

**Yarnell Regional Community Center
Board of Directors Meeting
June 12, 2018**

Board Members Present: Leah Tidey, Michelle Jacobson, Frances Lechner, Steve Spense, Phyllis Billeter, Rebecca Wilks.

Board Members Absent: Joyce Dennison

Staff Present: Mike Dixon

SAA's Present - Barbara Coleman, Mac and Glenda McBrayer (Wilhoit), Margaret Page (Congress)

SAA's Absent - Jeri Lea (North Ranch)

Guests - Donna Twiggs

Meeting was called to order at 2:30pm by Michelle Jacobson, President

Minutes of May 8, 2018 - Motion to approve by Frances, 2nd by Steve. (Follow-up conversation included that the holes in the Hood above the stove not repaired. Four customers in the thrift store said they came by because of the placemats at the Ranch House. Margaret did not contact Nichol's West about sponsoring the Newsletter.)

Reports

Treasurer's Report - The new report format created by Frances, Mike and Nina is very user friendly. Michelle inquired about how to increase monetary donations. Advertise the availability to rent the YRCC for your event. Frances consolidating various YRCC addresses. Nina will not be attending meetings in the future. Motion to approve 1 Rebecca and 2 Phyllis.

Executive Director Report - In file and available to all at the meeting for details.

Additional notes - Tiffany Dixon approved to handle EBay site from the YRCC for EBay items. Pack and ship from the YRCC. Add her as a volunteer and track her hours. If things on EBay don't sell put the items in the thrift store to sell. Mike to send Tiffany's EBay link to Board. The old YRCC EBay sight to dissolve.

Credit Card payments - YRCC only pays the 2.75% when items are charged. Get a designated phone for this. Margaret may have a tablet to donate for this.

Yarnell Daze - do again in 2019 (hopefully Shelly Bacon). Have a YRCC booth at the Vendor's Lot with information, donations forms, raffle, brochures, etc.

Utility Bills - ask Rowle Simmons, who donated the alarm system, if he would like to donate \$75 quarterly to the utility bills.

Misc - MOW route for Yarnell is about two hours, we need another driver to split this route. The drivers are having to deliver meals to quickly and are not able to do appropriate wellness checks on clients. To become a driver it takes about one month - fingerprinting and NACOG approval. Mike to put together a flyer to distribute and Leah to e-blast.

Community Bulletin Board - locate inside the YRCC and large enough to consolidate all information. Mike to ask Bert for possible donation.

Lunch Board - enclosed white board or electronic. Already have donor and budget. Rebecca can help with her contacts, if needed.

Committee Reports

Fundraising: Country Fair - Phyllis reported that we will be able to use the storage facility next to the school for events or parking. Because it is private property we can sell alcohol. Check with our insurance. Beer can be donated by Dollar General distributors. Instagram and Facebook accounts have been set up. Phyllis & Frances to meet to discuss advertising options. Link on the YRCC website? Joan and Rebecca to help with finding sponsors. Leah to coordinate trash & toilets. Phyllis, Frances and Mike to meet to discuss insurance. YRCC to do chicken & waffle cones. Approach Lolo's for donation. Beer Garden (if it happens) to do Brawts on a Stick. Pie baking, cookie decorating contest, hat contest, etc. Have the YRCC trifold brochure ready. Various entertainment zones, relay races, talent contest, music. Network for Common Good - Frances reconnected with them. She and Phyllis to conference call.

Executive: Michelle - nothing additional to add

Outreach: SAA's - Jerrie Lea's report from North Ranch in the file. Margaret dispersing newsletters in Congress. Glenda - newsletters to Wilhoit library; the

bulletin board is not conducive to posting. She talked to the Wilhoit water company and they have reached out to the person needing help with water bills and no response. Glenda spoke to the Skull Valley pastor's wife about becoming an SAA. Phyllis to approach Skull Valley contact and Michelle to approach Kirkland for SAA's.

Club Yarnell: No events for the month of July

Development Coordinator

See e-mail in file

NEW BUSINESS

E&O Insurance: Non-profit board governance meeting. Rebecca looking at insurance and has filled out the form to insure all YRCC board members. Mike to follow-up with each board member on privacy questions.

T-Shirts: Mike gathering sizes to order and then whatever amount to be sold in the store.

Food Bank: The food bank was having tax form challenges to get their 990 filed but they have figured it out and do not need assistance from the YRCC.

Non-profit board governance - Mike, Frances, Michelle, and Rebecca attended and felt it was a good use of time and useful information. The cost was \$49 including lunch.

Yarnell Daze follow-up: see above

Local First : Encourage to buy local. Rural Policy Forum \$95 for two days and includes breakfast and lunch. Frances to be a speaker. Mike to attend the Forum and Steve to cover the YRCC in his absence.

Domaine renewal: \$28/year www.yarnellcc.org. Renew or not? Consensus was not to renew. There is no link to direct to current website.

OLD BUSINESS

Memorial Board idea: tree of life: Glenda has sample quilt. Create tree on a quilt, leaves on the tree. On leaves use small black/gold plate with person's name, etc. \$6 each for the plate. Quilt size 4X8 or so.

Volunteer Handbook - Mike has the draft edition. Use for a few months and then review for additional changes.

Procedure Manual - Rebecca's next project.

Newsletter/MOW Subsidizing - Joan contacting businesses in Prescott. Already have a sponsor for July and August.

Noted - next meeting is July 10 at 2:30pm at the YRCC

Adjourned at 4:15 by Frances and 2nd Rebecca.