**Central Virginia Intergroup**

**Board Meeting Minutes**

**November 17, 2024**

Debbie called the meeting to order at 7 pm.  We said Serenity prayer and read 12 Steps, 12 Traditions and Concept 11.

Present were Debbie, Susie, Beth Lynn, Aileen, Carol, Jeri, Hope, Tim, Kathryn, Becky, Suzanne, April, Megan and Terrie

We reviewed the agenda. There were no additions.

We reviewed the October CVIG meeting minutes and the November executive committee meeting minutes and Debbie moved to approve, with Beth Lynn seconding. We voted to approve both.

We have no Intergroup representative for the Sunday 1 pm meeting. Terrie will call the contact person and ask them to name one.

Park was not present, but he is our new webmaster. He and Debbie have been trained to update the website. Park is the primary contact for changes to the website; Debbie is back up. We still need a co-webmaster to work with Park.

No one is monitoring the email box on the CVIG website.

April reported that our opening balance this month was $7629, closing balance $7589, prudent reserve $1000. We'll consider donations to Region 7 and WSO in December.

* Hope reported on the Region 7 convention. About 7 people from Central Virginia attended. There were two keynote speakers and 17 workshops. The auction raised around $2,000, and Kathryn won the basket she had created.
* The 2025 convention will be in Bethesda Nov. 7-9, 2025. The theme is 12 Steps to Freedom.
* There are three Region 7 board positions open.
* The Region 7 chair will reach out to all intergroup chairs regarding WSO's 12th Step Within plan to hold a marathon on Dec. 12. Intergroups are asked to consider taking on a two-hour time slot during the marathon. CVIG has been assigned the 8 a.m. to 10 a.m. time slot.
* The Region 7 Spring Assembly will be held virtually on March 29.
* The World Service Business Conference will be held virtually on May 4-10.
* The World Service Convention will take place in Orlando August 21-23. The theme is Walking in the Sunlight Together.
* Hope is no longer our R7 rep; she is now the apprentice treasurer on the R7 board. Anyone seeking the R7 rep position must have at least six months of abstinence.

Becky reported that there is an effort to start an in-person meeting in Lynchburg.

Hope announced that the Wednesday 5:30 meeting will not take place on Nov. 27 or Dec. 25 because the church where the meetings are held will be closed those two days. Debbie suggested we post this on the website. Terrie will contact Park about this.

Retreat--Terrie said Community West Church has not yet confirmed our requested date. St. Stephen's Church has been mentioned as an alternative location.

Fun & Fellowship--There will be a holiday get-together, white elephant gift exchange, and shopping stroll on Dec. 9, 6 pm, at Casa del Barco in Short Pump Town Center. Please RSVP to Irene B.

12th Step Within Sponsorship IDEA Day virtual workshop took place today on Zoom. There were three speakers and 21 in attendance. There is a resource document posted on our website.

The executive committee proposed that we assign a number of administrative tasks to the vice chair:

* chair the nominating committee
* fill service positions throughout the year as needed
* create/maintain a database of how to access critical information--checking account, website, etc.
* conduct an annual bylaws review

They also proposed that we assign the task of maintaining our insurance policy to the treasurer.

Hope made some suggestions for wording changes in the bylaws proposal changes. Debbie will make these and re-send the proposals.

There is a second proposal that will combine our August and September elections into one election that will take place in August. New service positions will then begin in September. The budget will also be presented and voted on in August.

Requested meeting representatives to ask their respective meetings to schedule a business meeting to review the proposals, give comments, and return to vote on the proposals at our December meeting. Please also announce open service positions.

Debbie moved to adjourn at 7:55, Susie seconded, and the meeting adjourned.