

**Town of Emmet**  
**2018 BOARD OF REVIEW**  
**Friday, July 20<sup>th</sup>, 2018**  
**5:00 pm – 7:00 pm**  
**Emmet Town Hall**  
**W6777 Second St Rd, Watertown, WI**

1. Call Board of Review to order.
2. Roll Call.
3. Confirmation of appropriate Board of Review and Open Meetings notices.
4. Receipt of Assessment Roll from the Assessor
5. Review the 2018 Assessment Roll and Perform Statutory Duties:
  - Examine the roll,
  - Correct description or calculation errors,
  - Add omitted property, and
  - Eliminate double assessed property.
7. Discussion/Action – Certify all corrections of error under state law ([sec. 70.43, Wis. Stats.](#))
8. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll
9. Allow taxpayers to examine assessment data
10. During the first two hours, discussion and action to grant:
  - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
  - Requests to testify by telephone or submit sworn written statement, and
  - Act on any other legally allowed/required matters.
11. Review Notices of Intent to File Objection.
12. Proceed to hear objections, if any.
13. Consider/act on scheduling additional Board of Review Date(s).
14. Adjourn (to future date if necessary).

Posted on July 18<sup>th</sup>, 2018

***NOTICE***

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE EMMET CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS. TEL: 920-285-3459