



The United Benefice of Elham, Denton, Wootton and Acrise is also part of the Investor in Weddings Programme.

There is a website specifically designed to help you plan your Wedding; from the service structure, to choosing hymns (where you can listen to popular wedding choices) help with readings etc and many of the frequently asked questions explained.

Visit: www.yourchurchwedding.org

However, please always feel free to contact us with any queries

Sunday – Wednesday.

Vicar: The Rev'd Jane Weeks 01303 840219

revweeks@hotmail.com

Thursday and Friday 9-11am.

Benefice Administrator: Alison Dale 01303 892162

alison-dale@outlook.com

Church Wardens:

Elham: Peter Swain 01303 840408.

Denton & Wootton: Sue Clough 01303 844324.

Acrise: Simon Smith 01303 892162.

**UNITED BENEFICE OF ST MARY THE
VIRGIN ELHAM WITH ST MARY
MAGDALENE DENTON, ST MARTIN'S
WOOTTON AND ST MARTIN'S ACRISE**



**The Diocese of
Canterbury**

*Living faith, building community,
transforming lives*

**WEDDING NOTES
2018**

Warmest congratulations on your forthcoming Wedding. These notes will hopefully answer many of your questions and assist in your preparations. However, please do not hesitate to contact us if you have any further queries and we will be pleased to assist.

Banns

We will automatically call your banns, within the three months before your Wedding; and you will be notified by post or email. If, either of you are resident outside the parish, or on the electoral roll of another parish, you will need to contact that parish church and have your banns called there as well. The Parish Priest will be happy to arrange this for you and give you a Banns' Certificate. We cannot stress enough how very important it is to have the banns called and if we do not have the certificate unfortunately for legal reasons the Wedding cannot take place. If you do not hold a British Passport, you will need to be married by Common Licence for EU parties and Non-EU; that is EEA parties will need to be married by a Superintendent's Registrar's Certificate.

Planning the service

At least two months before the Wedding you will be invited to a 'Space to Think' session at The Vicarage, which is an informal meeting to assist you in your preparations; I would encourage you to attend and you will then be invited six weeks before the wedding to go through the service with the priest that is going to marry you, and discuss details such as the music etc. If you have not heard from us by then, please do get in touch. A Wedding Rehearsal date will be set for about a week, or so before the service, or that which is convenient to you as a couple.

Flowers

Elham Church's team of arrangers will do your flowers for an agreed fee. However advance notification is required. The other churches are happy for you to arrange for floral decorations from outside florists. Please make contact with the relevant Co-Ordinator whose telephone numbers are given below. Please note care must be taken with fixing arrangements and the use of nails, screws, pins and tacks is firmly prohibited. Existing fixings on the porch entrance and lynch-gate can be used. Please let the church flower arrangers know what you are planning, they will also be happy to offer any advice needed.

Contact:

Elham: Jill Skelton 01303 840207 or jill@skelton.co.uk
Denton: Susan Clough 01303 844324 or tappington.clough@talktalk.com
Wootton: No one does flowers but contact Sue above.
Acrise: Simon Smith: 01303 892162 or alison_simon@talktalk.net

Any help with dismantling during the following week (particularly the pillars, porch entrance and lych-gate) would be most welcome.

Photos and video

Please discuss your photography requirements with us during the planning of your Wedding. We are happy for your official photographer to contact us, which is particularly useful if they are not familiar with the church. However, video recordings can be difficult as we are often unable to offer suitable camera positions. If you do want a video, please discuss it with us early.

Fees

Our normal Wedding service and banns fees are shown on the insert accompanying this booklet, together with organist and choir charges. At Elham you can also arrange to have the bells rung. If you have difficulty in paying any of these fees, please get in touch with Jane. Please note that Service fees must be paid at least two months prior to the Wedding and the cash payments (choir, bells, verger, heating, organist etc) are to be made by an Usher and given on the day in envelopes addressed to the recipients.

Bells - Elham

To arrange for the bells to be rung at Elham please contact Nicola Crowhurst on 01303 488718 or ncrowhurst@tiscali.co.uk

Bells may be tolled at Acrise, Wootton and Denton at no charge.

Music

To make arrangements for your organist/choir, please contact the relevant Co-ordinator below. Please be aware that organists are often booked up very early, especially in the summer months.

Organist:

Elham, Denton and Wootton:

Antony Trinkwon 01303 489148 or atrink1@hotmail.com

Acrise: Simon Smith 01303 892162 or alison_simon@talktalk.net

Choir:

Elham: Antony Trinkwon 01303 489148 or atrink1@hotmail.com

Acrise: Simon Smith 01303 892162 or alison_simon@talktalk.net

Vicar

**The Rev'd Jane Weeks
01303 840219 Email revweeks@hotmail.com**

Wedding Fees 2018

Please keep for your records.

Bride and Groom		
Wedding Date		
Service	£441.00	
Banns and Certificate	£43.00	£484:00
Heating Charges if needed from September until April per session.	£60:00 all churches	
Please make cheques payable to: Elham PCC for Elham; Denton and Wootton joint PCC for both these churches and Acrise PCC for Acrise. This should be paid at least 2 months before the Wedding date directly to the Vicar; Rev'd Jane Weeks, or by direct transfer to Elham HSBC: Acct 21187422, Sort Code 40 21 15; Acrise 00016779, 30 93 34; Wootton and Denton; 33195368 30 90 92 making sure you e-mail Rev'd Jane Weeks that you have made the payment.		
Choir	£60:00 (cash) Elham	
Bells (Elham)	£180.00 (cash) Elham	
Verger Fee	£55.00 (cash) all churches	
Organist	£80-150 (cash) Elham. Denton & Wootton, Acrise £80:00 (cash)	
These need to be in clearly labelled envelopes with the exact amount and an Usher needs to have the responsibility on the day to deliver them directly to the correct recipients/Verger.		
If your service is to be Video Recorded there is an extra copyright fee stated by the RCM.	This needs to be arranged with the Organist and Choir usually a double fee.	

Please detach and send this sheet in with your payment.

Bride and Groom		
Wedding Date		
Service	£441.00	
Banns and Certificate	£43.00	£484:00
Heating Charges if needed from September until April per session.	£60:00 all churches	
Please make cheques payable to: Elham PCC for Elham; Denton and Wootton joint PCC for both these churches and Acrise PCC for Acrise. This should be paid at least 2 months before the Wedding date directly to the Vicar; Rev'd Jane Weeks, or by direct transfer to Elham HSBC: Acct 21187422, Sort Code 40 21 15; Acrise 00016779, 30 93 34; Wootton and Denton; 33195368 30 90 92 making sure you e-mail Rev'd Jane Weeks that you have made the payment.		
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