



Site Name.	WDAHS Allotment Site	Area	General Allotment Site and Plots	Assessor	Ian Woolf
Title	EHS Specialist	Date	10/04/2025	Ref No:	WDAHS/RA/Gen/001

REF	TASK/AREA	RISK/ HAZARD	POTENTIAL INJURY/DAMAGE	SEV	PROB	RISK SEVERITY Before Controls	CONTROL MEASURES	SEV	PROB	RISK SEVERITY After Controls
1	General society common communal areas	Slips, trips & falls	Injuries to allotment members, associates and visitors from slips, trips and falls from uneven ground, trip hazards, weather conditions	4	3	HIGH	Regular site inspections to check for hazards All communal access routes must be kept free from materials and debris at all times.	4	1	LOW
		Moving Vehicles on site	Injuries to allotment members, associates and visitors from personal impact with moving vehicles, damage to property from moving vehicles, damage to vehicles from impact with other vehicles.	4	3	HIGH	Site speed limit 5mph. Vehicle drivers advised to give way to pedestrians Several houses along Gordon Avenue have access to site though gates backing on. Non member residents to be sent a letter stating they are not to come onto the allotment.	4	2	MED
		General site security	Possible injury to members of the public and trespassers entering site	4	3	HIGH	Allotment site fenced off with key code gated access Key code regularly changed	4	2	MED
		Communal Pond(s)	Drowning hazard for members, associates and visitors	4	3	HIGH	Communal pond in wildlife area fenced/barriered off to prevent direct access Deep water hazard sign posted in area	4	1	LOW
		Leptospirosis (Weils disease)	Risk of bacterial infection to members, associates and visitors from rats	4	2	MEDIUM	Authorised committee member trained in rat control and administration of rat poison. Regular inspections, members and associates advised to report rat sightings to committee	4	1	LOW
		Electricity and Fire in communal buildings	Injury to members, associates Committee and visitors from use of communal buildings	4	3	MEDIUM	Low voltage solar power in place to power buildings	4	1	LOW



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2	Whole site including members plots and communal areas	Wasp/bee nests	Potential sting injuries injury to members, associates and visitors.	2	4	MEDIUM	Health and safety handbook issued to all members/associates. Members are advised not to disturb nests when discovered on site and to report issue to committee should they become a problem	2	3	LOW
			Anaphylactic reaction to persons allergic to bee and wasp stings	4	3	HIGH	Health and safety handbook issued to all members/associates. Members are advised not to disturb nests when discovered on site and to report issue to committee should they become a problem. Members and guests who are allergic are advised to obtain their own EpiPen and keep it with them at all times	4	1	LOW
		Plant allergies	Potential allergic reaction injury to members, associates and visitors from certain plant species	3	3	MEDIUM	Health and safety handbook issued to all members/associates. Members advised that they and their guests be aware you may be allergic to certain plants and if so avoid contact. Gloves should be worn at all times. Wash hands thoroughly at the end of each session	3	2	LOW
		Asbestos on site	Potential for health issues such as Asbestosis or Mesothelioma (lung cancer) if asbestos is disturbed and fibres become airborne and then are breathed in	4	3	HIGH	Members advised that they should report any asbestos on site to the committee Known asbestos corrugated sheets on building adjacent to path. Asbestos roofing requires removal by asbestos contractor. A number of loose asbestos sheets and asbestos sheets found on a plot holder shed found during assessment.	4	2	MED
		Bacterial infections	Potential bacterial infections illness (inc. legionella) to members, associates and visitors from stagnant water, soil and animal urine/manure	3	4	HIGH	Health and safety handbook issued to all members/associates. Members advised that they should wear gloves at all times when handling soil and animal urine/manure. Members also advised to cover any cuts with waterproof plasters and not to wash items including crops in water-buckets or other stagnant water. Members also advised to wash hands before eating, drinking, smoking and/or before touching their mouth, nose and eyes. Members advised of the risk of Legionella infection and that overhead mist irrigation systems or garden sprayers crew member are also advised to keep hose on spray mode pointed down.	3	2	LOW
		Structures on site	Potential for injury to members, associates and visitors from poorly maintained structures, structural collapse	4	3	HIGH	Dilapidated concrete structure (old garage building) adjacent to central roadway being temporarily supported and in danger of collapse. Building requires dismantling/removal. Asbestos roofing requires removal by asbestos contractor.	4	2	MED



		Children on site	Potential for injury to children of members, visitors and children entering site without permission	4	3	HIGH	Site boundaries secured with fencing and gates, regular inspections of boundaries. It is part of the society rules that member and visitor parents must supervise their children at all times and ensure they do not roam freely about the allotments	4	1	LOW
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3	Members plots	Moving, lifting, and handling loads	Potential Musculoskeletal injuries from handling/lifting heavy objects and potential injuries from slips, trips and falls during carrying/moving loads	3	3	MEDIUM	Health and safety handbook issued to all members/associates. Members advised on safe handling techniques and to get help lifting and carrying heavy loads and/or to utilise mechanical aids such as sack barrows, wheelbarrows, trolleys	3	2	LOW
		Use of hand tools	Cuts, abrasions, bruising and puncture wounds from using hand tools	3	3	MEDIUM	Health and safety handbook issued to all members/associates advising them on care and maintenance of hand tools, use of appropriate PPE including gloves and safety glasses	3	2	LOW
		Use of Machinery, power tools including trimmers, mowers, drills, grinders, disc cutters, power saws, rotavators	Serious cuts including loss of fingers, abrasions, bruising, puncture wounds, crushing and drawing in injuries, broken bones from using machinery/power tools	4	3	HIGH	Health and safety handbook issued to all members/associates advising them on the safe use of power tools and machinery, following manufacturers instructions, use of appropriate PPE and to ask for help from other experienced users/members if unsure	4	1	LOW
			Risk of fire/burns from using petrol driven machinery	3	3	MEDIUM	Health and safety handbook issued to all members/associates advising them on the safe use of petrol driven power tools and machinery including following manufacturers instructions. Members also advised on safe re-fueling i.e. letting machines cool down before attempting to refuel	3	1	LOW
		Slips, trips and falls from trip hazards, uneven or slippery ground	Injuries to members, associates and visitors including sprains, strains, broken bones, Damage to ligaments and/or tendons, bruising injuries	4	3	HIGH	Health and safety handbook issued to all members/associates advising them of being aware of the state of ground being worked on, wearing appropriate footwear with a good grip, taking extra care if working on slippery ground and keeping access routes free from materials, waste and debris at all times.	4	1	LOW
		Use of chemicals including fuels, oils, paints, adhesives, gardening chemicals	Potential for fire, explosion and health hazards from use of hazardous substances	4	3	HIGH	Health and safety handbook issued to all members/associates advising them that all chemicals should be kept in their original container or clearly marked, stored appropriately and used according to manufacturer's instructions and use of appropriate PPE	4	1	LOW
		Working in hot weather	Potential for Sunburn, heat stress, heat stroke and dehydration	3	3	MEDIUM	Health and safety handbook issued to all members/associates advising them to protect themselves from sunburn by wearing appropriate clothing and/or applying high factor sunscreen together with taking regular shaded breaks	3	2	LOW



Members Plots (Cont'd)						especially in the hottest part of the day and taking on extra fluids to prevent dehydration			
	Working in cold weather	Potential for hypothermia, chill blains etc.	3	3	MEDIUM	Health and safety handbook issued to all members/associates advising them to wear appropriate winter clothing to protect themselves from cold weather	3	1	LOW
	Green houses and polytunnels	Potential for heat stress, heat stroke in hot weather and bacterial infection	3	3	MEDIUM	Health and safety handbook issued to all members/associates advising them to take regular breaks outside the polytunnel/greenhouse and taking on extra fluids to prevent dehydration. Members also advised to regularly clean polytunnels and greenhouses.	3	1	LOW
	Water Butts and water collection vessels	Potential for bacterial infection to members, associates and visitors, drowning potential for children and animals	3	4	HIGH	Health and safety handbook issued to all members/associates. Members advised to cover any cuts with waterproof plasters and not to wash items including face, hands and crops in water-butts or drink from them. Members also advised to wash hands with clean water before eating, drinking, smoking and/or before touching their mouth, nose and eyes after handling water from water butts. Water butts and vessels must have a fixed lid fitted to comply with insurance company requirements	3	2	LOW
	Composting, animal manures, contaminated soil	Potential for bacterial infection to members, associates and visitors	3	4	HIGH	Health and safety handbook issued to all members/associates. Members advised that they should wear gloves at all times when handling soil and animal urine/manure. Members also advised to cover any cuts with waterproof plasters. Members also advised to wash hands before eating, drinking, smoking and/or before touching their mouth, nose and eyes and keep up with vaccinations e.g. tetanus	3	2	LOW
	Structures on members plots	Potential for injury to members, associates and visitors from poorly maintained structures, structural collapse	3	4	MEDIUM	Health and safety handbook issued to all members/associates requiring them to keep structures maintained and in a sound structural state. Committee also conduct regular plot inspections	3	1	LOW
	Fires (planned or accidental)	Serious injury including burns and damage from either planned fires on plots or accidental fires	4	3	HIGH	Health and safety handbook issued to all members/associates on storage and care of flammable substances and to keep plot fires small, controllable and away from structures, also not to use accelerants such as petrol	4	1	LOW
	Working at height using ladders/stepladders	Risk of serious injury from, use of ladders and/or stepladders including falls from height due to overreaching, weather conditions, ground	4	3	HIGH	Health and safety handbook issued to all members/associates regarding safe use of ladders/stepladders	4	1	LOW



			conditions and incorrect use of equipment							
	Members Plots (Cont'd)	Build up of stored waste materials including hazardous wastes on some members plots	Environmental issue in that it is illegal to store waste on site as society do not have a waste management license. potential nuisance issue. Potential for injury i.e. trip hazards	3	4	HIGH	Members advised to remove waste materials including hazardous waste from site as society does not hold a waste management license i.e. breach of environmental law. Also potential for injury to persons i.e. trip hazards. Regular plot inspections by committee	3	3	MED
		Member Pond(s)	Drowning hazard for members, associates and visitors	4	3	HIGH	Pond or plots fenced/barriered off up to 1m to prevent direct access. All sections of the fence should be clear of objects that will allow a child to use the to climb over the fence. If a gate is fitted, the gate should be self-closing and open outwards from the pond with the latch/lock being fitted to the inside. Or have any other safety arrangement that our insurers have given prior written agreement to.	4	1	LOW
		Wood Burning Stoves and Fixed Gas and Wood Burning Cooking Appliances	Fire hazard, property damage and/or serious personal injury	4	4	HIGH	Wood Burning Stoves and Fixed Gas and Wood Burning Cooking Appliances are banned from site	4	1	LOW



Residual Hazards & Action Plan

No.	Residual Hazard	Action Plan	To Be Actioned By	Proposed Action Date	Date Actioned
1	Asbestos on site – several loose sheets on plots 102 & 114. Asbestos components on shed in plot no. 14 and roof sheets on dilapidated society building	Dilapidated building to be taken down – quotes to be obtained including non licensed asbestos removal to include loose sheets from 102 & 114. Shed components in plot 14 to be left as is at this time and plot holder advised not to disturb material. Inspections to be made annually to check condition of sheets	Committee	Nov 25	All asbestos cleared from Site Nov 25
2	Access possible to site from non member householders on Gordon Avenue	Gordon Avenue householders who are not members to be sent a letter informing them that they are not to access site. Situation to then be monitored with regard to any further action required	Committee	ASAP	
3	Shared pedestrian and vehicle route through centre of site via trackway	Monitor traffic, vehicle users reminded to drive slowly, max 5 mph and that pedestrians have right of way, signage to be placed on main gate	Committee	Dec 25	Hazard signage erected on main gate Dec 25
4	Dilapidated society building at risk of collapse	As per point 1 above	Committee	Nov 25	Building taken down Nov 25
5	Gap under main gate – potential trespasser access point	Additional measures to be considered regarding closing gap. Decide on suitable fix then carry out work	Committee	TBC	
6	Build up of excess general and hazardous waste materials on members plots	All members to be advised of legal position regarding storing of wastes. Individual members where this is an issue to be advised to remove items from site	Committee	Oct 25	Inspections carried out and individual members advised Oct 25
7	Gap in fencing/hedging around electricity pylon adjacent to main gate	Additional hedgerow planting required, consider fixing fence.	Committee	2026	
8	Insurance issues regarding members woodburners, cookers and ponds/water butts/collection devices	Insurers have provided rules regarding ponds and water storage. Woodburners/cookers are banned. Members have been advised, committee to inspect plots for compliance	Committee	Dec 25/Jan 26	



RISK RATING Likelihood (L) x Severity (S)		HAZARD SEVERITY (S)				
		1	2	3	4	5
		Negligible No injury or damage	Slight Minor injury requiring first aid treatment or minor damage	Moderate Injury requiring hospital treatment, moderate damage	High Involving a single persons serious injury /death, serious damage	Very High Multiple serious injuries/death Catastrophic damage
1	Very Unlikely A freak combination of factors would be required for an incident / accident to result	LOW	LOW	LOW	LOW	LOW
2	Unlikely A rare combination of factors would be required for an incident /accident to result	LOW	LOW	LOW	MEDIUM	MEDIUM
3	Possible Could happen when accidental factors are present but otherwise unlikely	LOW	LOW	MEDIUM	HIGH	HIGH
4	Likely Not certain to happen but an additional factor may result in an incident/accident	LOW	MEDIUM	HIGH	HIGH	HIGH
5	Very Likely Almost inevitable that an incident / accident would result	LOW	MEDIUM	HIGH	HIGH	HIGH

Likelihood

How often could the hazard occur? Consider the task, frequency, duration, method of work, persons involved.

Severity

How serious would the hazard's effects be if realised? Consider the type of hazard, biological, ergonomic, physical and chemical. Note – Injury can also mean illness in the context of this risk assessment

Risk = Likelihood x Severity

E.g. Likelihood (4) X Severity (3) = 12 **HIGH RISK**

LOW RISK (Score 1 – 6)	Acceptable, if risk can be reduced further or eliminated then do so
MEDIUM RISK (Score 8 – 10)	Task should only proceed with appropriate consultation with H & S Specialist, Specialist training and/or additional controls may be required. Where possible the task should be refined to take account of the hazards involved. Risk should be reduced further prior to task commencing.
HIGH RISK (Score 12 - 25)	Task must not proceed, additional measures need to be put in place to reduce risk. Control measures must be re-assessed for adequacy prior to work commencing



RISK ASSESSMENT FORM

Annual Review

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