

BLACK SWAMP SPINNERS GUILD

3/27/2027 MARKET DAY AND FIBER FAIR VENDOR CONTRACT

- A. To comply with our insurance, all vendors are required to join the Black Swamp Spinners Guild. The membership fee is \$25.00.
- B. Booth spaces of 10' by 12' are \$50. One 8ft. table and two chairs are included per booth space. There will be no subletting of space to other vendors. If you are sharing a space, all vendors in the space must pay the membership fee of \$25.00.
- C. All vendors must collect sales tax of 6.75% (or current tax rate) excluding food items. If your prices include the tax, it must be posted in your booth space.
- D. Vendors MUST provide an OHIO Tax ID number for your space to be held. To obtain an Ohio Tax ID number go to Ohio Business Gateway online. The cost is \$25.
<https://tax.ohio.gov/business/ohio-business-taxes/sales-and-use/registration>
- E. Vendors must be set up by 8:30 a.m. on Saturday 3/27/27 and not tear down or leave before 4 p.m. Vendors must be present during the sale.
- F. Animals for sale are strictly prohibited in the building or on the grounds.
- G. All vendors are responsible for cleaning their space. No signs are to be taped or hung on walls, but should be freestanding or attached to your table or booth.
- H. We request that vendors have primarily fiber related items. The committee reserves the right to ask you to remove any item(s) from your booth space they do not feel is appropriate. All decisions by the Market Day Committee are final.
- I. Set-up is Friday 3/26/27 from noon-7p and/or Saturday 3/27/27 from 7-8:30 a.m.
Please advise in advance if you are coming early on Saturday so someone can unlock the door for you.
- J. Please set up in assigned area only indicated by the marks on the floor. Your space will be labeled on the table or on the floor if you requested no tables. Please check in with a committee member before unloading.
- K. No smoking is allowed in the building. Food should be available for purchase from a local food truck.
- L. *Refunds will only be available if your spot can be filled. No refunds after January 31, 2027*

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By signing this contract, it is the understanding of the Market Day Committee that you agree to abide by the stipulations as stated above and by the terms and conditions set forth. You also maintain full responsibility for any loss, theft, damage or injury incurred while said premises are being occupied.

NAME (PLEASE PRINT CLEARLY) _____

SIGNATURE (for membership & contract) _____

BUSINESS NAME _____

OHIO TAX LICENSE# _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE: (_____) _____ DATE _____

E-MAIL _____

WEBSITE _____

Preferred way to be contacted especially for last minute communications:

Text: _____ Email _____ Phone call _____

ITEMS FOR SALE _____

Photos of the items that will be in your booth space may be requested if you are a new vendor.

10' x 12' booth space (includes 1 table and 2 chairs) ____ x \$50 = \$ ____

Number of **extra** tables needed ____ x \$10 = \$ ____

Check if you do not need any tables _____

Electrical outlet needed (limited number of spaces) \$ 5 = \$ ____

Membership Fee (mandatory if not already paid) \$25 = \$ ____
new _____ renewal _____

PAY TO: BLACK SWAMP SPINNERS GUILD TOTAL = \$ ____

CHECK # _____

Will you need someone to watch your space for a break? **Yes** or **No**

Space is allotted on a first come, first serve basis and "same space" is not guaranteed. Please make a copy of this contract and send the original and fees to:

BSSG Market Day, Leigh Ann Meinecke, 911 W Broadway St, Maumee, Ohio 43537

For information contact Leigh Ann Meinecke at blackswampsg@gmail.com

DATE RECEIVED ____ COMMENTS _____