

The Costume Shoppe
Creatively serving the Wright County area in Downtown Maple Lake for over 20 years!
P.O. Box 700, 116 Division St W., Maple Lake, MN 55358
320-963-6277 fun@thecostumeshoppe.us
2021-2022

THE COSTUME SHOPPE RENTAL AGREEMENT

School/Theater _____
Production Title _____
Director _____ Phone _____
Email _____
Costumer _____ Phone _____
Email _____
Billing address _____

Director Look See visit date _____ Initial and date _____
Date you will send measurements _____
Cast Try on date and time _____ Initial and date _____
Pick up Date and time _____ Initial and date _____
Return Date and time _____ Initial and date _____

- Cancellation of appointments must be made by phone and not email.
- All Costumes that leave the shop are rentals, and will be billed accordingly. All invoices are due within 15 days of submission.
- A second billing for damage, excessive stains, make-up or smells will occur if necessary after costumes returned.
- ALL Alterations are prohibited unless agreed to in advance. Fines will occur if costumes are altered without permission.
- Costumes and wigs must be returned on our hangers/ wig boxes, cloth garment bags etc. or fines will occur accordingly.
- We will make adequate substitutions if your items are no longer available.
- 15% late fee of total rental will be charged daily on any unreturned costumes.
- Shows that are extended or delayed for any reason will be charged 15% per week.
- No refunds on costumes not used that leave the shop.

Renter's signature _____ Date _____

Pricing for productions is as follows...

- These prices apply when The Costume Shoppe supplies 90% of the costumes for your production.
- 38.00 per student, 2 costumes including hats. (This does not include specialty costumes IE Cinderella transformation dresses. Extra charges may apply.) Wigs are not included.
- Extra costumes when a student gets more than 2 will be charged 19.00 per costume.
- Extra charges for shoes. Shoes are not available for musicals as our stock is not made for that kind of wear and tear. We recommend dance shoes.
- Pick up of costumes will be the Friday before tech week.
- Return of costumes is the following Monday or Tues of your performance. Unless other arrangements are made.
- Damages will be charged for the following-excessive make-up stains, rips, tears and abuse, undone wigs, missing hangars.
- Missing items-we understand that items go missing, you have a week to locate the item and arrange for its return before late fees or replacement charges begin.

Selective Rentals-because sometimes you only need a few items.

- Costume rentals will be reflective of our standard rental prices.
- Average costume rentals are 35.00-45.00. Wigs 10.00-15.00
- Pick up of costumes will be the Friday before tech week.
- Return of costumes is the following Monday or Tues of your performance. This is an average of 2.5 weeks unless other arrangements are made.
- An additional week will be charged 50% of initial rental.

Props

- We have a basement full of unusual items. Just ask!

ONE ACT Play rentals

- 38. 00 Per student, two costume including hats and wigs. (Specialty costumes not included. Extra charges may apply)
- Rental time will include public performance and first round of competition. Additional 50% of initial rental fee for first extension of your rental period.

Payment

- All accounts are 15 Net upon pick-up. Please provide proper payment information so we can assure prompt payment.