

The Costume Shoppe
Creatively serving the Wright County area in Downtown Maple Lake for over 20 years!
P.O. Box 700, 116 Division St W., Maple Lake, MN 55358
320-963-6277 fun@thecostumeshoppe.us
2025-2026

THE COSTUME SHOPPE RENTAL AGREEMENT

School/Theater _____
Production Title _____
Director _____ Phone _____
Email _____
Costumer _____ Phone _____
Email _____
Billing address _____
Director Look See visit date _____ Initial and date _____
Date you will send measurements _____
Cast Try on date and time _____ Initial and date _____
Pick up Date and time _____ Return Date and time _____

- Cancellation of appointments must be made by phone and not email.
- All Costumes that leave the shop are rentals, and will be billed accordingly. All invoices are due within 15 days of submission.
- A second billing for damage, excessive stains, make-up or smells will occur if necessary after costumes returned.
- ALL Alterations are prohibited unless agreed to in advance. Fines will occur if costumes are altered without permission.
- Costumes and wigs must be returned on our hangers/ wig boxes, cloth garment bags etc. or fines will occur accordingly.
- We will make adequate substitutions if your items are no longer available.
- 15% late fee of total rental will be charged daily on any unreturned costumes.
- Shows that are extended or delayed for any reason will be charged 15% per week.
- No refunds on costumes not used that leave the shop.
- Remind your actors to wear proper deodorant. Costumes that smell will be charged a 20.00 cleaning fee.

Renter's signature _____ Date _____

IMPORTANT NOTICE!

- **Measurement/Character sheets need to be filled out by someone who knows the needs of the character and vision of the director. The actors do not always know. Please be specific. Please add, gender of character not student.**
- **Do not put items on the measurement sheet that you do not intend to rent.**
- **Please allow two weeks for us to pull your costumes.**

Pricing for productions is as follows...

- These prices apply when The Costume Shoppe supplies 90% of the costumes for your production.
- 46.00 per student, 2 costumes. (This does not include specialty costumes IE Cinderella transformation dresses. Extra charges may apply.) Wigs are not included.
- Extra costumes when a student gets more than 2 will be charged 22.00 per costume.
- Damages will be charged for the following: excessive body odor, make-up stains, rips, tears and abuse, undone wigs, missing hangars.

Selective Rentals-because sometimes you only need a few items.

- Costume rentals will be reflective of our standard rental prices.
- Average costume rentals are 35.00-45.00. Wigs 15.00-18.00
- Pick up of costumes will be the Friday before tech week.
- Rental time is 2.5 weeks.
- An additional week will be charged 50% of initial rental.

Props

- We have a large selection of unusual items. Just ask!

ONE ACT Play rentals

- 42.00. 00 Per student, two costume including hats . (Specialty costumes not included. Extra charges may apply) Wigs are extra.
- Rental time will include public performance and first round of competition. Additional 50% of initial rental fee for first extension of your rental period.