**Central Virginia Intergroup**

**Board Meeting Minutes**

**December 17, 2023**

**Welcome**: Serenity Prayer, 12 Steps, 12 Traditions, Concept 12: The spiritual foundation for OA service ensures that: a) no OA committee or service body shall ever become the seat of perilous wealth or power; a) no OA committee or service body shall ever become the seat of perilous wealth or power; b) sufficient operating funds, plus an ample reserve, shall be OA’s prudent financial principle; c) no OA member shall ever be placed in a position of unqualified authority; d) all important decisions shall be reached by discussion, vote and, whenever possible, by substantial unanimity; e) no service action shall ever be personally punitive or an incitement to public controversy; and f) no OA service committee or service board shall ever perform acts of government, and each shall always remain democratic in thought and action.

**Welcome:** New member Becky C., Lynchburg, VA OA Meetings.

**Present:** Debbie C., Tiffiny G., April M., Susan H., Hope R., Helen, Becky C., Mark E., Sarah K., Suzanne G., Sydney.

**Approve Agenda:** Terrie S. – discuss retreat (included in Committee Reports).

**Approve Minutes from October 2023:** Debbie motion, April second, Motion passed.

**Board Member Reports:**

Chair: Debbie C. reported she accepted a resignation from Terrie S. as Intergroup Rep; Five Intergroup Representative vacancies remain: Monday 11:30am; Wednesday 5:30pm (Hope has announced, but no interest); Thursday 11:30am (Tiffiny will pass along to known regular participant); Thursday 7:30pm; Friday 11:30am.; New website under construction near completion; Finalized request from Lynchburg OA meetings to affiliate with CVIG.

Vice-Chair: Open position.

World Service Business Conference Delegate: No report

Treasurer: Reports distributed with meeting agenda included Treasurer’s Report & Bank Statement

Secretary: No report

Region 7 Representative: Hope reported that she will attend the Region 7 Twelve Step Within Committee Meeting on Sun., Jan. 14, 2024; Region 7 Fall 2023 Post Assembly & Committee Reports are available to download from Region 7 website; Upcoming Region 7 meetings: Fri., Jan 5, 2024 – Region 7 Special Assembly to vote on bylaw change to enable Region Reps to vote on Trustee Liaison Candidate; Fri., April 12-Sat., April 13, 2024 – Region 7 Spring Assembly via Zoom.

Region 7 Events:

* Tuesday, Dec. 19, 7pm EST – **Region 7 Round Table December Edition: Using the Nine Tools of OA to help us during the holidays.** This is a Zoom workshop.
* Fri., Nov. 1-Sun., Nov. 3, 2024 – **Region 7 Convention** in Ocean City, MD

Intergroup Meeting Reports: Becky C. - OA in Lynchburg is grateful and excited to begin our new affiliation with CVIG. We look forward to working together to reach people who still suffer from his disease and are pleased to report that we are seeing some growth in our three meetings.

**Committee Chair Reports:**

Fun and Fellowship: Vacant. No report.

Internal Communications: No report

Newsletter Editor: No report

Public Information: Sydney is planning a Public Information Committee meeting for Jan. 13, at 11:00am at Hatcher’s Memorial (this is a goal date). The goal of the meeting is to describe the mission for the committee and begin to recruit a team to plan and execute collaboration and events throughout the year.

Retreat: Terrie S. proposed 3 dates (April 27, May 4 or May 18) for a spring retreat. She will contact the venue about availability and select a date. Terrie talked about paying a professional to present a writing seminar to retreat participants. The professional writer is a member of 12 Step programs including OA. Some members were concerned about paying a professional for services rendered to OA. April offered that we have, in the past, paid a small stipend to an OA member who provided deejaying services at a retreat. Tiffiny also volunteered to contact another professional writer who’s also an OA member. Terrie will report back to the group on a specific job description and cost for further consideration.

Telephone: Melissa reported no calls this month.

Twelve Steps Within: No report.

Website: Sarah A-S reported the website has been updated. Mark is working to make the old domains point to the new website. The new website can be viewed at:

<https://oacentralvirginiaintergroup.godaddysites.com/>

CVIG currently has 5 email addresses associated with the current website. After much discussion, it was decided to keep two addresses (accounts): One is used for all CVIG email communication including MailChimp (monitored by Suzanne G.); and one used by the treasurer for financial communication. Pay Pal notices come from this account (monitored by April). Debbie will check with Susie H. regarding a third website used for Zoom communication. Suzanne made a motion and Susan H. seconded to renew the 2 email addresses; pending consideration of the third address. The addressed will be hosted by GoDaddy. Fees are: 1 email account free for one year; then a charge of $2 per month per email account. Motion passed.

Sarah K. has agreed to maintain the website. Debbie would like to have a second person to assist Sarah K. Anyone interested in this position should contact Debbie C.

**New Business**

April asked that we add a discussion on scheduling donations to World Service to next month’s agenda.

Tiffiny proposed that CVIG set up access to Google Docs for meeting scripts so that they’re readily available to those who need to make changes to the format. After some discussion, Debbie C. said she will review the procedures relative to ease of access and security and will report back at the January board meeting.

**Action Items**

Terrie S. will follow up with retreat venue and choose a date for the retreat; she will further investigate the proposed writing seminar.

Mark will follow through on linking the CVIG email accounts to the new website.

Debbie C. will follow up with Susie H. regarding email account for Zoom mail.

Debbie C. will evaluate Google Docs relative to posting meeting scripts.

**Closing:** Debbie C. adjourned the meeting at 8:10PM.

**Next CVIG Board Meeting – January 21, 2024**