**Central Virginia Intergroup**

**Board Meeting Minutes**

**October 20, 2024**

**Welcome:** Serenity Prayer, 12 Steps, 12 Traditions, Concept 10: Service responsibility is balanced by carefully defined service authority therefore duplication of efforts is avoided.

**Present:** Debbie C., Kathryn N., April M., Susan H., Hope R., Helen, Beth Lynn S., Becky C., Aileen, Celeste, Sydney, Suzanne G., Terrie S., Jeri.

**Agenda Review:** Add Old Business: Approve quarterly donations to WSO and Region 7; Convene Executive Committee to review CVIG Bylaw change. New Business: Discuss/approve donation of gift basket to Region 7 Convention.

**Approve September 2024 Minutes:** Hope proposed an amendment to Slate of CVIG Officers: Change Treasurer name to April. Debbie made a motion, Kathryn seconded, to approve minutes as amended. Unanimous.

**Board Member Reports:**

Chair: Debbie C. thanked Susie H. for confirming Sunday 1pm Zoom meeting. The meeting needs a CVIG board rep. Open Committee Chair positions include Public information and Newsletter Editor. Debbie accepted resignation from Sarah K. as Webmaster, but is happy to report that Park C. (Lynchburg) has volunteered as Webmaster. Training is in the process of being scheduled. CVIG is looking for a second Webmaster to provide back-up.

Vice-Chair: No report.

WSBC Delegate: No report.

Treasurer: April referred to reports distributed with meeting agenda. Debbie made a motion, Becky seconded, to approve quarterly donations to WSO and Region 7 in the amount of $662.90 each. Some discussion ensued about considering a larger donation to minimize balance on hand. Decision to revisit at a later date. Unanimous. April presented proposed budget for November 2024-October 2025. April reformatted the budget while we discussed. Added expense for Region 7 Conference in Q3; added $75 quarterly for free books. April recommended we consider outreach efforts (outdoor advertising, print, online) for next year. Kathryn made a motion, Aileen seconded, to accept the budget as amended. Unanimous.

Secretary: No report.

Region 7 Representative: Hope referred to the Region 7 Fall Assembly report distributed with the meeting agenda. Hope encouraged all fellows of CVIG to take the time to read the report to see how our Region 7 operates and serves the OA fellowship. Terrie requested that copies of the IDEA Day Sponsorship Zoom event flyer be made available at the R7 Convention.

Intergroup Representative Reports: No reports.

**Committee Chair Reports:**

No reports from Fun & Fellowship, Internal Communications, Newsletter Editor, Public Information, Retreat, Telephone and Website.

Twelve Steps Within: Celeste reported that an IDEA Day Sponsorship Workshop is scheduled for November 17, 2pm-4pm EST on Zoom. The committee is looking for a Big Book sponsor and/or a “30 Questions” (HOW) sponsor to present at the workshop.

**Old Business:**

Debbie will convene the Executive Committee to discuss proposed bylaws change regarding job descriptions.

**New Business:**

Hope made a motion, Debbie seconded, for CVIG to provide a gift basket (up to $100 value) to be auctioned off at the Region 7 Convention. Unanimous. Thanks to Kathryn N. who agreed to assemble the gift basket.

**Action Items:**

Debbie C. will convene the Intergroup Board regarding bylaws revision.

Becky C. will update database listing of Officers, Intergroup Representatives and Committee Chairs.

New Business for next meeting: Discuss discrepancy in electing WSBC Delegate and Region 7 Representative in August, and remainder of Executive Committee in September.

**Closing:** Serenity Prayer; Debbie made a motion, Terrie seconded, to adjourn meeting. Unanimous.

**Next CVIG Board Meeting is November 17, 2024**