

**Charles Irvine Christian Foundation
Church Substantiation Form ***

Organization Name: _____

Mailing Address: _____

Contact Person: _____

Phone: _____

EIN if known (9 digits): ____ - ____ - ____ - ____ - ____

Website Address if applicable: _____

1. Type of Organization: Corporation Trust Association

2. Date of formation/incorporation: _____

3. Provide a brief history of the organization, including the reasons for its formation and its charitable purpose:

4. IRS rules require that the organizing documents state the organization's religious purpose. To your knowledge, does the organizing document meet this requirement?

Yes No

5. IRS rules also require that if the organization is dissolved in the future, assets must be distributed for charitable purposes such as religious or educational purposes. This requirement is satisfied if the organizing documents contain this provision. To your knowledge, does the organizing document specify that assets must be distributed for charitable purposes upon dissolution?

Yes No

* For purposes of this form, the term "church" generally means a body of people, a congregation that shares a common belief system, regularly worships together, and engages in sacerdotal functions or rituals (communion, bar-mitzvah, wedding, funeral, etc.). Under this definition, a synagogue or mosque could constitute a church.

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6. IRS rules require that the organization meet all of the following requirements:

- a) Organized and operated exclusively for religious purposes.
- b) Net earnings do not inure to the benefit of any private individual.
- c) No substantial part of the organization's activities attempt to influence legislation.
- d) The organization does not intervene in political campaigns (i.e., makes no endorsements or contributions to any political campaigns).

To your knowledge, does the organization comply with these IRS rules? Yes No

7. Does the organization offer formal membership? Yes No

8. Approximately how many active members are currently enrolled in the church? _____

9. Does the organization conduct regularly scheduled worship services or religious meetings?

Yes No

10. What is the average attendance at the worship services? _____

11. Is there an established place of worship?

Yes. The address is: _____

No. State where the services are held and how the site is selected:

12. In addition to worship services, what other religious services are conducted, such as baptisms, bar mitzvahs, funerals? If available, attach a schedule of worship and other religious services (for example, a weekly bulletin announcing key events).

13. The organization's written creed or statement of faith is: (choose all that apply)

New Testament Old Testament

Qur'an Other: _____

The organization does not have a written creed or statement of faith

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14. The organization's formal code of doctrine and discipline for its members is: (choose all that apply)

Catechism Talmudic Law/Halacha Hadith/Sunnah

Other (please describe): _____

The organization does not have a formal code of doctrine and conduct.

15. Does the organization produce or distribute literature of its own, such as pamphlets, newsletters, or brochures, teaching or outlining important religious concepts or events? If available, attach a sample.

Yes No

16. Does the organization have a school for the religious instruction of the young?

Yes No

17. Does the organization have a school for the preparation of deacons, ministers, rabbis, or pastors?

Yes No

18. To your knowledge, were the current deacons, ministers, rabbis, or pastors formally ordained after completing a prescribed course of study?

Yes No

19. To your knowledge, are the current deacons, ministers, rabbis, or pastors members of an organization of ordained ministers?

Yes No

20. The organization's distinct supervisory structure for its operation is:

Board of Directors Board of Trustees

Deacon Board Other: _____

The organization does not have a distinct supervisory structure.

By signing below, I represent on behalf of the Charles Irvine Christian Foundation (CICF) that this form has been completed with respect to the above named church on the basis of CICF's due diligence. On behalf of CICF, I acknowledge that Foundation Source will rely on the accuracy, completeness, and correctness of this form when preparing and filing CICF's annual return with the Internal Revenue Service for any taxable year in which CICF makes a grant to the above named church.

CHARLES IRVINE CHRISTIAN FOUNDATION

By: _____
 Authorized Person

Date: _____

Printed Name: _____