

**Charles Irvine Christian Foundation  
Church Substantiation Form \***

Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

EIN if known (9 digits): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Website Address if applicable: \_\_\_\_\_

1. Type of Organization:     Corporation         Trust         Association

2. Date of formation/incorporation: \_\_\_\_\_

3. Provide a brief history of the organization, including the reasons for its formation and its charitable purpose:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. IRS rules require that the organizing documents state the organization's religious purpose. To your knowledge, does the organizing document meet this requirement?

Yes         No

5. IRS rules also require that if the organization is dissolved in the future, assets must be distributed for charitable purposes such as religious or educational purposes. This requirement is satisfied if the organizing documents contain this provision. To your knowledge, does the organizing document specify that assets must be distributed for charitable purposes upon dissolution?

Yes         No

\_\_\_\_\_  
\* For purposes of this form, the term "church" generally means a body of people, a congregation that shares a common belief system, regularly worships together, and engages in sacerdotal functions or rituals (communion, bar-mitzvah, wedding, funeral, etc.). Under this definition, a synagogue or mosque could constitute a church.

**Charles Irvine Christian Foundation  
Church Substantiation Form**

6. IRS rules require that the organization meet all of the following requirements:

- a) Organized and operated exclusively for religious purposes.
- b) Net earnings do not inure to the benefit of any private individual.
- c) No substantial part of the organization's activities attempt to influence legislation.
- d) The organization does not intervene in political campaigns (i.e., makes no endorsements or contributions to any political campaigns).

To your knowledge, does the organization comply with these IRS rules?    Yes                       No

7. Does the organization offer formal membership?    Yes                       No

8. Approximately how many active members are currently enrolled in the church? \_\_\_\_\_

9. Does the organization conduct regularly scheduled worship services or religious meetings?

Yes                       No

10. What is the average attendance at the worship services? \_\_\_\_\_

11. Is there an established place of worship?

Yes. The address is: \_\_\_\_\_  
\_\_\_\_\_

No. State where the services are held and how the site is selected:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. In addition to worship services, what other religious services are conducted, such as baptisms, bar mitzvahs, funerals? If available, attach a schedule of worship and other religious services (for example, a weekly bulletin announcing key events).

\_\_\_\_\_  
\_\_\_\_\_

13. The organization's written creed or statement of faith is: (choose all that apply)

New Testament                       Old Testament

Qur'an                       Other: \_\_\_\_\_

The organization does not have a written creed or statement of faith

