# VICKY YVONNE WALTERS

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## **EDUCATION**

CARNEGIE MELLON UNIVERSITY	DEGREED MAY 2023
MASTER OF ARTS MANAGEMENT	PITTSBURGH, PENNSYLVANIA

NORTH CAROLINA A&T STATE UNIVERSITY...... DEGREED MAY 2021 BFA PROFESSIONAL THEATRE- ACTING.......GREENSBORO, NORTH CAROLINA GPA 3.9/4.0, Summa Cum Laude, Awarded the Mellon Foundation Research Grant December 2020

## EXPERIENCE

## TEACHING

AUGUST 2023- CURRENT 2024

TEACHING ARTIST, STORÏWR THEATRE COMPANY

Partnered with a team of teachers to develop and execute a theatrical curriculum focusing on the work of Shakespeare for an estimate of 140 LAUSD fourth and fifth grade students at multiple schools.

#### AUGUST 2018 – MARCH 2020 YOUTHS ART EDUCATION INTERN, COMMUNITY THEATRE OF GREENSBORO

Empowered a diverse assembly of students from ages 8 to 13 to utilize their artistic capabilities in the mediums of acting, directing, and visually creating performances.

## THEATRE MANAGEMENT

DECEMBER 2022- AUGUST 2023

EVENT OPERATIONS, FLYSPACE PRODUCTIONS

Executed a variety of tasks that revolve around theatre production, event management, and festival operations. Tasks can be described as simple set up and strike for different events (including both theatre and festival work), brand activations, warehouse box truck loading and unloading and stage/site management.

## MAY 2022- AUGUST 2022

ASSISTANT COMPANY MANAGER, PORTHOUSE THEATRE

Oversaw administrative and logistical processes within the company, facilitated communication between General Managers and the rest of the Company, and organized payroll for Company Members.

#### AUGUST 2018 – APRIL 2021

## EXECUTIVE DIRECTOR INTERN, TOURING THEATRE OF NORTH CAROLINA

Assisted director in managing pre-production requirements as well as providing reports, aided in grant writing for organization, and designed presentation materials for functions.

#### NOVEMBER 2020 – DECEMBER 2021

**PRODUCTION MANAGER,** NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY Facilitated 42 students in the process of attending lectures and workshops hosted by guest speaker Cindi Rush. Aided in the generation of paperwork to prepare collegiate actors for professional world.

## JUNE 2015 – JULY 2017

## ARTISTIC DIRECTOR INTERN, 7 STAGES, ATLANTA GEORGIA

Actively contributed aid to the artistic director in various administration duties such as answering the phone, emails, maintaining files, and entering data.

## **STAGE MANAGEMENT**

#### NOVEMBER 2020 – DECEMBER 2020

#### THE FIRST NOEL, THE CLEVELAND PLAYHOUSE- ZOOM

Directed by Lelund Duround Thompson, management skills were used to virtually organize, supervise, and assist in the preparation of 10 professional actors as they rehearsed, performed, and filmed.

#### JULY 2020 – AUGUST 2020

### RACHEL, TOURING THEATRE OF NORTH CAROLINA

Directed by Donna Bradby, responsibilities included maintaining contracts, rehearsal reports, and artistic technical skills to perform a zoom production of *Rachel*.

## NOVEMBER 2018 - APRIL 2019

## AIN'T MISBEHAVIN, NORTH CAROLIN AGRICULTURAL AND TECHNICAL STATE UNIVERSITY

Directed by Donna Bradby, maintained constant communication and coordination among the 3 director, 6 designers, 23 actors, and 14 technicians to lead a show from the beginning of *Ain't Misbehavin's* rehearsal process to the end.

## JUNE 2015 – JULY 2017

• Budget management

## **MAD AT MILES,** 7 TRIAD STAGE CABBARET, NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY

Directed by Donna Brady, led 5 actors and director through a rehearsal and performance process of *Mad at Miles which toured to 6 locations over the course of 2 months*.

## SKILLS

- Virtual and traditional art design
- Public speaking
- Grant writing
- DEAI Training

- Creating Result Oriented Programs
- iMovie editing

• Microsoft proficient