More Options in Show Values As (Worksheet: MonthWiseSales.xlsx)

Using MonthWiseSales.xlsx you can practice various options available in **Show Values As** function. First create a PivotTable by dragging **Customer** Field to **Row Labels**, **Month** Field to **Column Labels**, and **Sales Amount** to **Values**.

To know Change in Sales Amount when compared to Base Period (Month) click **down arrow** shown on **Sum of Sales** in **Values** box, from pop up window, click **Value Field Settings** - **Show Values As** - **Difference From** – select **Month** in **Base Field** and **Jun** in **Base Item** to know increase or decrease in Sales Amount comparing to June month. **Difference From** feature displays change in value or amount.

Similarly,

You can use **% Of** feature to know proportion or percentage of each month sales amount to base month.

You can use **% Difference From** feature to know percentage change of each month sales amount to base month.

To calculate monthly cumulative sales amount you need to use **Running Total In** feature.
To know the contribution or percentage of each month's sales amount to total sales amount, you need to use **% of row** option.

To know the contribution of each supplier in a particular month, you need to use **% of column** option.

% of total displays the data in the value area as a percentage of the grand total of all the data in the report