

MEETING MINUTES
STATE OF WASHINGTON ~ BOARD OF PILOTAGE COMMISSIONERS
October 16, 2025

CLOSED SESSION

A Closed Session of the Board of Pilotage Commissioners was called to order at 10:00 a.m. by Chair Sheri Tonn online via Microsoft Teams to discuss matters relative to the 2026 Pilot Exam.

Present via Teams:

Chair: Sheri Tonn

Vice Chair: Eleanor Kirtley (Marine Environment)

Commissioners: Mike Anthony (Pilot), Lee Tyler (Foreign Flag Shipping), Tom Buroker (Ecology), Jason Hamilton (Public), Tim Farrell (Public), Severin Knutsen (Pilot)

Administration: Jaimie Bever, Bettina Maki, Jolene Hamel

AAG: Lauren Jaech

REGULAR MEETING – Call to Order

The Regular Meeting of the Board of Pilotage Commissioners was convened at 11:00 a.m. by Chair Sheri Tonn online via Microsoft Teams only.

Present via Teams:

Chair: Sheri Tonn

Vice Chair: Eleanor Kirtley (Marine Environment)

Commissioners: Mike Anthony (Pilot), Lee Tyler (Foreign Flag Shipping), Tom Buroker (Ecology), Jason Hamilton (Public), Tim Farrell (Public), Severin Knutsen (Pilot)

Administration: Jaimie Bever, Bettina Maki, Jolene Hamel

AAG: Albert Wang, Lauren Jaech

Puget Sound Pilots: Ivan Carlson, Ken Grieser, Travis McGrath, Eric Klapperich, Scott Brewen

PSP Licensure Candidate: Captain Harlow Wood & Family

USCG: CDR Sarah Rodino, Genaro Villejo (VTS), CDR Ian McPhillips

Port of Grays Harbor: Mike Folkers

Pacific Merchant Shipping Association: Mike Moore, Jordan Royer

The Northwest Seaport Alliance: Lindsay Wolpa

Oil Transportation Safety Committee: Fred Felleman

Public: Scott Sevall, Ann LaRue, Kris Faucett, Terry Hall

BPC Staff Report.

- The BPC Fall 2025 newsletter has been distributed and posted. It contained a highlight of the Marine Exchange of Puget Sound and the excellent services they provide the maritime community. Patrick Gallagher, Executive Director of the Marine Exchange, has been invited to the January Board meeting to present further on their services.
- The newsletter also featured Jolene Hamel, Training Program Manager, out and about, who in addition to attending the recent Women Offshore Conference, was invited by the USCG to a Leadership Mentoring event, along with PSP President Ivan Carlson. Both Ivan and Jolene thanked the USCG for their invitation to participate and Jolene also thanked them for a tour of Sector Puget Sound, including the VTS.
- BPC Program Analyst Bettina Maki provided both the KPI quarterly dashboard as well as the monthly dashboard and was available for questions on any of the data.

BPC Chair Report.

- BPC Chair Sheri Tonn announced the recent retirement of Puget Sound pilot Captain Don Soriano. The Board wishes Captain Soriano all the best in his retirement and thanks him for his 40 years of impeccable service to the State of Washington.
- Sheri also reported on the recent government-to-government meeting that was held at the Lummi Nation, which included members of Lummi Nation Natural Resources, BPC, and members of the Ecology Rulemaking Team as well as the Ecology Spills Program Manager. The Board thanks Lummi Nation for the gracious hosting of the meeting. It was good and important conversation.

Activity Reports. Mike Moore representing Pacific Merchant Shipping Association (PMSA), Lindsay Wolpa representing The Northwest Seaport Alliance (NWSA), Ivan Carlson representing Puget Sound Pilots (PSP), Mike Folkers representing the Port of Grays Harbor (PGH) and CDR Sarah Rodino, CDR

Ian McPhillips and VTS Director Genaro Villejo representing United State Coast Guard (USCG), offered current and projected statistical data as well as updates on current maritime issues and activities.

Dainis & Co – Presentation regarding 2026 Exam – Amanda Dainis, Dainis & Co.

2026 Exam Psychometrician Dr. Amanda Dainis presented an overview of the 2026 exam process. The presentation was followed by Q&A with the Board.

NEW BUSINESS

Pilot’s Report of Marine Safety Occurrence: *TERMINAL CRANES PIER 18, 08/31/2025*

Inbound Pier 18 - 3	Inbound to the pier, the pilot noted cranes in incorrect position even though repeatedly told by the line boss that it was safe to come in. Terminals need to be reminded of crane and other requirements outlined in Harbor Safety Plan as well as other recommendations made by the pilot for preventing future occurrences. MSO forwarded to PSC and TOWG.	<u>Motion:</u> Knutsen/Tyler – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: *TERMINAL CRANES PIER 18, 09/07/2025*

On arrival at Pier 18-1	On arrival to the pier, the pilot noted that the ship-to-shore cranes were in incorrect position. Terminals need to be reminded of crane and other requirements outlined in Harbor Safety Plan. MSO forwarded to PSC and TOWG.	<u>Motion:</u> Knutsen/Anthony – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: *VIENNA EXPRESS, 09/10/2025*

Transiting from Tacoma Blair WW to Yukon Harbor Anchorage	After backing out of Terminal 4, pilot observed that bow thruster was stuck at 50% to port. Pilot brought vessel under control and got bow thruster successfully stopped and contacted VTS.	<u>Motion:</u> Farrell/Lee – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: *HAFINA EGRET 09/11/2025*

Underway at Pilot Station	While transiting from the Pilot Station to Vendovi Anchorage, vessel experienced a steering failure that ultimately required proceeding back to anchor for repairs.	<u>Motion:</u> Knutsen/Farrell – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: *TUG WESTRAC (NACC Poros), 09/16/2025*

Outbound in the Duwamish River	Upon starting turn at Fishers, pilot received call from tug <i>Westrac</i> advising that they were experiencing problems. Tug folded up and eventually line parted. Pilot was able to maintain vessel and no damage done to either tug or vessel.	<u>Motion:</u> Farrell/Hamilton – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: *TUG PROTECTOR (OOCL NY), 09/18/2025*

Approaching Seattle Pier 18-1	Pilot had communication issues with Tug <i>Protector</i> and as a result had them closing in stern on dock. Pilot tried all communication measures including flashlights. Pilot was able to get closure arrested just over edge of dock but no contact made. Remainder of berthing made without incident once <i>Protector</i> got communication channels on again. MSO forwarded to PSC and TOWG.	<u>Motion:</u> Farrell/Hamilton – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: *CYNTHIA R (Norwegian Joy), 09/29/2025*

Between Buoy SG and SF in Northbound TSS Lanes	Pleasure craft <i>Cynthia R</i> , repeatedly crossed from west to east lanes in front of cruise ship <i>Norwegian Joy</i> . Pilot was finally able to get them on radio and they thought they had the right of way. Pilot reminded them of Rule 10 and then asked VTS to broadcast Rule 10 Regulations, which they did.	<u>Motion:</u> Anthony/Farrell – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: STAR LYGRA, 09/28/2025

Underway West of Ketron Island	While underway main engine was required to go to half power due to exhaust gas temperature deviation. After troubleshooting, pilot directed vessel to anchor for repairs rather than continuing to transit with limited power. Repairs made and vessel continued on without incident.	<u>Motion:</u> Farrell/Anthony – File as a Marine Safety Occurrence – Carried.
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Pilot’s Report of Marine Safety Occurrence: BREST, 10/01/2025

Vendovi Island East Anchorage, Anacortes	While still in the vicinity of the anchorage, vessel experienced propulsion failure. Pilot utilized tug <i>Tanquerliq</i> which made fast to stern to tow vessel to the center of the anchorage without incident.	<u>Motion:</u> Farrell/Knutsen – File as a Marine Safety Occurrence – Carried.
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Meeting Minutes.

Motion: Kirtley/Hamilton – approve the September 18, 2025 Regular Meeting minutes as presented with minor grammatical revisions – Carried.

Committee Actions.

Trainee Evaluation Committee (TEC)

- **Consideration of Licensure of PSPD Pilot Candidate: Captain Harlow Wood.** On behalf of the Trainee Evaluation Committee (TEC), TEC Chair Commissioner Knutsen stated that Captain Harlow Wood has completed all sections of his Training Program Agreement including successful Portable Piloting Unit (PPU) training and completion of his federal licensing requirements. The Board has received his TPTR Summary and all training comments. Captain Wood started training in September 2023 and completed 267 trips.
Motion: Knutsen/Farrell – issue Captain Harlow Wood state pilot license #231 for the Puget Sound Pilotage District – Carried.
 After he was licensed, Captain Wood introduced his family to the Board and thanked all of those who helped him in the Training Program over the past twenty-five months.
- **Pilot License Upgrade Program: Captains Mann & Riddle.** TEC Chair Knutsen reported that the TEC met yesterday and reviewed the letters for Captains Mann and Riddle and made a few minor changes to Captain Riddle’s letter. He also reported that Captains Siddell, Hannuksela, and Scott have finished their upgrades leaving 9 pilots in their upgrading windows.
Motion: Knutsen/Anthony – approve the pilot license upgrade program for Captains Mann & Riddle – Carried.
- With today’s licensure, there are now 9 trainees in Puget Sound. There are currently 6 trainees in Training, although 2 have been approved for Evaluation after a short list of jobs are finished, and 3 in Familiarization/Observation. A trainee attended the TEC yesterday and was approved to enter Evaluation after completing a short list of jobs. There is also 1 trainee in Grays Harbor in Training. He also attended the TEC meeting and will be returning in November to get approval to move into Evaluation. All the trainees are making good progress.
- The 4 trainees who were previously approved for Simulator Training at the last meeting: Captains Shuler, Britton, Boullion and Woodworth attended that training at Mitags West on November 13 & 14. A big thank you to Captains Anthony and Knutsen who volunteered their time to lead the simulations.
- TEC Chair Knutsen reported that the REC continues to be shut down as a part of the government shutdown and this could start to affect the training program if it continues much longer. The TEC will need to give some trainees grace if it impacts the trainee’s ability to meet the 8-month timeline for 6 federal charts drawn.
- TEC Chair Knutsen also addressed the need for trainees in the Training Program. He reminded the Board that while it typically takes about 2 years (up to a maximum of 3 years) to become licensed, it then takes 5 years to become unlimited to move the largest ships and cruise ships in Puget Sound. There are 16 current PS Pilots who are within the average 5-year window for retirement and the TEC is monitoring when the best time is to bring in the remaining 3 Captains on the 2024 Exam list.

Pilot Exam Committee (PEC)

- **Consideration of Exam Application Packet.** The Board has reviewed the application packet for the 2026 exam and had an opportunity to ask any questions. This year applicants can fill out and submit their applications online, via mail, or make an appointment to deliver it in person.
Motion: Anthony/Farrell – approve the 2026 exam application as written in version one – Carried.
- The application packet, along with the exam bibliography, will be available starting Nov 13. The preliminary bibliography is currently available on the BPC website.
- Dainis & Company will be here in early November working on simulator development and will be meeting with subject matter experts.

Pilot/Trainee Physical Examination Reports.

Motion: Knutsen/Anthony – approve the pilot physical examination reports for Captains M.N. Hannuksela and S.W. Scott for their annual pilot license renewals – Carried.

Motion: Knutsen/Anthony – approve the physical examination report for Captain R.M. Boullion for his annual trainee license renewal – Carried.

It was noted that there is still one pilot not fit for duty.

Tug Escort Rulemaking Updates. As reported earlier, the Lummi Nation had requested government-to-government consultation with the BPC and Ecology. That meeting took place on October 2. They were interested in finding the right audience to address damage that occurred to their fishing and netting gear, and both the BPC and Ecology were able to recommend resources and share information with them. Proceeding with the rulemaking language requires a CR 103 and a special meeting of the Board is scheduled for November 12 at 11am. This meeting will be via Microsoft teams only.

Committee Updates.

Pilot Safety Committee (PSC)

- The PSC will meet next on December 3.

Pilotage Act Advisory Committee (PAAC)

- The PAAC will meet next on November 12.
- Jaimie Bever will be meeting with Brian Young, PPA, tomorrow to discuss incident reporting and MSO's.

Diversity, Equity & Inclusion Committee (DEIC)

- Jolene Hamel reported out on the recent Women Offshore Conference held in Houston in early October. She was joined by two Puget Sound Pilots who were of great assistance in sharing the piloting perspective with conference attendees and thanked both the BPC and PSP for sponsoring this worthwhile event.
- Jaimie Bever shared that the BPC will be featuring upcoming social media clips developed in conjunction with our DEI Consultant, Dr. Jen O’Ryan, that highlights the pathway to pilotage as described by several Puget Sound Pilots. First up will feature the WSF pathway and the two most recent pilots, Captains Michelson & Wood.

Terminal Operations Work Group (TOWG)

- The TOWG will meet again on Monday.

Confirmation of Next Regular Meeting Dates. Chair Tonn reminded everyone of the two November meetings, a special meeting on Teams only on November 12 at 11 a.m., and the regular November meeting on November 20. If a December meeting is needed, it will be on December 11. BPC Regular Meetings continue to be hybrid, and all are invited and encouraged to attend in person or online.

Public Comment. Chair Tonn asked for public comment, and none was offered.

Adjourn. The meeting was adjourned by Chair Tonn at 1:40 p.m.

Respectfully submitted,

Jaimie C. Bever, Executive Director

Sheri J. Tonn, Chair

Eleanor Kirtley, Vice Chair

Commissioner Andrew Drennen

Commissioner Severin Knutsen

Commissioner Jason R. Hamilton

Commissioner Timothy J. Farrell

Commissioner Lee Tyler

Commissioner Michael Anthony

Commissioner Tom Buroker



STATE OF WASHINGTON
BOARD OF PILOTAGE COMMISSIONERS

2901 Third Avenue, Suite 500 | Seattle, Washington 98121 | (206) 515-3904 | www.pilotage.wa.gov

**NOTICE
OF
MONTHLY
BOARD
MEETING**

**Thursday
October 16, 2025**

1000 – Closed Session
For matters concerning the
2026 Marine Pilot Exam

1100 – Regular Meeting

Via MS Teams Only

Dial In:
206.531.0324
832235581#

Video Link:
[Join the meeting now](#)

*If you are a person with a
disability and need special
accommodations, please contact
Jolene Hamel at
jolene.hamel@wsdot.wa.gov
or 206.515.3904*

Meeting Materials are posted to our [website](#) (meetings tab) at least 24 hours in advance of each Board Meeting

WASHINGTON STATE
BOARD OF PILOTAGE COMMISSIONERS
MEETING AGENDA

October 16, 2025

Via Teams Only #206.531.0324, participation code: 832235581#

Join the meeting now

(Public comment accepted at the discretion of the Chair and prior to the end of the meeting)

1000 hours Call to order

CLOSED SESSION

A Closed Session will be convened at 1000 to discuss matters relative to the 2026 Marine Pilot Exam.

1100 hours Call to order

REGULAR MEETING

1. BPC Staff Report
2. BPC Chair Report
3. Activity Reports (5 minutes each)
 - a. Pacific Merchant Shipping Association (PMSA)
 - b. The Northwest Seaport Alliance (NWSA)
 - c. Puget Sound Pilots (PSP)
 - d. Port of Grays Harbor (PGH)
 - e. U.S. Coast Guard (USCG)
4. 1145: Dainis & Co – Presentation regarding 2026 Exam – Amanda Dainis, Dainis & Co.

NEW BUSINESS *(Public comment accepted)*

5. Board Action – MSOs

a.	<i>TERMINAL CRANES PIER 18</i>	8/31/2025	PS
b.	<i>TERMINAL CRANES PIER 18</i>	9/07/2025	PS
c.	<i>VIENNA EXPRESS</i>	9/10/2025	PS
d.	<i>HAFINA EGRET</i>	9/11/2025	PS
e.	<i>TUG WESTRAC (NACC POROS)</i>	9/16/2025	PS
f.	<i>TUG PROTECTOR (OOCL NY)</i>	9/18/2025	PS
g.	<i>CYNTHIA R (NORWEGIAN JOY)</i>	9/29/2025	PS
h.	<i>STAR LYGRA</i>	9/28/2025	PS
i.	<i>BREST</i>	10/01/2025	PS
6. Board Action – September 18 Regular Meeting Minutes
7. Board Action – Committee Recommendations:
 - a. Trainee Evaluation Committee (TEC)
 - i. Possible Board Action – Consideration of Licensure of PSP Candidate: Captain Harlow Wood
 - ii. Possible Board Action – Pilot License Upgrade Program: Captains Mann & Riddle
 - iii. Other Committee Updates

- b. Pilot Exam Committee (PEC)
 - i. Possible Board Action – Exam Application Packet Consideration
 - ii. Other Committee Updates

1130 15-MINUTE BREAK

- 8. Board Action – Pilot/Trainee Physical Examination Reports
- 9. Tug Escort Rulemaking Updates
- 10. Committee & Work Group Reports:
 - a. Pilot Safety Committee (PSC)
 - b. Pilotage Act Advisory Committee (PAAC)
 - c. Diversity, Equity, and Inclusion Committee (DEIC)
 - d. Terminal Operations Work Group (TOWG)

11. Upcoming Meeting Dates:

Thursday, November 20, 2025 at 1000 – Regular Meeting (Hybrid – Teams/2901 Building)	Thursday, December 11, 2025 at 1000 – Regular Meeting (Hybrid – Teams/2901 Building)
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- 12. Public Comment
- 13. Adjourn



STATE OF WASHINGTON BOARD OF PILOTAGE COMMISSIONERS

BPC Mission: to ensure against the loss of lives, loss of or damage to property and vessels, and to protect the marine environment by maintaining efficient and competent pilotage service on our State's inland waters.

THE BPC PILOTAGE QUARTERLY

Announcements

BPC Staff Anniversary

September 1, 2025
marked BPC Training
Program Manager
Jolene Hamel's
8th year with us!

Jolene Hamel
Training Program
Board of Pilotage

Jolene Hamel is the Training
of Pilotage Commissioners—
monitored and shepherded 2
during her tenure thus far. She
has a Bachelor's Degree in Se-
aegle's! In her spare time, she
music.



Here she is at the end of September attending the USCG Sector Puget Sound Leadership Committee Speed Mentoring Event sharing her BPC Pilot Training Program expertise and inspiring future leaders.

Happy Anniversary Jolene!

2026 WA State Marine Pilot Exam

Fall 2025



The Board of Pilotage Commissioners is pleased to announce that the 2026 Washington State Marine Pilot Exam will take place in April 2026!

The exam process will begin on April 13, 2026 with the Knowledge Based Test (KBT/Written) via remote live proctoring. For those who are successful in the KBT, Simulator Evaluations will start the week of April 27 – May 1 at MITAGS-West in Seattle, WA. Successful applicants will receive be assigned a set time slot.

Mark your calendars!



More info at <https://pilotage.wa.gov/next-exam>

Applications will open on November 13, 2025 and close on March 13, 2026. We will also be releasing other exam information on that day including the Preliminary Exam Bibliography, for those who want to get studying. Stay tuned!

Are you a pilot aspirant? We have been busy adding more information and resources to our website to help navigate the pathway to pilotage! Visit <https://pilotage.wa.gov> to learn more or email us at PilotageInfo@wsdot.wa.gov!



Spotlight on the Marine Exchange

District Snapshots

Puget Sound



Retirements:

Captain L. Seymour

Thank you for your service!

License Upgrades

to Unlimited:

There were no license upgrades to unlimited in the 3rd Quarter of 2025.

Training Program:

Currently training are Captains Michelson (licensed 9/18/2025), Wood, Shuler, Britton, Boullion, Woodworth, Bolton, Butterfield, Anderson, Aherns, and Rogers.



All eleven PS trainees from left, first row: Captains Wood, Ahrens, Bolton, Anderson. From left, top row: Captains Boullion, Britton, Woodworth, Michelson, Rogers, Butterfield, Shuler.

Grays Harbor



Training Program:

Currently training is Captain Ryan Campbell

On September 11, 2025, the Marine Exchange of Puget Sound reconvened their annual meeting for the first time in several years. Marine Exchange Executive Director Patrick Gallagher provided an overview of the exchange's services as well as goings-on in the maritime industry.



Marine Exchange Executive Director Patrick Gallagher gives opening remarks at the annual meeting.

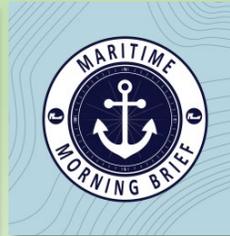
The event featured Senate Transportation Committee Chair Marko Liias as the keynote speaker. Senator Liias spoke about the importance of the maritime industry to the area and graciously answered audience questions.



Senator Marko Liias

Of the event, Patrick later posted that the meeting had "insightful presentations from our staff and community partners, along with meaningful conversations and connections made through the room". We appreciate the Marine Exchange for providing these opportunities to connect and engage!

The Marine Exchange is a valuable resource to the local maritime community. Click on the images below to learn about some of the services they offer.



In addition, the Marine Exchange of Puget Sound will be hosting the National Harbor Safety Conference March 24-26, 2026 at Bell Harbor in Seattle, WA. More information can be found on the Marine Exchange website at <https://marexps.com/>.

Images courtesy of Marine Exchange of Puget Sound.

The BPC Pilotage Quarterly is a publication of the Board of Pilotage Commissioners. It is available online at www.pilotage.wa.gov. To join our distribution list, email PilotageInfo@wsdot.wa.gov, or call (206) 515-3904.



PUGET SOUND PILOTAGE DISTRICT ACTIVITY REPORT

Sep-2025

The Board of Pilotage Commissioners (BPC) requests the following information be provided to the BPC staff **no later than two working days prior to a BPC meeting** to give Commissioners ample time to review and prepare possible questions regarding the information provided.

Activity

Total pilotage assignments:	635	Cancellations:	13
Total ship moves:	622	Cont'r:	155
		Tanker:	190
		Genl/Bulk:	75
		Other:	202
Assignments delayed due to unavailable rested pilot:	5	Total delay time:	22.25 hours
Assignments delayed for efficiency reasons:	16	Total delay time:	28 hours
Billable delays by customers:	46	Total delay time:	171
Order time changes by customers:	25		
2 pilot jobs:	31	Reason:	PSP GUIDELINES FOR RESTRICTED WATERWAYS
Day of week & date of highest number of assignments:	Friday 9/5		32
Day of week & date of lowest number of assignments:	Tuesday 9/30		9
Total number of pilot repositions:	105	Upgrade trips	8
		YTD	124
3 consecutive night assignments:	30	YTD	304

Callback Days/Comp Days

	Starting Total	Call Backs (+)	Used (-)	Burned (-)	Ending Total
Licensed	2496	54	51		2499
Unlicensed	2			2	0
Total	2498				2499
On watch assignments	576	Call back assignments	59	CBJ ratio	9.29%

Pilots Out of Regular Dispatch Rotation (pilot not available for dispatch during "regular" rotation)

A. Training & Continuing Education Programs

Start Dt	End Dt	City	Facility	Program Description	Pilot Attendees		
2-Sep	3-Sep	Seattle	Mitags	ULCV Training	BOU(2off), HAM(2on*), SID(1on*,1off)		
11-Sep	11-Sep	Seattle	Mitags	ULCV Model Validation	BOU*, SCR*		
26-Sep	30-Sep	Lyon, FR	Port Revel	Manned Model	KNU(5on*), MCN(4on*,1off)		
30-Sep	30-Sep	Seattle	Mitags	LCV Training	COL, GAR, MOO*		
1-Sep	30-Sep			Upgrade Assignments On Duty			
1-Sep	30-Sep			Upgrade Assignments Off Duty	CAS, KNU(2off), MCN, MOO(3off), SCS		
					* On Watch	Off Watch	** paired to assign.
					15	14	

B. Board, Committee & Key Government Meetings (BPC, PSP, USCG, USACE, Port & similar)

Start Dt	End Dt	City	Group	Meeting Description	Pilot Attendees
1-Sep	12-Sep	Seattle	PSP	Ops Pilot	MIL(11on*,1off)
4-Sep	12-Sep	Seattle	PSP	President	HAM(9on*)
4-Sep	4-Sep	Seattle	PSP	UTC-Analytics	MCG
5-Sep	5-Sep	Seattle	PSP	Outreach	RID

Start Dt	End Dt	City	Group	Meeting Description	Pilot Attendees		
9-Sep	9-Sep	Seattle	USCG	FCP	COL		
11-Sep	11-Sep	Coupeville	PSP	Outreach	MCG		
13-Sep	13-Sep	Seattle	PSP	Outreach	BOZ*, HUP		
13-Sep	26-Sep	Seattle	PSP	Ops Pilot	HAM(4on*, 9off)		
14-Sep	14-Sep	Tacoma	PSP	Outreach	VON*		
15-Sep	15-Sep	Seattle	PSP	Administrative	GRK*		
17-Sep	17-Sep	Seattle	PSP	BOD Agenda prep	GRK*, HAM		
17-Sep	17-Sep	Seattle	BPC	TEC	ANT, BOZ*, KNU		
17-Sep	17-Sep	Seattle	BPC	BPC-Administrative	SCS		
17-Sep	17-Sep	Seattle	BPC	BPC-prep	ANT, KNU		
18-Sep	18-Sep	Seattle	BPC	BPC	ANT, KNU		
19-Sep	19-Sep	Seattle	PSP	Orca Advisory	KAL		
23-Sep	23-Sep	Seattle	PSP	Rate Committee	MCG*		
23-Sep	23-Sep	Seattle	PSP	President	GRK*		
23-Sep	23-Sep	Seattle	PSP	BOD	GRK*, HAM, KEP, MCG*, MIL, MYE*		
24-Sep	24-Sep	Seattle	PSP	Rate Committee	GRK*, KLA, KNU, MCG**		
25-Sep	25-Sep	Seattle	PSP	Administrative, Cruise Industry	KAL**		
25-Sep	25-Sep	Shorline	PSP	Tribal Fisheries	HAM		
25-Sep	25-Sep	Lacey	PSP	UTC	MCG*		
25-Sep	25-Sep	Tukwila	PSP	Labor Council	MIL*		
26-Sep	26-Sep	Seattle	PSP	BCCP, MOA	HAM		
26-Sep	29-Sep	Seattle	PSP	Ops Pilot	MYE(4on*)		
26-Sep	26-Sep	Seattle	PSP	Outreach	COL		
29-Sep	29-Sep	Seattle	BPC	BPC Exam Prep	BEN**		
30-Sep	30-Sep	Seattle	PSP	Ops Pilot	HAM*		
30-Sep	30-Sep	Seattle	PSP	Efficiency Committee	ANA*, HAM*, KLA*, NIN		
					* On Watch	Off Watch	** paired to assign.
					45	33	3

Safety/Regulatory

Outreach

Administrative

C. Other (i.e. injury, not-fit-for-duty status, COVID risk)

Start Dt	End Dt	REASON	PILOT
1-Sep	30-Sep	NFFD	MAM

Trailing 12 months revenue assignments

7,093

Call back job ratio during the last 12 months (October 2024-September 2025) 9.22%

Puget Sound District Activity Report Dashboard

2025 September

Licensed Pilots
Including President

56

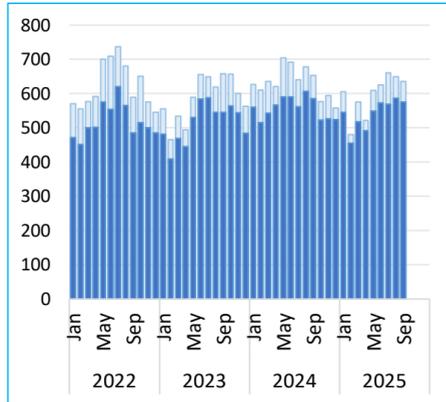
Capt Michelson was licensed in September,
increasing number of licensed pilots to 56.

PS District
Trainees

10

Monthly Total
Assignment Count

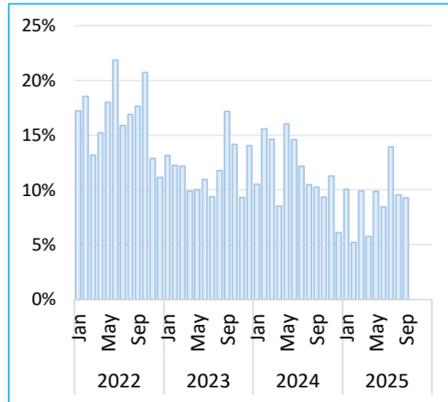
635



576 On-Watch (dk blue), 59 Off-Watch (lt blue)

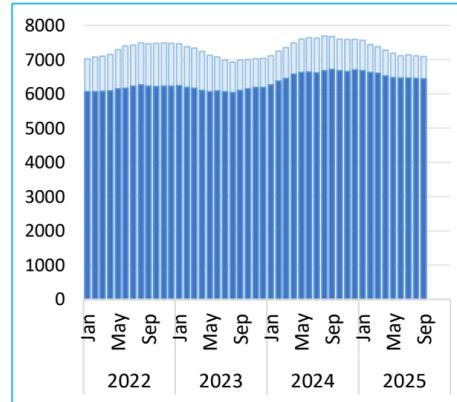
Monthly Off-Watch
Assignment Percentage

9.3%



Trailing 12 Total
Assignment Count

7093



6439 On-Watch (dk blue), 654 Off-Watch (lt blue)

Trailing 12 Off-Watch
Assignment Percentage

9.2%



Licensed Pilots w/o Pres **55**

Pilots NFFD whole month **1**

Available Pilots **54**

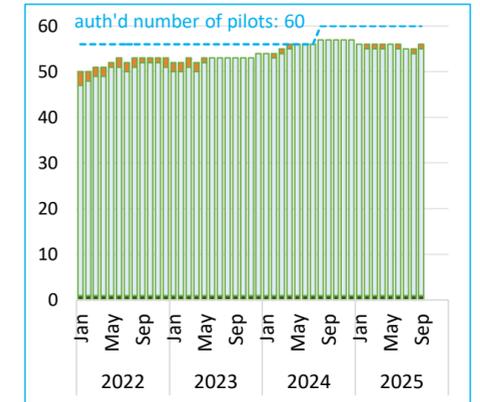


chart also includes president (1 pilot)

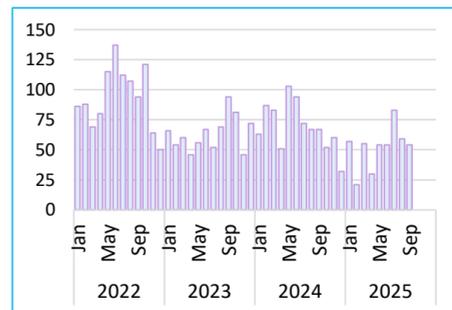
Total Comp Days
All Licensed Pilots

2499



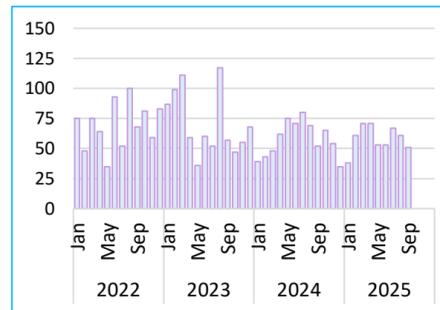
Comp Days Earned
(Callbacks)

54



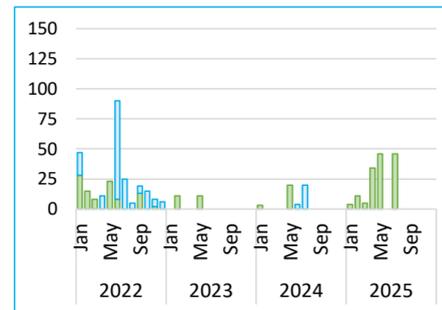
Comp Days Used
(Licensed Pilots)

51



COVID Days* **0**

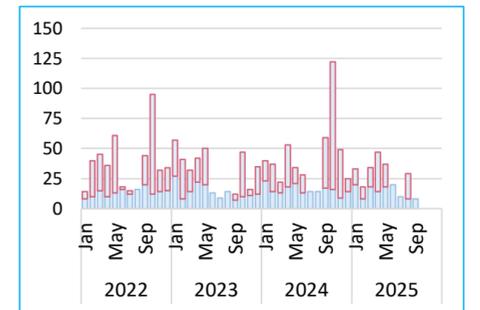
NFFD Days* **0**



count of NFFD & Covid days if
pilot(s) not NFFD whole month

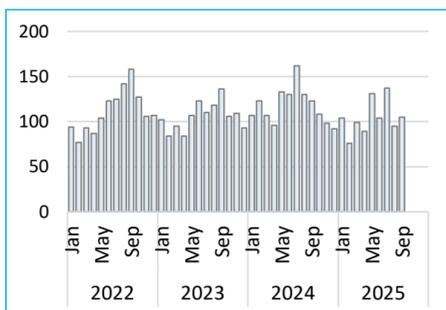
Training Days **21**

Upgrade Trips **8**



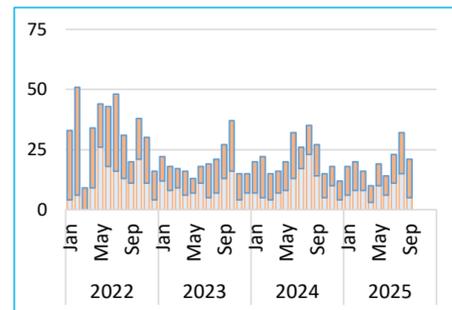
training days (red) stacked
on upgrade trips (blue)

Repositions
105



Pilot Delays (Count)
combined total

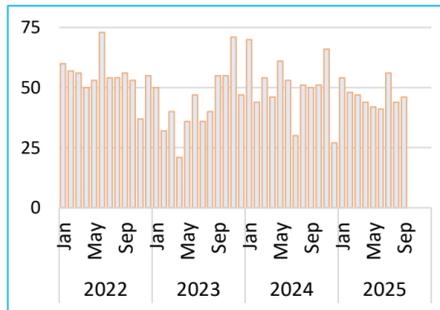
21



efficiency delay counts stacked on top
of pilot shortage delay counts on bottom

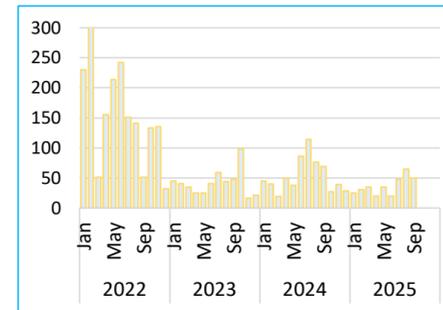
Billable Delays (Count)
by Customers

46



Pilot Delay Hours
(Pilot Shortage & Efficiency)

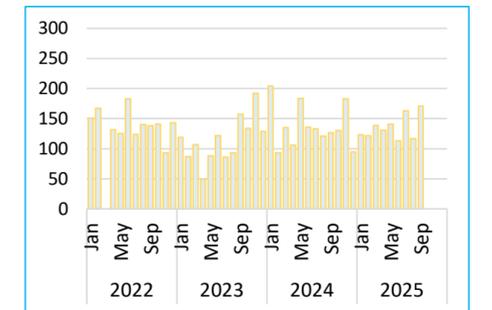
50.25 hrs



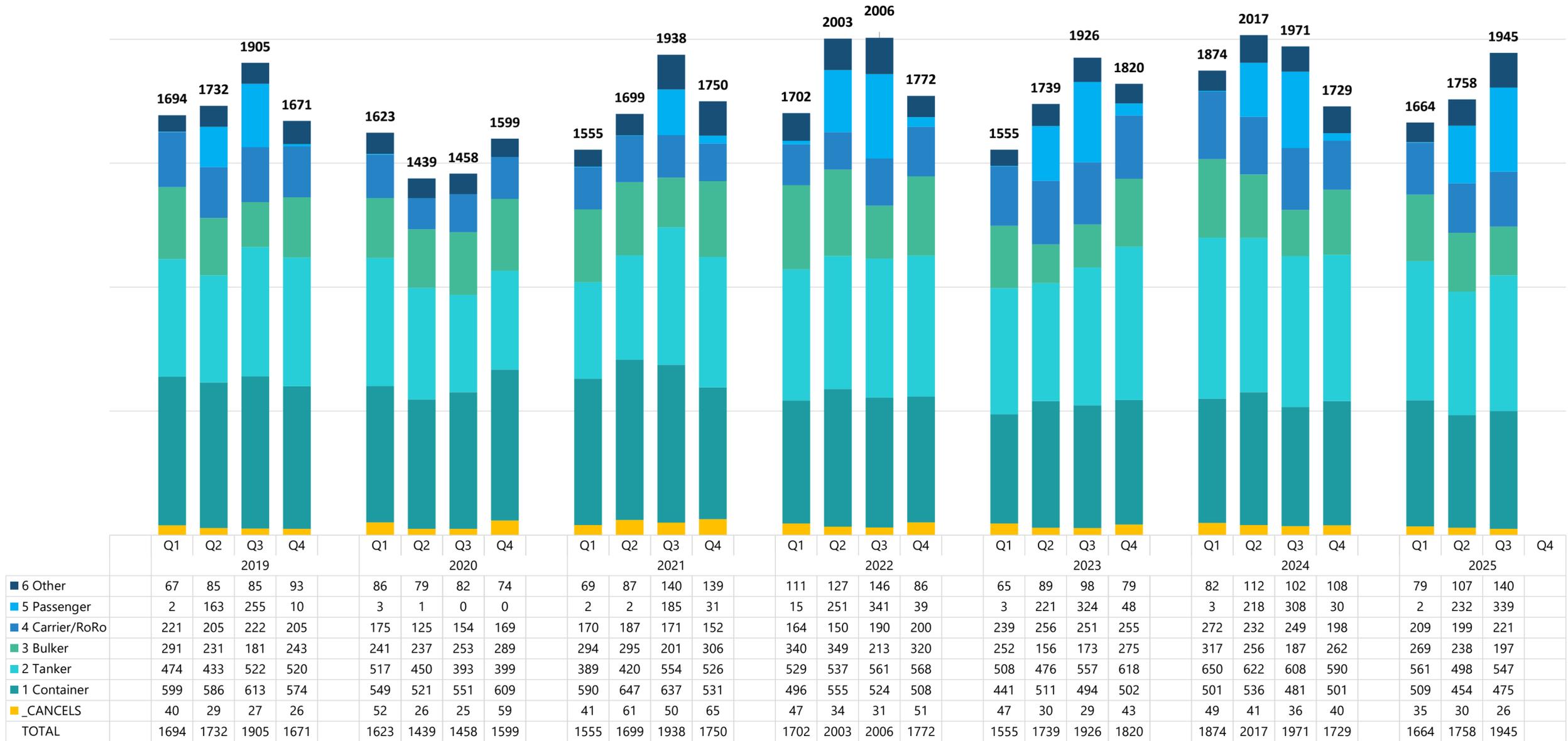
total pilot delay hours (not separated into
efficiency & pilot shortage components)

Billable Delay Hours
by Customers

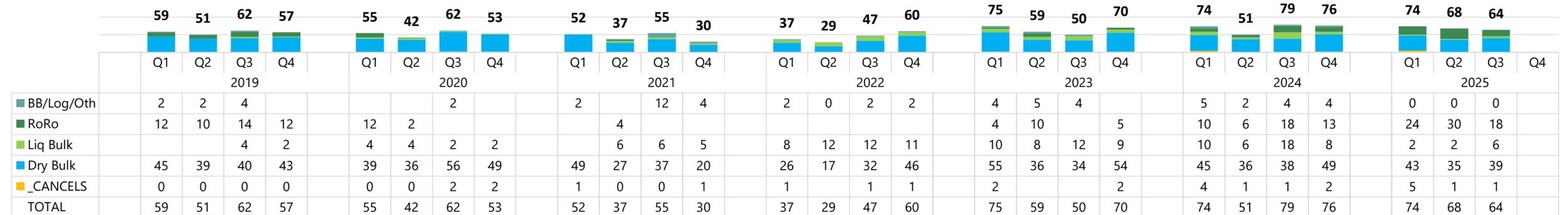
171 hrs



Puget Sound Pilotage District Assignments 2019-2025
quarterly, by vessel type, including cancellations



Grays Harbor Pilotage District Assignments 2019-2025
quarterly, by vessel type, including cancellations



Washington State Board of Pilotage Commissioners

Quarterly Key Performance Indicators Dashboard

12 MONTHS ENDING: Sep 30, 2025

Safety

Rest Rule Exceptions

Puget Sound District
KPI target: rate of 0.3% or less
(3 or less per 1000 assigns)

2024 Q4	2025 Q1	2025 Q2	2025 Q3
0.46% ❌ 1729 assigns 8 rest exc.	0.42% ❌ 1664 assigns 7 rest exc.	0.06% ✅ 1757 assigns 1 rest exc.	0.21% ✅ 1945 assigns 4 rest exc.

This KPI counts rest rule exceptions. Any exceptions associated with emergent situations are excluded. The most common emergent situation is a ship dragging anchor in severe weather.

Rest rules require 1) that pilots have 10 hours rest between assignments, 2) that multiple assignments (e.g. harbor shifts) not exceed 13 hours total duration.

The BPC Pilot Safety Committee reviews rest rule exceptions each quarter.

Grays Harbor District
KPI target: 1 or less per year

2024 Q4	2025 Q1	2025 Q2	2025 Q3
0 ✅ 76 assigns 0 rest exc.	0 ✅ 74 assigns 0 rest exc.	0 ✅ 68 assigns 0 rest exc.	0 ✅ 64 assigns 0 rest exc.

Unsafe Transfer Arrangements Resulting in Fall or Injury

KPI target: 0

2024 Q4	2025 Q1	2025 Q2	2025 Q3
0 ✅	0 ✅	0 ✅	0 ✅

This KPI counts occurrences where a pilot or pilot trainee falls or is injured while embarking or disembarking a vessel with noncompliant transfer arrangement, or is physically endangered regardless of whether the incident results in physical injury.

Pollution Incidents (Spills) with Pilot Error

KPI target: 0

2024 Q4	2025 Q1	2025 Q2	2025 Q3
0 ✅	0 ✅	0 ✅	0 ✅

This KPI counts occurrences where actual or apparent collision, allision or grounding or navigational occurrence results in environmental damage (pollution/spill), with pilot error a contributing factor.

Other Incidents (Non-Pollution) with Pilot Error

KPI target: 0

2024 Q4	2025 Q1	2025 Q2	2025 Q3
0 ✅	0 ✅	0 ✅	0 ✅

This KPI counts occurrences where actual or apparent collision, allision or grounding or navigational occurrence results in personal injury or property damage, with pilot error a contributing factor. (Pilot injury associated with noncompliant transfer arrangements reported under Unsafe Transfer Arrangements.)

Diversity, Equity, and Inclusion

DEI Committee Meetings (quarterly)

KPI target: 1 meeting per quarter or more

2024 Q4	2025 Q1	2025 Q2	2025 Q3
Oct 8 ✅ DEI Steering Committee	Mar 19 ✅ DEI Steering Committee	Apr 22 ✅ Jun 30 ✅ DEI Steering Committee	July 14, 28 ✅ Aug 11, 25 ✅ Sep 8, 22, 29 ✅ Exam Messaging

DEI Events Attendance and/or Sponsorship (yearly)

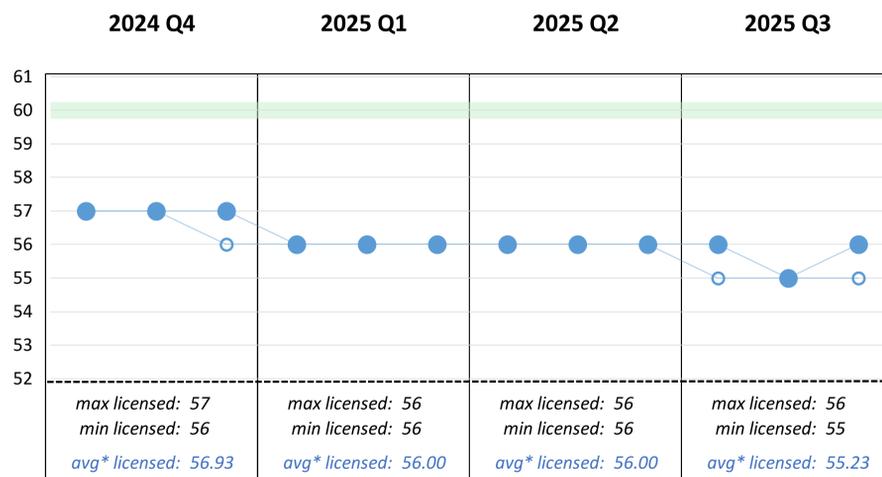
KPI target: 3 events per year or more

Year	Date	Event	Location	Atten.	Spons.
1	2025	May 21	Women Offshore Maritime Leadership Sum	Houston TX	✅
2	2025	Jun 4-11	DEI Empowerment Conference	Online	✅
3					

Pilot Training and Licensing

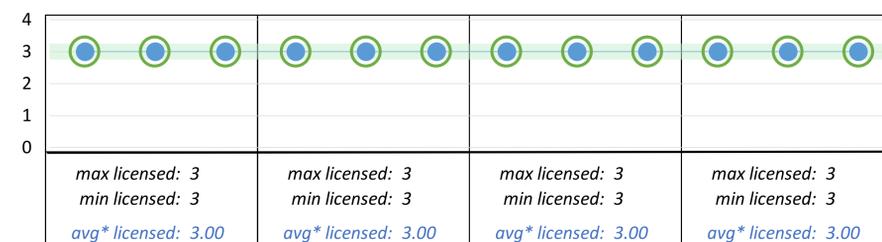
Number of Licensed Pilots

Puget Sound District
KPI target: authorized number of pilots (currently 60)



*average takes into account mid month retirements & licensures -- it is calculated using aggregate licensed days of all pilots

Grays Harbor District
KPI target: authorized number of pilots (currently 3)



*average takes into account mid month retirements & licensures -- it is calculated using aggregate licensed days of all pilots

Port of Grays Harbor

Pilotage Report

October 16, 2025

Pilotage Activity

There were a total of 9 arrivals in September of 2025 (5 dry bulkers, 1 liquid bulker and 3 RoRo's). This equated to 21 jobs. Year to date there have been 80 vessels arrive for a total of 205 jobs.

Pilot Boat Chehalis Yard Period

The Chehalis was pulled out of dry dock on Monday, October 6, 2025. It returned from the yard at Astoria, for annual maintenance, on October 8, 2025. The Pilot Boat Crew is happy to see it back with the rough seas ahead this winter.

Terminal Operations Work Group Meeting

August 22, 2025 at 3:00 pm on MS Teams

Page 1

Attendees: Scott Coleman (PSP), John Scragg (PSP), Lindsay Wolpa (NWSA), Mark Storslee (NWSA), Zach Vetter (Foss), Lee Tyler (BPC), Sheri Tonn (BPC), Jaimie Bever (BPC), Bettina Maki (BPC)

This was the third meeting of the Terminal Operations Workgroup and included two new participants, Zach Vetter of Foss and BPC Commissioner Lee Tyler.

Jaimie Bever noted there had not been any reports of Marine Safety Occurrences (MSOs) related to terminal operations for several months (March through July). Bettina Maki wondered if the PSP Ops Pilot was helping manage issues. Lindsay Wolpa was aware of a situation where the Ops Pilot helped with a docking issue related to the shore power vault. Scott Coleman shared the Ops Pilot email address: opspilot@pspilots.org and explained the Ops Pilot role is somewhat new and still being developed but includes figuring out tidal problems and waterway conflicts.

Zach Vetter agreed that being able to reach out to the Ops Pilot could be useful and wondered if a group distribution email could perhaps be set up to facilitate communication between terminal operators, agents, line services, pilots, and others about docking issues. Scott Coleman thought the Marine Exchange might be able to serve as an information hub. Jaimie Bever will contact them to see what might be possible.

At the previous TOWG meeting, attendees chose to focus on Terminal 5 in Seattle to keep the scope manageable given the unique features of each terminal. As stated, some of the docking difficulties at Terminal 5 have been associated with the shore power vault. Mark Storslee noted that Husky Terminal in Tacoma has shore power available as well, and while currently only a small number of ships coming here have shore power capability, that number will increase. Lindsay Wolpa observed on one occasion the difficulty occurred when the waterways coordinator was on vacation, and that including the waterways coordinator in the TOWG could be helpful.

Zach Vetter stated that line services sometimes receives conflicting instructions when shore power is involved, necessitating last minute changes as the ship is docking. He felt that increased communication between all parties (terminal operators, agents, PSP dispatch, and others) about shore power requirements could be a good area to focus on. He noted that line services dispatchers routinely ask about shore power requirements at Terminal 5 (it is on their checklist).

Terminal Operations Work Group Meeting

August 22, 2025 at 3:00 pm on MS Teams

Page 2

Scott Coleman suggested it would be helpful if pilots knew the foot marks of the shore power vaults at Terminal 5 and Husky – the information could help them with calculations when docking (they currently have internal documents with facility information including drawings, surveys, and measurements for dock faces, cranes, etc.) Lindsay will ask SSA to pass on the shore vault details to PSP. Zach Vetter asked to receive this info as well.

Scott Coleman shared some photos of dock footings (markings) at the various terminals noting that large numbers and contrasting backgrounds increase readability. The numbers need to be large enough to be easily seen from the bridge, which can be 175 feet above the dock. He noted PCT and Terminal 3 in Tacoma as well as Terminal 5 in Seattle have big, clear footings. Terminal 18 in Seattle and WUT in Tacoma were examples of smaller footings that can be difficult to read from the bridge. Mark Storslee will reach out and see if those footings can be repainted.

Scott also inquired about planned updates to the wood pile face of Terminal 18. Lindsay shared the list of upcoming dock rehab projects including pile cap replacement (underneath), and removal of timber pile fender system and installation of steel pile fender system.

The meeting adjourned at 4:00 pm and the group agreed to meet again in October to follow up on these issues.