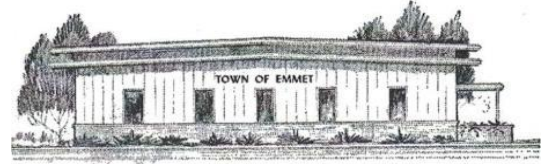


# TOWN OF EMMET

*Established in 1848*

W6777 SECOND STREET RD • WATERTOWN, WI 53098  
DODGE COUNTY • WISCONSIN



## Town of Emmet Hall Rental Guidelines and Recommendations During COVID 19

**The Town of Emmet is currently limiting the total number of people in attendance at a gathering at the Emmet Town Hall. We are using Dodge County Safe Restart guidelines to determine gathering sizes.**

**Any individual who is showing symptoms or signs of illness should NOT enter the Town Hall.**

The following guidelines and recommendations are to be considered and may minimize the health risk to individuals attending a gathering at the Emmet Town Hall. Guidelines are in accordance with those outlined in the Dodge County Safe Restart plan, and follow CDC and WEDC best practices guidelines.

### **Guests in Attendance:**

- ❖ Should be encouraged to wear face coverings when not eating or drinking
- ❖ Should maintain 6 feet of distance from other guests
- ❖ Should wash their hands with soap and water or use hand sanitizer
- ❖ Should not share food, drink or utensils

### **Food and Beverages:**

- ❖ Serving food buffet style or from open containers with self-service is not recommended. Single serve packaged foods are a safer option and should be used whenever possible.
- ❖ Guests should be given an individual packet containing a fork, knife, spoon and napkin
- ❖ Beverages should be provided in single serve disposal containers
- ❖ Serving utensils or food service areas should be disinfected frequently

### **Trash Disposal:**

- ❖ All trash should be properly disposed in a garbage or recycling container
- ❖ Disposable face masks or gloves are to be disposed as trash
- ❖ Guests should avoid touching any disposed personal protective items

This document is based on current guidance and is subject to change. If you have specific questions or concerns regarding safe guidelines for your event, please contact the Dodge County Health Department or your local health agency.