA and online via Microsoft Teams.

Present In person:

Chair: Sheri Tonn

Vice Chair: Eleanor Kirtley (Marine Environment)

Commissioners: Mike Anthony (Pilot), Lee Tyler (Foreign-Flagged Shipping), Andrew Drennen (U.S. Flagged Shipping), Severin Knutsen (Pilot), Tom Buroker (Ecology)

Administration: Jaimie Bever, Bettina Maki, Jolene Hamel

Puget Sound Pilots: Ivan Carlson

Port of Grays Harbor: Mike Folkers

PSP Licensure Candidate: Captain Joel Michelson & Family

Present via Teams:

Commissioners: Tim Farrell (Public), Jason Hamilton (Public)

AAG: Albert Wang, Lauren Jaech

USCG: CDR Sarah Rodino, Genaro Villejo (VTS)

Puget Sound Pilots: Matt Hannuksela, Travis McGrath, George Thoreson

Pacific Merchant Shipping Association: Mike Moore, Jordan Royer

The Northwest Seaport Alliance: Lindsay Wolpa

Oil Transportation Safety Committee: Fred Felleman

Public: Nate Menafee, Calvin Rogers, Ann Larue, Elisa Olson, Chris Adams, Terry Hall

BPC Staff Report.

- The BPC celebrates Training Program Manager Jolene Hamel's 8 years with the agency on September 1. BPC Executive Director Jaimie Bever thanked her for all she does to support BPC programs.
- The BPC's 2026 supplemental budget has been submitted to OFM.
- Jaimie recently attended the Marine Exchange Annual Meeting, which was well attended and had included an address from Senator Marko Liias. Chair Tonn suggested that Marine Exchange Executive Director Patrick Gallagher present the services of Marine Exchange at a future BPC meeting.
- In the week prior to the meeting, the BPC website had a fatal error, and a new site is currently in the process of being built. Information not yet uploaded to the site can be requested from BPC staff.
- BPC would like to thank the facilities team at WSF for assistance with furniture upgrades and disposal of surplus items in the BPC office.
- BPC Program Analyst Bettina Maki provided the monthly dashboard and was available for questions on any of the data.

BPC Chair Report.

- BPC Chair Sheri Tonn thanked the Board and staff for all the work in her absence while she was traveling.

Activity Reports. CDR Sarah Rodino and VTS Director Genaro Villejo representing United State Coast Guard (USCG), Mike Moore representing Pacific Merchant Shipping Association (PMSA), Lindsay Wolpa representing The Northwest Seaport Alliance (NWSA), Ivan Carlson representing Puget Sound Pilots (PSP), and Mike Folkers representing the Port of Grays Harbor (PGH) offered current and projected statistical data as well as updates on current maritime issues and activities.

NEW BUSINESS

Board Action – Consideration of Previous Hearing on WAC 363-116-080 Licensing of Pilots.

Motion: Kirtley/Knutsen – adopt the changes to WAC 363-116-080(3) as proposed in the CR102 – Carried.

Pilot's Report of Marine Safety Occurrence: *MIDNIGHT SUN, 08/01/2025*

Underway between President Point and Point Jefferson	During vessel transit, there was a significant concentration of recreational vessels. With a coordinated effort between JHOC (Joint Harbor Operations Center), VTS, radio presence, whistle signals and speed management, the pilot was able to maneuver safely.	<u>Motion:</u> Drennen/Anthony– File as a Marine Safety Occurrence – Carried, with one abstention from Commissioner Knutsen.
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Pilot's Report of Marine Safety Occurrence: *TERMINAL 4 CRANES, 08/05/2025*

Tacoma, Husky, Terminal 4 and at Blair A	Upon entering the waterway, the pilot noted cranes down at T4 at Husky over an empty berth with no notification to PSP, and on another occasion at Blair A the pilot noted an improperly secured oil boom. Terminals need to be reminded of crane and other requirements outlined in Harbor Safety Plan.	<u>Motion:</u> Farrell/Knutsen– File as a Marine Safety Occurrence – Carried.
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Pilot's Report of Marine Safety Occurrence: *MSC JUBILEE IX, 08/20/2025*

Underway from Seattle to Everett	While underway, the pilot observed the captain of the vessel displaying unusual behaviors that ultimately resulted in enforcement action taken by the Coast Guard. The vessel was always navigated safely and arrived without incident.	<u>Motion:</u> Farrell/Drennen– File as a Marine Safety Occurrence – Carried.
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Pilot's Report of Marine Safety Occurrence: *RABAUL CHIEF*, 09/04/2025

Approaching Seattle East Waterway	While underway and on approach, the vessel experienced difficulty starting the bow thruster. After attempting to restart, a second tug was called and after second tug was made fast forward, the vessel proceeded to the dock without incident.	<u>Motion:</u> Farrell/Hamilton – File as a Marine Safety Occurrence – Carried.
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Pilot's Report of Marine Safety Occurrence: *VIENNA EXPRESS*, 09/07/2025

Southbound in TSS after the turn at SD buoy	While underway, the vessel started experiencing engine RPM dropping. Eventually speed went to 0 and vessel was drifting but maintained steering. Engine came back online after tug arrived. Pilot called for a second tug and maintained slow speed to berth without incident.	<u>Motion:</u> Knutsen/Drennen– File as a Marine Safety Occurrence – Carried.
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Pilot's Report of Marine Safety Occurrence: *MARSHALL FOSS (West Virginia)*, 09/10/2025

Underway on approach to inside berth, Anacortes Marathon	While underway on approach to berth, tug <i>Marshall Foss</i> , which was made fast to starboard bow, reported that brake had malfunctioned and would not hold. Tug <i>Lynn Marie</i> was made fast to centerline stern and the pilot was able to utilize <i>Lynn Marie</i> to berth without incident.	<u>Motion:</u> Farrell/Drennen– File as a Marine Safety Occurrence – Carried.
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Meeting Minutes.

Motion: Kirtley/Hamilton – approve the August 21, 2025 Regular Meeting minutes as presented with minor grammatical revisions – Carried.

Committee Actions.

Trainee Evaluation Committee (TEC)

- **Consideration of Licensure of PSPD Pilot Candidate: Captain Joel Michelson.** On behalf of the Trainee Evaluation Committee (TEC), TEC Chair Commissioner Knutsen stated that Captain Joel Michelson has completed all sections of his Training Program Agreement including successful Portable Piloting Unit (PPU) training and completion of his federal licensing requirements. The Board has received his TPTR Summary and all training comments. Captain Michelson started training in September 2023 and completed 274 trips.
Motion: Knutsen/Drennen – issue Captain Joel Michelson state pilot license #230 for the Puget Sound Pilotage District – Carried. After he was licensed, Captain Michelson introduced his family to the Board and thanked all of those who helped him over the past two years.
- **Pilot License Upgrade Program: Captains W. Kelly & C. Grobschmit.** TEC Chair Knutsen reported that the TEC met yesterday and reviewed the letters for Captains Kelly and Grobschmit. He also reported that Captains Bostick and Gartner finished their upgrades early leaving 13 upgrading pilots in their upgrading windows.
Motion: Knutsen/Drennen– approve the pilot license upgrade program for Captains Kelly & Grobschmit – Carried.
- **Consideration of Simulator Training for PSP Trainees Shuler, Britton, Boullion & Woodworth.** TEC Chair Knutsen advised that Trainees Shuler, Britton, Boullion and Woodworth are at the point in their training to go through Simulator Training. The TEC pilots have worked on getting the training scheduled for October. Both Commissioners Anthony and Knutsen will be volunteering their time to lead the training. As in the past, a stipend increase is needed to reimburse the cost of the training.
Motion: Knutsen/Anthony – approve a one-time stipend increase to cover the reimbursement for simulator training for Captains Shuler, Britton, Boullion, and Woodworth – Carried.
- With today's licensure, there are 10 trainees in Puget Sound. There are currently 6 trainees in Training, 1 in Evaluation, and 3 in Familiarization/Observation. A trainee attended the TEC yesterday and was approved to enter Evaluation after completing a short list of jobs. There is also 1 trainee in Grays Harbor in Training. All the trainees are making good progress.
- The TEC made some revisions to Hard-to-Get jobs in Olympia, due to traffic pattern reduction, which will be released on a forthcoming trainee update. The TEC also needs to study the patterns in several other locations and may need to act accordingly.

- BPC Training Program Manager Jolene Hamel reported that the TEC would like to thank senior management at FRS Clipper for reaching out to offer free standby transportation between Seattle and Victoria for the trainees to work on federal pilotage.

Pilot Safety Committee (PSC)

- **New MSO Form.** PSC Co-Chair Commissioner Drennen asked Bettina to report on the new MSO form and how it has been received during the trial period. She advised that she has received positive feedback and has made changes to it based upon pilot reporting. Also, she is in the process of adding a “pause” and “resume” function so that pilots can start a form and complete it later. Commissioner Drennen thanked Bettina for all her hard work on this project.
Motion: Drennen/Anthony – approve the new MSO form as proposed – Carried.
- The PSC is planning to meet again in December.

Pilotage Act Advisory Committee (PAAC)

- **Membership.** BPC Executive Director Jaimie Bever recapped the first two meetings of the PAAC and reviewed the committee action items.
- The Makah Tribe has expressed interest in the open tribal seat on the committee and have proposed that 2 of their environmental analysts join the committee as a primary and an alternate.
Motion: Drennen/Knutsen – approve the addition of Natalie Lowell as Makah Tribe representative and Jenna Rolf as her alternate for the PAAC – Carried.
- The PAAC will continue to meet monthly from November through August of 2026. Public comment opportunities will be available for this committee at all upcoming BPC Regular Public Meetings between now and August 2026. There will be other public comment opportunities as well.

Exemptions from Pilotage.

Motor Yacht EVVIVA – 164', 492 GT, British Virgin Island registry, Captains Beanlu du Toit and Greg Tonole.

Motion: Anthony/Kirtley – concur with Chair Tonn's granting of the interim annual exemption with no conditions - Carried.

Sailing Yacht APSARAS – 78', 35 GT, Hong Kong registry, Captain Maurizio Zuffui.

Motion: Farrell/Knutsen – concur with Chair Tonn's granting of the interim annual exemption with the condition of no Locks without an orientation - Carried.

Motor Yacht UNBRIDLED – 190', 803 GT, Cayman Island registry, Captain Liam Devlin.

Motion: Anthony/Drennen – concur with Chair Tonn's granting of the interim annual exemption with the condition of a pilot orientation through the Locks and none of the three geographically restricted areas - Carried.

Motor Yacht SEA GYPSY – 54', 64 GT, Marshall Island registry, Captains Gregory Sparks and Devin Zwick.

Motion: Knutsen/Farrell – concur with Chair Tonn's granting of the interim annual exemption with no conditions - Carried.

Pilot/Trainee Physical Examination Reports.

Motion: Farrell/Anthony – approve the pilot physical examination reports for Captains S.T. Coleman, J.L. Carstensen, J.E. Siddell, K.C. Kridler, E.M. vonBrandenfels, D.W. Melin, D. B. Soriano, J. R. Semler and R.M. Gartner for their annual pilot license renewals – Carried.

Motion: Kirtley/Farrell – approve the physical examination report for Captains N.W. Ahrens and S.W. Anderson for their new trainee license – Carried.

Motion: Drennen/Knutsen – approve the physical examination report for Captains L.M. Shuler, D.L. Britton, and R.M. Boullion for their annual trainee license renewal – Carried.

It was noted that there is still one pilot not fit for duty.

Committee Updates.

Oil Transportation Safety Committee (OTSC)

- OTSC Chair Jaimie Bever advised that the OTSC will likely reconvene once the rule is in place to discuss voluntary mitigation measures. Behind the scenes the Rule team is busy reading comments and answering questions from the public comment period.

- The Lummi Nation has requested Government-to-Government consultation with the BPC and Ecology. That meeting will be taking place on October 2.

Pilot Exam Committee (PEC)

- The committee will be meeting next on September 29.
- Dainis & Company will be attending the October BPC meeting virtually to give an overview for the upcoming exam.
- The exam application package is nearing completion and will be on the October BPC meeting agenda.
- Thanks to Commissioner Hamilton for agreeing to join the application review team.
- Look for new updates and more targeted information on the BPC's 'Become a Pilot' tab on the new website. The BPC has been working on clear and concise messaging to reach as many as possible. There will be future social media posts featuring some Puget Sound pilots on their pathway to pilotage. The BPC is excited to see the end results and thanks PSP for their partnership on this project.

Diversity, Equity & Inclusion Committee (DEIC)

- The BPC is sending Jolene Hamel to the Women Offshore Conference in Houston in early October. She will be joined by two Puget Sound Pilots. She will be providing exam information to attendees and assisting at the PSP booth. She looks forward to helping to represent WA State pilotage.

Terminal Operations Work Group (TOWG)

- The TOWG met right after the last Board meeting and will have minutes from that meeting in October. TOWG Chair Captain Coleman has provided photos of markings that need repainting for clarity in the Puget Sound area. The group is hoping to get those addressed as well as increased participation from terminal operations to move forward in positive directions.

Confirmation of Next Regular Meeting Dates. Chair Tonn reminded everyone that the October meeting will be on October 16, and the November meeting will be on November 20. BPC Regular Meetings continue to be hybrid, and all are invited and encouraged to attend in person or online.

Public Comment. Chair Tonn asked for public comment, and none was offered.

Adjourn. The meeting was adjourned by Chair Tonn at 11:55am.

Respectfully submitted,

Jaimie C. Bever, Executive Director

Sheri J. Tonn, Chair

Eleanor Kirtley, Vice Chair

Commissioner Timothy J. Farrell

Commissioner Andrew Drennen

Commissioner Lee Tyler

Commissioner Severin Knutsen

Commissioner Michael Anthony

Commissioner Jason R. Hamilton

Commissioner Tom Buroker

WASHINGTON STATE
BOARD OF PILOTAGE COMMISSIONERS
MEETING AGENDA

September 18, 2025

**2901 3rd Avenue, Seattle, WA 98121 – 1st Floor Agate Conference Room
and**

Via Teams #206.531.0324, participation code: 148712109#

Join the meeting now

(Public comment accepted at the discretion of the Chair and prior to the end of the meeting)

1000 hours Call to order PUBLIC HEARING

WAC 363-116-080 Licensing of Pilots

Call to order REGULAR MEETING

1. BPC Staff Report
2. BPC Chair Report
3. Activity Reports (5 minutes each)
 - a. U.S. Coast Guard (USCG)
 - b. Pacific Merchant Shipping Association (PMSA)
 - c. The Northwest Seaport Alliance (NWSA)
 - d. Puget Sound Pilots (PSP)
 - e. Port of Grays Harbor (PGH)

NEW BUSINESS *(Public comment accepted)*

4. Board Action – Consideration of Previous Hearing on WAC 363-116-080 Licensing of Pilots
5. Board Action – MSOs

a.	<i>MIDNIGHT SUN</i>	8/01/2025	PS
b.	<i>TERMINAL 4 CRANES</i>	8/05/2025	PS
c.	<i>MSC JUBILEE IX</i>	8/20/2025	PS
d.	<i>RABAUl CHIEF</i>	9/04/2025	PS
e.	<i>VIENNA EXPRESS</i>	9/07/2025	PS
f.	<i>MARSHALL FOSS (WEST VIRGINIA)</i>	9/10/2025	PS
6. Board Action – August 21 Regular Meeting Minutes
7. Board Action – Committee Recommendations:
 - a. Trainee Evaluation Committee (TEC)
 - i. Possible Board Action – Consideration of Licensure of PSP Candidate: Captain Joel Michelson
 - ii. Possible Board Action – Pilot License Upgrade Program: Captains W. Kelly & C. Grobschmit
 - iii. Possible Board Action – Simulator Training for Captains Shuler, Britton, Boullion & Woodworth
 - iv. Other Committee Updates
 - b. Pilot Safety Committee (PSC)
 - i. Possible Board Action – New MSO Form
 - ii. Other Committee Updates
 - c. Pilotage Act Advisory Committee (PAAC)

- i. Possible Board Action – Membership
- ii. Other Committee Updates

1130 15-MINUTE BREAK

8. Board Action – Request for Vessel Exemption:

a.	Motor Yacht	<i>EVVIVA</i>	Renewal (164 FT, 492 IGT)	Interim
b.	Sailing Yacht	<i>APSARAS</i>	New (78 FT, 35 IGT)	Interim
c.	Motor Yacht	<i>UNBRIDLED</i>	New (190 FT, 803 IGT)	Interim
c.	Motor Yacht	SEA GYPSY	Renewal (52 FT, 64 IGT)	Interim

9. Board Action – Pilot/Trainee Physical Examination Reports

10. Committee & Work Group Reports:

- a. Oil Transportation Safety Committee (OTSC)
- b. Pilot Exam Committee (PEC)
- c. Diversity, Equity, and Inclusion Committee (DEIC)
- d. Terminal Operations Work Group (TOWG)

11. Upcoming Meeting Dates:

Thursday, October 16, 2025 at 1000 – Regular Meeting (Hybrid – Teams/2901 Building)	Thursday, November 20, 2025 at 1000 – Regular Meeting (Hybrid – Teams/2901 Building)
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12. Public Comment

13. Adjourn

PUGET SOUND PILOTAGE DISTRICT ACTIVITY REPORT

Aug-2025

The Board of Pilotage Commissioners (BPC) requests the following information be provided to the BPC staff **no later than two working days prior to a BPC meeting** to give Commissioners ample time to review and prepare possible questions regarding the information provided.

Activity

Total pilotage assignments:	649	Cancellations:		8					
Total ship moves:	641	Cont'r:	164	Tanker:	169	Genl/Bulk:	87	Other:	221
Assignments delayed due to unavailable rested pilot:				15	Total delay time:		34.35	hours	
Assignments delayed for efficiency reasons:				17	Total delay time:		30.5	hours	
Billable delays by customers:				44	Total delay time:		117		
Order time changes by customers:				64					
2 pilot jobs:	34	Reason:	PSP GUIDELINES FOR RESTRICTED WATERWAYS						
Day of week & date of highest number of assignments:				Friday 8/8				28	
Day of week & date of lowest number of assignments:				Sunday 8/3				11	
Total number of pilot repositions:	95	Upgrade trips	8	YTD	116				
3 consecutive night assignments:	42	YTD	274						

Callback Days/Comp Days

	Starting Total	Call Backs (+)	Used (-)	Burned (-)	Ending Total
Licensed	2498	59	61		2496
Unlicensed	19			17	2
Total	2517				2498
On watch assignments	587	Call back assignments	62	CBJ ratio	9.55%

Pilots Out of Regular Dispatch Rotation (pilot not available for dispatch during "regular" rotation)

A. Training & Continuing Education Programs

Start Dt	End Dt	City	Facility	Program Description	Pilot Attendees
1-Aug	31-Aug			Upgrade Assignments On Duty	MCN
1-Aug	31-Aug			Upgrade Assignments Off Duty	CAS,HAM,KNU,MCN(2),SCS,SID
					* On Watch Off Watch ** paired to assign.
					1 7

B. Board, Committee & Key Government Meetings (BPC, PSP, USCG, USACE, Port & similar)

Start Dt	End Dt	City	Group	Meeting Description	Pilot Attendees
1-Aug	3-Aug	Seattle	PSP	Ops Pilot	KEP(3on*)
4-Aug	20-Aug	Seattle	PSP	Ops Pilot	GRK(9on*,8off)
5-Aug	6-Aug	Vancouver, BC	PSP	US/Canada Vessel Traffic	HAM(2on*)
6-Aug	6-Aug	Seattle	PSP	Harbor Safety	KAL*
7-Aug	7-Aug	Seattle	BPC	BPC Exam Prep	BEN**,KNU**,MOO**
8-Aug	8-Aug	Seattle	PSP	Safe Practices	BOU*,COL
12-Aug	12-Aug	Seattle	BPC	Pilot Safety Committee	ANA*,RID,SCR**
12-Aug	12-Aug	Seattle	USACE	Safe Practices	BOU*
13-Aug	13-Aug	Seattle	PSP	Rate Committee	MCG
14-Aug	14-Aug	Seattle	PSP	PA Employee	COR,JEN**,MAN*,MCN*,MYE,ROU,SEM
15-Aug	15-Aug	Seattle	PSP	Administrative, MOA ST. of Georgia	BOU**,HAM*

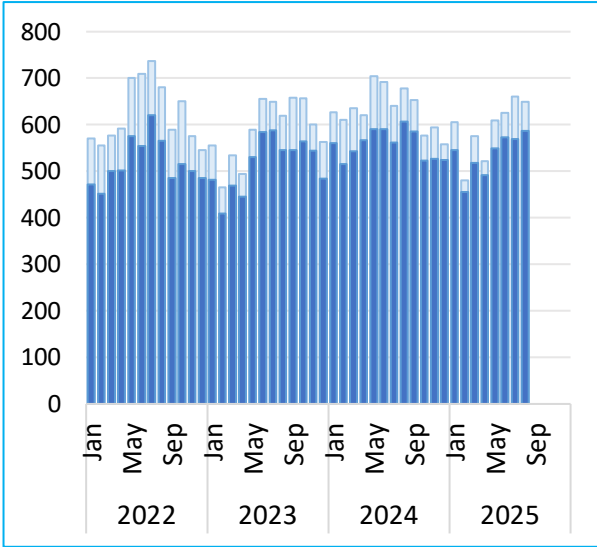
Start Dt	End Dt	City	Group	Meeting Description	Pilot Attendees			
15-Aug	15-Aug	Seattle	PSP	Rate Committee	GRK*, KLA**,KNU,MCG			
15-Aug	15-Aug	Seattle	PSP	Administrative, PAAC	HAM*,KNU,MCG			
17-Aug	17-Aug	Bainbridge	PSP	Outreach	MAN*			
20-Aug	20-Aug	Port Angeles	PSP	Outreach	NIN**			
20-Aug	20-Aug	Seattle	PSP	BOD Agenda	GRK*,HAM			
20-Aug	20-Aug	Seattle	BPC	TEC	BOZ**,ANT,KNU			
20-Aug	20-Aug	Seattle	BPC	BPC Prep	ANT,HAM,KNU			
21-Aug	21-Aug	Seattle	PSP	Training, sim model validation	BOU*,SCR			
21-Aug	21-Aug	Grays Harbor	BPC	BPC	ANT,KNU			
21-Aug	31-Aug	Seattle	PSP	Ops Pilot	MYE(11on*)			
22-Aug	22-Aug	Seattle	BPC	Terminal Operations Working Group	COL*,SCR*			
25-Aug	25-Aug	Seattle	PSP	MEP	MCG, MIL			
25-Aug	25-Aug	Seattle	BPC	Exam Committee	KNU			
25-Aug	25-Aug	Seattle	BPC	BPC PAAC	HAM, KNU, MCG			
26-Aug	26-Aug	Seattle	PSP	BOD	GRK*, HAM, KEP, MCG*, MIL, MYE			
27-Aug	27-Aug	Seattle	USCG	Outreach	HAM, RID*			
28-Aug	28-Aug	Seattle	BPC	TEC	ANT*, KNU*			
28-Aug	28-Aug	Seattle	PSP	Administrative	MIL**			
					* On Watch	Off Watch	** paired to assign.	
					44	37	10	
Safety/Regulatory								
Outreach								
Administrative								
C. Other (i.e. injury, not-fit-for-duty status, COVID risk								
Start Dt	End Dt	REASON	PILOT					
1-Aug	31-Aug	NFFD	MAM					
Trailing 12 months revenue assignments								
7,111								
Call back job ratio during the last 12 months (September 2024-August 2025) % 9.21								

Puget Sound District
Activity Report Dashboard
2025 August

Licensed Pilots
Including President
55
No changes in August

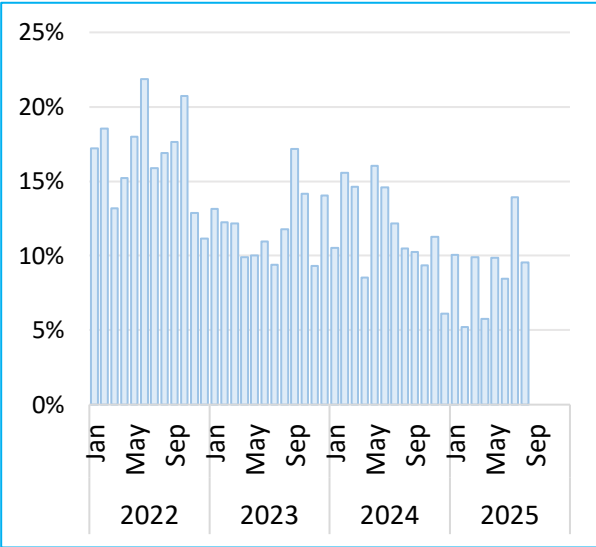
PS District
Trainees
8

Monthly Total
Assignment Count
649

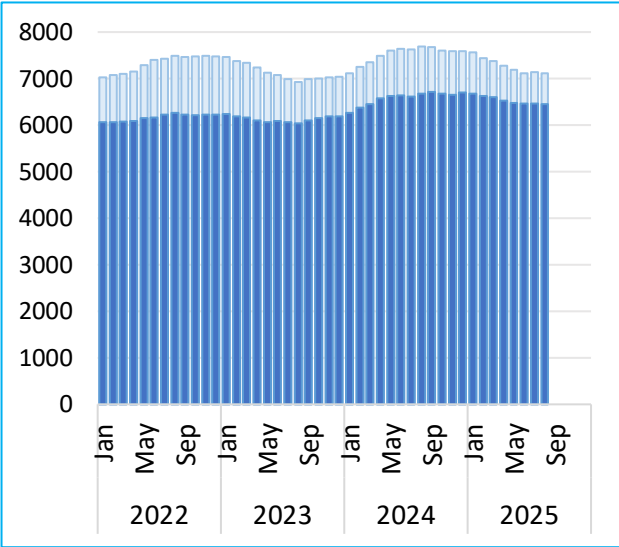


587 On-Watch (dk blue), 62 Off-Watch (lt blue)

Monthly Off-Watch
Assignment Percentage
9.6%

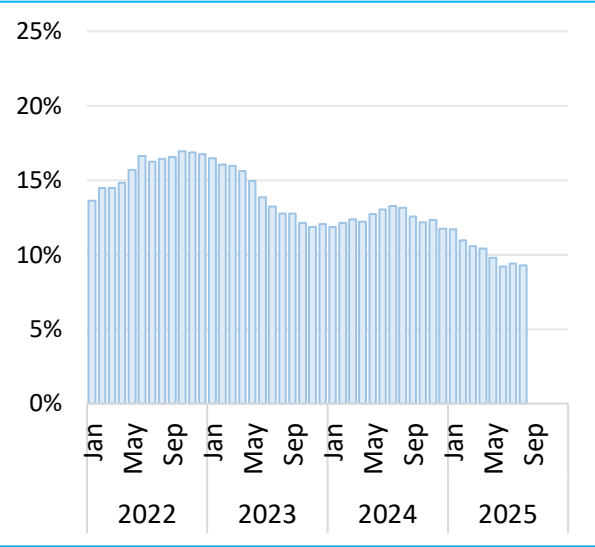


Trailing 12 Total
Assignment Count
7111



6449 On-Watch (dk blue), 662 Off-Watch (lt blue)

Trailing 12 Off-Watch
Assignment Percentage
9.3%



Licensed Pilots w/o Pres 54
Pilots NFFD whole month 1
Available Pilots 53

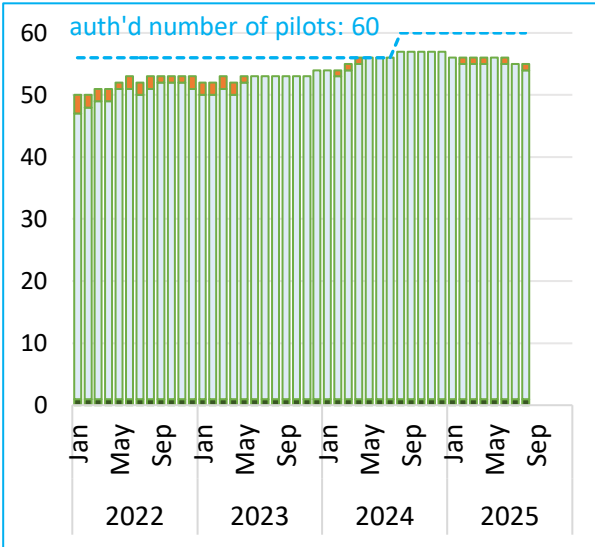
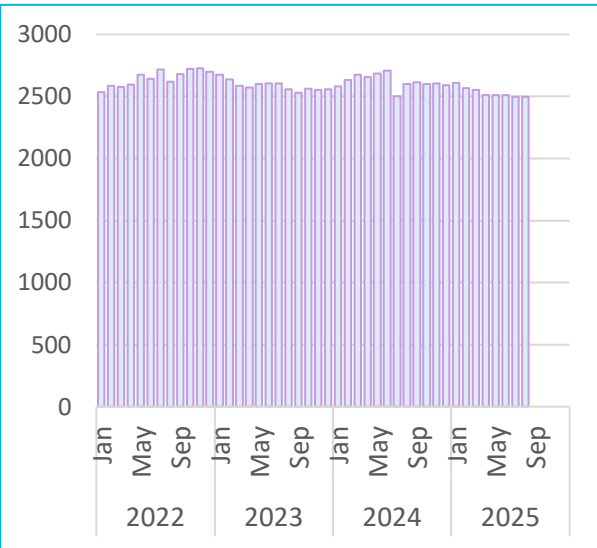
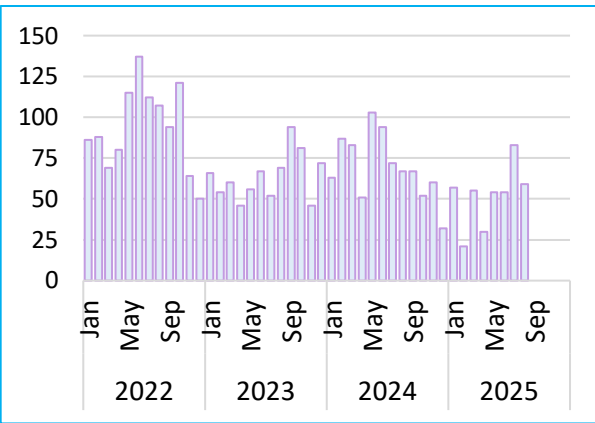


chart also includes president (1 pilot)

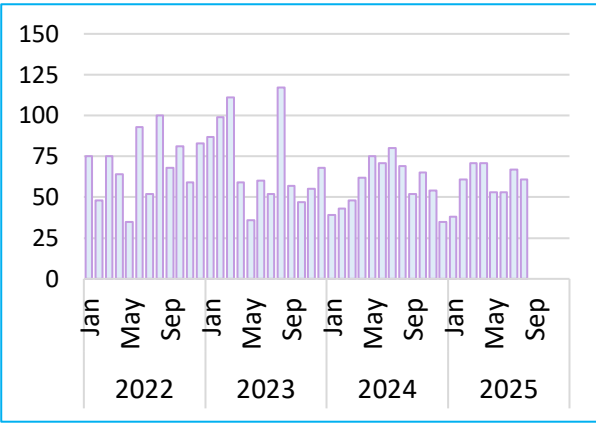
Total Comp Days
All Licensed Pilots
2496



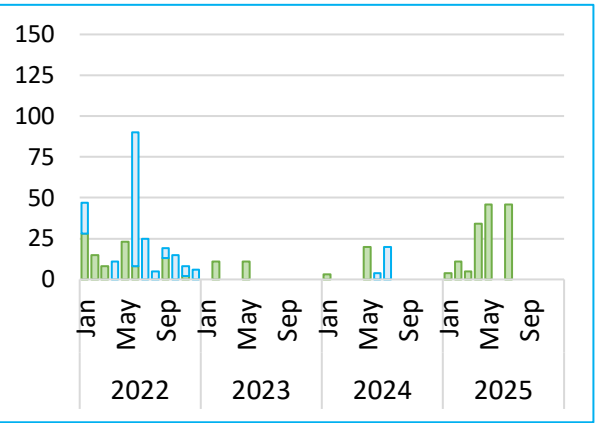
Comp Days Earned
(Callbacks)
59



Comp Days Used
(Licensed Pilots)
61

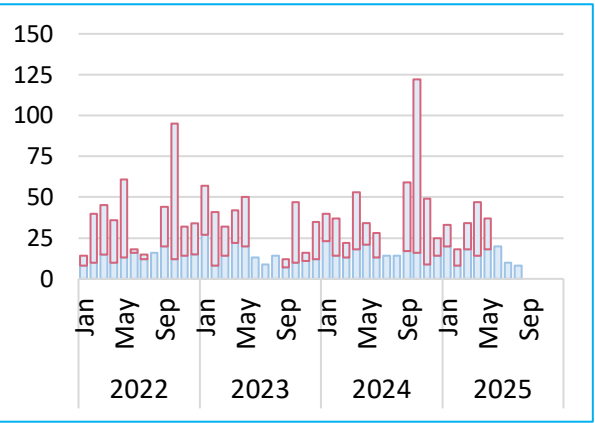


COVID Days* 0
NFFD Days* 0



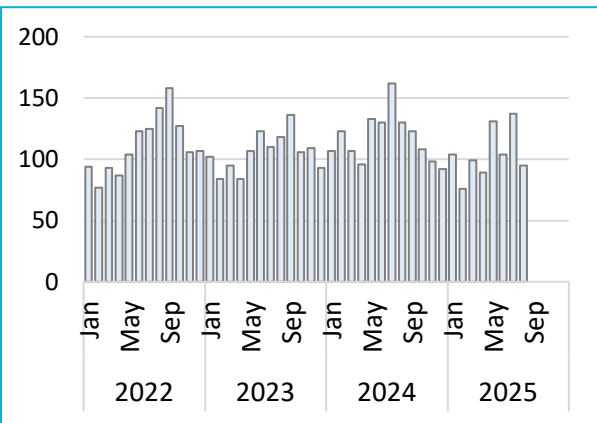
count of NFFD & Covid days if
pilot(s) not NFFD whole month

Training Days 0
Upgrade Trips 8

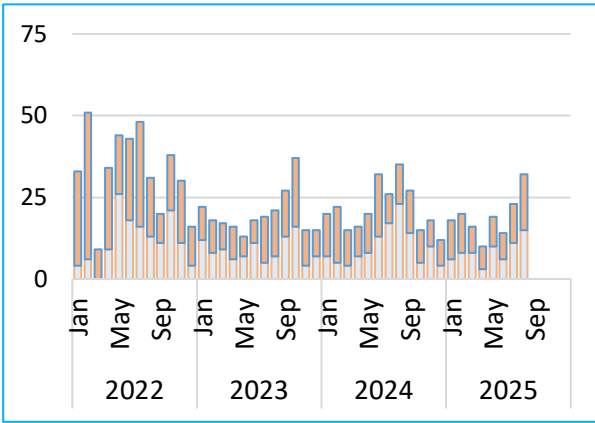


training days (red) stacked
on upgrade trips (blue)

Repositions
95

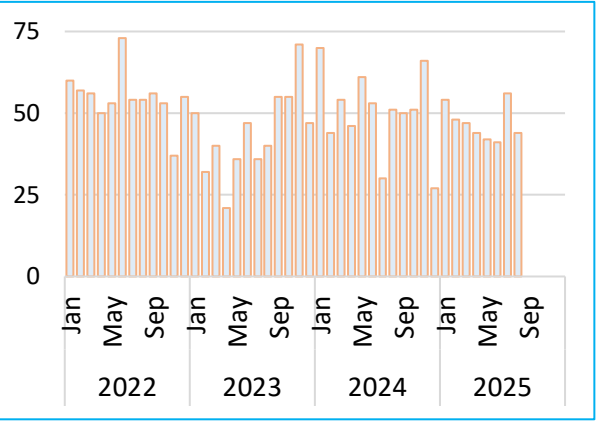


Pilot Delays (Count)
combined total
32

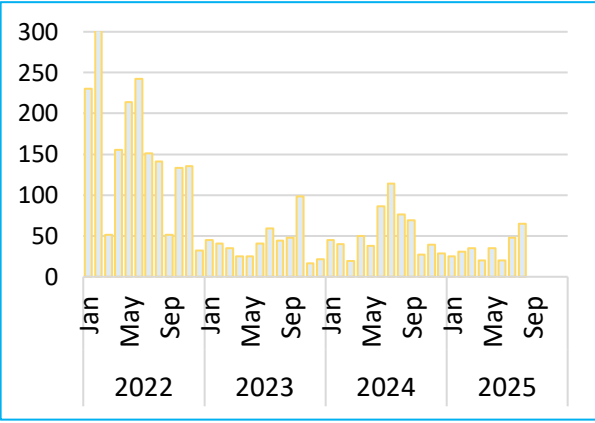


efficiency delay counts stacked on top
of pilot shortage delay counts on bottom

Billable Delays (Count)
by Customers
44

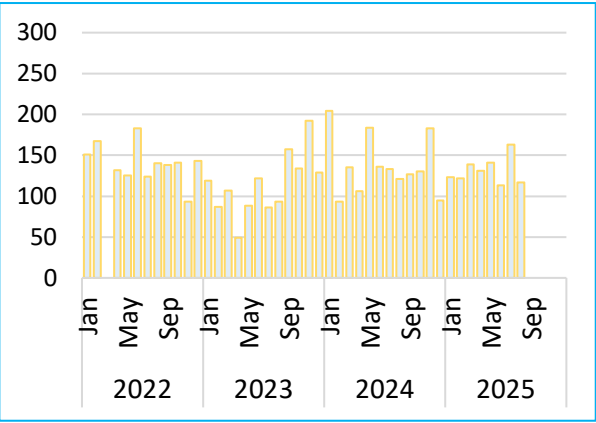


Pilot Delay Hours
(Pilot Shortage & Efficiency)
64.85 hrs



total pilot delay hours (not separated into
efficiency & pilot shortage components)

Billable Delay Hours
by Customers
117 hrs



Port of Grays Harbor

Pilotage Report

September 18, 2025

Pilotage Activity

There were a total of 7 arrivals in August of 2025 (3 dry bulkers, 1 liquid bulker and 3 RoRo's). This equated to 24 jobs. There was a cancellation and a vessel that went back to anchor skewing the numbers. Year to date there have been 71 vessels arrive for a total of 184 jobs.

As I mentioned last month, the annual two-week maintenance shutdown at AGP occurred in August limiting the number of dry bulkers.

Terminal Dredging

American Construction Terminal 2 and Terminal 4 during the two-week maintenance shutdown at AGP. They removed 21,268 cubic yards of material, which is right on par with our expectation of 20,000 cubic yards.

Pilot Boat Chehalis Yard Period

The Chehalis is currently in the yard at Astoria for annual maintenance. The Pilot Boat Crew is using the Vega exclusively which has been performing well in the mild weather this summer.



PROPOSED RULE MAKING

CR-102 (June 2024) (Implements RCW 34.05.320) Do NOT use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: June 30, 2025

TIME: 8:34 AM

WSR 25-14-072

Agency: Board of Pilotage Commissioners

☒ Original Notice

☐ Supplemental Notice to WSR _____

☐ Continuance of WSR _____

☒ Preproposal Statement of Inquiry was filed as WSR 25-07-101 ; or

☐ Expedited Rule Making--Proposed notice was filed as WSR _____; or

☐ Proposal is exempt under RCW 34.05.310(4) or 34.05.330(1); or

☐ Proposal is exempt under RCW _____.

Title of rule and other identifying information: (describe subject) WAC 363-116-080 Licensing of pilots

Hearing location(s):

Date:

Time:

Location: (be specific)

Comment:

September 18, 2025

10:00am

2901 3rd Avenue, 1st Floor Agate
Conference Room, Seattle, WA
98121 and via MS Teams.

MS Teams: [Join the meeting now](#) or
Dial in by phone
[+1 206-531-0324,,832235581#](#)

Date of intended adoption: September 18, 2025 (Note: This is NOT the effective date)

Submit written comments to:

Name Jaimie Bever, Executive Director

Address 2901 3rd Avenue, Suite 500, Seattle, WA 98121

Email jaimie.bever@wsdot.wa.gov

Fax

Other

Beginning (date and time) June 30, 2025 – 12pm PDST

By (date and time) September 10, 2025 - 4pm PDST

Assistance for persons with disabilities:

Contact Jolene Hamel

Phone 206-515-3904

Fax

TTY

Email jolene.hamel@wsdot.wa.gov

Other

By (date) September 15, 2025

Purpose of the proposal and its anticipated effects, including any changes in existing rules: The BPC is proposing a revision to WAC 363-116-080 Licensing of Pilots requiring pilot candidates to provide a certificate representing competency in Electronic Charts Display and Information Systems (ECDIS) training prior to state licensure.

The proposed rule modifies existing licensure requirements by adding the following requirement to WAC 363-116-080(3): a certificate representing competency in electronic chart display and information systems (ECDIS) that complies with International Maritime Organization (IMO) standards and International Hydrographic Organization (IHO) regulations.

Reasons supporting proposal: This proposed rule revision is necessary due to the National Oceanic and Atmospheric Administration's (NOAA) sunset of traditional paper and raster nautical charts to focus solely on electronic navigational chart data, the more common source of navigation worldwide.

Statutory authority for adoption: Chapter 88.16 RCW, Pilotage Act

Statute being implemented: Chapter 88.16 RCW, Pilotage Act

Is rule necessary because of a:

Federal Law?

☐ Yes ☒ No

Federal Court Decision?

☐ Yes ☒ No

State Court Decision?

☐ Yes ☒ No

If yes, CITATION:

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters: Both the BPC Pilot Exam Committee (PEC) and Trainee Evaluation Committee (TEC) have made this recommendation to the Board recognizing the need to ensure electronic chart competency.

Name of proponent: (person or organization) Board of Pilotage Commissioners Type of proponent: ☐ Private. ☐ Public. ☒ Governmental.			
Name of agency personnel responsible for:			
	Name	Office Location	Phone
Drafting	Jaimie Bever	Seattle, WA	206-515-3887
Implementation Commissioners	Board of Pilotage	Seattle, WA	206-515-3904
Enforcement Commissioners	Board of Pilotage	Seattle, WA	206-515-3904
Is a school district fiscal impact statement required under RCW 28A.305.135?			☐ Yes ☒ No
If yes, insert statement here:			
The public may obtain a copy of the school district fiscal impact statement by contacting: Name Address Phone Fax TTY Email Other			
Is a cost-benefit analysis required under RCW 34.05.328?			
☐ Yes: A preliminary cost-benefit analysis may be obtained by contacting: Name Address Phone Fax TTY Email Other			
☒ No: Please explain: The BPC is not a listed agency in RCW 34.05.328(5)(a)(i)			
Regulatory Fairness Act and Small Business Economic Impact Statement Note: The Governor's Office for Regulatory Innovation and Assistance (ORIA) provides support in completing this part.			
(1) Identification of exemptions: This rule proposal, or portions of the proposal, may be exempt from requirements of the Regulatory Fairness Act (see chapter 19.85 RCW). For additional information on exemptions, consult the exemption guide published by ORIA . Please check the box for any applicable exemption(s):			
☐ This rule proposal, or portions of the proposal, is exempt under RCW 19.85.061 because this rule making is being adopted solely to conform and/or comply with federal statute or regulations. Please cite the specific federal statute or regulation this rule is being adopted to conform or comply with, and describe the consequences to the state if the rule is not adopted. Citation and description:			
☐ This rule proposal, or portions of the proposal, is exempt because the agency has completed the pilot rule process defined by RCW 34.05.313 before filing the notice of this proposed rule.			
☐ This rule proposal, or portions of the proposal, is exempt under the provisions of RCW 15.65.570(2) because it was adopted by a referendum.			

- ☒ This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025\(3\)](#). Check all that apply:
- | | |
|---|--|
| ☐ RCW 34.05.310 (4)(b)
(Internal government operations) | ☒ RCW 34.05.310 (4)(e)
(Dictated by statute) |
| ☐ RCW 34.05.310 (4)(c)
(Incorporation by reference) | ☐ RCW 34.05.310 (4)(f)
(Set or adjust fees) |
| ☐ RCW 34.05.310 (4)(d)
(Correct or clarify language) | ☐ RCW 34.05.310 (4)(g)
((i) Relating to agency hearings; or (ii) process requirements for applying to an agency for a license or permit) |
- ☐ This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025\(4\)](#). (Does not affect small businesses).
- ☐ This rule proposal, or portions of the proposal, is exempt under RCW _____.
Explanation of how the above exemption(s) applies to the proposed rule:

(2) Scope of exemptions: *Check one.*

- ☒ The rule proposal: Is fully exempt. (*Skip section 3.*) Exemptions identified above apply to all portions of the rule proposal.
- ☐ The rule proposal: Is partially exempt. (*Complete section 3.*) The exemptions identified above apply to portions of the rule proposal, but less than the entire rule proposal. Provide details here (consider using [this template from ORIA](#)):
- ☐ The rule proposal: Is not exempt. (*Complete section 3.*) No exemptions were identified above.

(3) Small business economic impact statement: *Complete this section if any portion is not exempt.*

If any portion of the proposed rule is **not exempt**, does it impose more-than-minor costs (as defined by RCW 19.85.020(2)) on businesses?

- ☐ No Briefly summarize the agency's minor cost analysis and how the agency determined the proposed rule did not impose more-than-minor costs. _____
- ☐ Yes Calculations show the rule proposal likely imposes more-than-minor cost to businesses and a small business economic impact statement is required. Insert the required small business economic impact statement here:

The public may obtain a copy of the small business economic impact statement or the detailed cost calculations by contacting:

Name
Address
Phone
Fax
TTY
Email
Other

Date: June 30, 2025

Name: Jaimie C. Bever

Title: Executive Director

Signature:



WAC 363-116-080 Licensing of pilots. (1) No person shall be issued a pilot license until he/she has applied for a pilot license and successfully completed:

- (a) The written examination(s);
- (b) The simulator evaluation;
- (c) The pilot training program, as determined by the board;
- (d) A physical examination; and
- (e) Tendered the license fee stipulated in WAC 363-116-070.

(2) A majority of board members in attendance at a meeting where licensing of an applicant is scheduled for consideration, shall vote on the issuance of a pilot license. Pilot licenses shall be signed by the chairperson or his/her designee.

(3) At the time of completion of a training program as provided in WAC 363-116-078 and at the time of consideration for licensing, all applicants must provide a copy of his/her U.S. master license required by RCW 88.16.090 with a first class U.S. pilotage endorsement without tonnage or other restrictions on that U.S. master license to pilot in all of the waters of the pilotage district defined in RCW 88.16.050 in which the applicant desires to be licensed and an endorsement on that U.S. master license as a radar observer (unlimited); and both a certificate representing competency in automatic radar plotting aids (ARPA) and a certificate representing competency in electronic chart display and information system (ECDIS) that complies with International Maritime Organization (IMO) standards and International Hydrographic Organization (IHO) regulations.

(4) No person shall be licensed by the board who has been convicted of an offense involving drugs or the personal consumption of alcohol in the (~~twelve~~) 12 months prior to the date of application. This restriction shall not apply to license renewals.

(5) After completion of a training program the trainee evaluation committee (TEC) shall review the evaluations and the pilot trainee's performance on other required aspects of the training program and report to the board that the pilot trainee has or has not: Successfully completed all requirements set forth in the training program including any addendum(s) to the program. The board shall consider training program documentation and TEC reports and may: Issue the license if there is a need for a pilot in the relevant pilotage district; deny a license if it finds that the pilot trainee should not be licensed; or, delay the issuance of a license, if there is no need for a pilot at that time in the relevant district. If the board delays the issuance of a license, it may at its discretion offer an optional program that would maintain piloting skills and knowledge and may enable stipend credit to be earned and paid. The criteria to be followed by the board in issuing or denying licenses shall include, but not be limited to: Performance in the training program; piloting and ship handling and general seamanship skills; local knowledge; and, bridge presence and communication skills.

(6) If two or more pilot trainees are deemed qualified by the board for issuance of a license at the same meeting of the board, the pilot trainee with the highest combined score on the initial written examination and simulator evaluation shall be licensed first.

(PAAC) Pilotage Act Advisory Committee

Per the PAAC Charter adopted at the 6/5/2025 BPC Special Meeting and amended at the, the PAAC shall consist of: one (1) Chair representing the BPC, one (1) to three (3) members of the BPC, at least one (1) representative of a federally recognized tribal government with treaty fishing rights in Puget Sound, one representative who is a pilot member of Puget Sound Pilots, one (1) representative who is an expert in national pilotage law (non-voting), one (1) representative of the environmental community, and one (1) representative of the oil industry.

The United States Coast Guard (USCG), Pacific Pilotage Authority (PPA), B.C. Chamber of Shipping (COS), and B.C. Coast Pilots are invited to attend meetings as advisors only.

Chair	BPC Chair Sheri Tonn
BPC	Jason Hamilton, Public Rep Andrew Drennen, U.S. Flag Rep Severn Knutsen, Pilot Rep
Federally Recognized Tribal Government with Treaty Fishing Rights in Puget Sound Alternate	Senator Brian Porter, Swinomish Senator Fred Cayou, Swinomish Clyde Halstead, Swinomish
Federally Recognized Tribal Government with Interest in Puget Sound Alternate	Natalie Lowell, Makah Jenna Rolf, Makah
Puget Sound Pilots Alternate	Travis McGrath Matt Hannuksela
Expert in National Pilotage Law (non-voting) Alternate	Clay Diamond, American Pilots Association (APA) Brendan O'Shea
Environmental Community Alternate	Lovel Pratt, Friends of the San Juans Fred Felleman, Friends of the Earth
Oil Industry Alternate	Antonio Machado, Western States Petroleum Association (WSPA) Vacant
BPC Support	Jaimie Bever
Advisory Only	LCDR Ian McPhillips, CDR Sarah Rodino – United States Coast Guard Brian Young, John Wilson – Pacific Pilotage Authority Rishi Luthra – B.C. Chamber of Shipping Steve Kennedy, Robin Stewart – B.C. Coast Pilots