

■ Clean Energy Jobs Program

PSE&G-Sponsored On-the-Job Training Program Frequently Asked Questions

What is the Clean Energy Jobs Program?

The program provides job opportunities, training, and supportive resources to prepare New Jersey residents for careers in the fast-growing clean energy sector.

What is the On-the-Job Training Program and how does it work?

Sponsored by PSE&G, the On-the-Job Training Program provides 16 weeks of paid, hands-on, job-specific training and dedicated mentorship at a company in the energy efficiency industry (not PSE&G). Trainees gain valuable life and career skills, earn relevant certifications, and benefit from support that helps them grow personally and professionally. Job placement is determined following successful completion of the program.

Who is eligible to participate in the On-the-Job Training Program?

You must be a New Jersey resident to apply.

What positions are available?

The program currently provides entry-level training for **administrative assistant**; **heating, ventilation, and air conditioning (HVAC) technician**; and **weatherization technician** jobs. Available positions are based on current workforce demands to support the clean energy industry in New Jersey.



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“I see myself, most definitely, becoming the team lead inside the program that I’m working in right now. **Also getting my BPI (Building Performance Institute) certification**, which could put me at a different pay bracket. I could even transition and be an auditor.”

—Wisestar Suggs,
Weatherization Technician,
hired by CMC Energy after completing
the On-the-Job Training Program



What experience is required to apply?

Prior experience in the clean energy industry is not required. The On-the-Job Training Program provides a pathway for entry-level candidates to gain the skills and experience for employment in high-demand positions in the clean energy field.

What is the job of an administrative assistant?

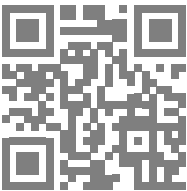
Administrative assistants support energy efficiency programs by performing a variety of clerical and administrative tasks in an office setting—such as assisting staff, answering phones, managing documents, handling payroll, and helping with customer communications. Successful candidates are organized, detail-oriented, and skilled at communication, problem-solving, and teamwork. The position also requires basic computer proficiency and adaptability in a fast-paced environment.

What is the job of a heating, ventilation, and air conditioning (HVAC) technician?

HVAC technicians assist with installing, maintaining, and repairing HVAC systems. They are equipped to diagnose system issues, perform technical work to high standards, and help customers make informed decisions. Successful candidates communicate clearly, stay organized, maintain a positive attitude, and are motivated to produce quality work while pursuing training and certifications. This position is physically active and requires working in various conditions and traveling between customer sites.

What is the job of a weatherization technician?

Weatherization technicians help improve a home’s comfort, indoor air quality, and energy efficiency by performing tasks such as ventilation, air sealing, insulation, and light electrical or carpentry upgrades. They are equipped to provide high-quality service, solve problems that arise during customer visits, and communicate effectively with supervisors and customers. Successful candidates bring strong communication skills, a positive attitude, and a commitment to teamwork. This position requires flexibility with scheduling, comfort working in attics or crawl spaces, and a valid driver’s license to travel between job sites.



Interested?

If you are eager to learn and excited about making a difference in the clean energy field, learn more and apply for the On-the-Job Training Program. Visit apexsolgroup.com, click on the menu, and choose Trainee Opportunities.

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Find postings for full-time positions at jobs.cleanenergyjobspartnership.com.

