

## Campus Security

Security on campus is handled by Director and staff. The personnel of this college are empowered to enforce J's Barber College regulations, to investigate incidents and to apprehend those who violate these regulations or commit crimes on campus. Criminal violators who are apprehended will be turned over to the local police precinct for arrest processing. When necessary, J's Barber College will press charges against the criminal violators.

J's Barber College prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). This report is prepared in cooperation with local law enforcement agencies. Nothing in the law shall be construed to permit a school to retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual with respect to the implementation of the Clery Act.

J's Barber College attempts to provide students and employees with a safe and secure environment in which to study and work. J's Barber College is open during posted hours. School facilities are secured during times the school is not open. J's Barber College has no residence halls. Maintenance Staff have keys for the school, offices and classrooms.

### Personal Safety

While J's Barber College attempts to provide a safe and secure environment, students, faculty, staff and campus visitors are ultimately responsible for their safety. Safety is enhanced when students and employees take precautions such as:

- Report all suspicious activity to the director's office immediately
  - Never take personal safety for granted.
  - Avoid walking alone at night. Travel with a friend or companion.
  - Avoid parking or walking in secluded or dimly lit areas.
  - Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively.
  - Carry only small amounts of cash.
  - Never leave valuables (wallets, purses, books, computers, etc.) unattended.
  - Carry your keys with you at all times and don't lend them to anyone.
  - Lock your car doors and close the windows when leaving your car.
  - Never leave valuables in your car especially if they are easily noticeable.
  - Inventory your personal property and make records of the serial numbers of all items of value.
  - Never admit anyone without a valid ID badge on campus/school premises.
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