**Central Virginia Intergroup**

**Board Meeting Minutes**

**June 22, 2025**

**Welcome:** Serenity Prayer, 12 Steps, 12 Traditions, Concept of OA Service – Concept 6

**Present:** Debbie C., Susie H., April M., Susan H., Hope R., Jeri, Jolee, Beth Lynn S., Aileen P., Suzanne G., Terrie S.

**Agenda Review:** Add Newcomer Letter & Telephone – Old Business; Nominating Committee – New Business.

**Approve Minutes:** Debbie C. made a motion to approve minutes from April 2025 meeting, Beth Lynn S. seconded motion, passed unanimously. Debbie C. made a motion to approve minutes from May 2025 meeting, Jolee seconded motion, passed unanimously.

**Board Member Reports:**

Chair: Debbie reported that she’s removed vacancy for Co-Webmaster because Park can handle the site by himself.

Vice-Chair: Vacant – no report.

WSBC Delegate: Susie H. – no report.

Treasurer: April referred to Treasurer’s Report distributed with meeting agenda. She highlighted 30% increase to renew CVIG liability insurance policy. April encouraged the next CVIG Treasurer to look into potential alternatives by January 2026 (renewal is in June, 2026).

Secretary: Susan referred to minutes distributed with meeting agenda.

Region 7 Representative: Vacant – no report.

**Intergroup Representative Reports:** No reports.

**Committee Reports:**

Retreat: Terrie S. reported that the committee will meet in late June to discuss dates for a Fall Retreat.

**Old Business:**

Debbie made a motion to use voice protocol from Unitel, Susan H. seconded motion. There was discussion about how the system would work. A suggestion was made to publish the number as a public relations effort. Motion passed unanimously.

April presented draft Newcomer Letter and made a motion to distribute the template to intergroup reps to use as needed, Debbie C. seconded motion. Passed unanimously.

**New Business:**

The Nominating Committee discussed potential nominations for 2025-2026. Committee will present slate at the August CVIG Board Meeting.

**Action Items:**

Debbie will follow up on new telephone protocol.

Nominating Committee with continue working on nominations.

Welcome letter template will be distributed to Intergroup Reps to use as needed.

**Closing:** Debbie C. made a motion to close the meeting, Susan H. seconded, passed unanimously. Meeting adjourned at 7:57pm.

**Next CVIG Board Meeting July 20, 2025**

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