Multiple ways to create PivotTable (Worksheet: SalaryOffersRevised.xlsx**)**

There are multiple ways to create PivotTable. One of those is **Drag and Drop Fields directly into PivotTable Classic Display Layout.** Here just drag a variable from field list and Drop in Drop Row Fields / Drop Column Fields / Drop Data Items

To remove items from Drop Fields click **Clear** – and click **Clear All**

Second way is to Check / Uncheck fields from **Choose fields to add to report** box. Just check /select the variables in field list. Fields having text data automatically appears in Row Labels, and Fields having numeric data appears in Values. To remove an item simply **uncheck** the variable in Field List

The third method is to Drag and Drop fields to Drag fields between areas below rectangular boxes**.** Place cursor on a field listed in **Choose fields** and drag and drop to **drag fields between areas below** box. You can drag and drop category / grouping variables to Row Labels or Column Labels, and numeric variables to **Values**. Additionally, you can drag and drop a variable to Report Filter box to create filters.

To remove an item from Drag Fields between areas, uncheck the variable in Field List or click **Clear** – and click **Clear All**