

**FOUR LAKES CONDOMINIUM HOMES CONDOMINIUM ASSOCIATION D BOARD MEETING
MINUTES 11-28-2018**

I. CALL TO ORDER

President Jeff Driscoll called the meeting to order at 7:37 PM. Board Members were present: EPI Representative Scott Adler, Vice President Karen Forslin-Bojnansky, Secretary Saulius Bertulis, Treasurer Joyce Peters. Director Caterina Varvaro was not present.

II. APPROVAL OF THE MINUTES

Karen made a motion to approve 10.24.2018 meeting minutes. Jeff seconded the motion, all in favor, motion passed.

III. GUESTS – No guests

IV. OPEN FORUM – No owners was present

V. COMMITTEE REPORT

Landscape Committee – No updates.

Architectural & Maintenance – No updates.

Treasurer – Joyce updated the Board with the Associations financials.

MHOA Board Delegate – No updates.

VI. MISCELLANEOUS OPERATING:

- A) 2015 Audit – Joyce made a motion to approve additional for Cantey Associates for the completion of 2015 audit. Karen seconded the motion, all in favor, motion passed.

- B) Roof Inspection/Gutter Cleaning – Karen made a motion to accept Showalter Roofing proposal for various needed repairs found during the inspection. The majority of the repairs are for the replacement of the lead flashings around the waste vent piping. The total cost for the repairs is \$12,260. Jeff seconded the motion, all in favor, motion passed.

- C) Shoreline Renovation – Joyce made a motion to accept Clarence Davids shoreline renovation proposal for a Section L-1 for a total cost of \$96,239. Jeff seconded the motion, all in favor, motion passed.

D) Janitorial Contract – Karen made a motion to accept Cleanmax proposal for 2019 to do all of our property cleaning for a total of \$35,622, Jeff seconded the motion, all in favor, motion passed.

E) MHOA Invoice – No invoice submitted for this period.

F) MHOA Delegate – Caterina Varvaro was appointed to represent Condo D association.

Modification Requests: None submitted for this period.

Rule Appeals and Violations – Board reviewed the rule appeals and violations.

Sales:

No closed sales reported for this period.

Inspection Report – Board reviewed the inspection report.

Work Order Report – Board reviewed the work orders.

Saulius made a motion to adjourn the meeting at 8:49 PM. Joyce seconded the motion, all Board Members were in favor and motion passed.