

# Horizon City Police Department

## 2017 Annual Report

presented by  
Chief of Police **Michael McConnell** and Employees



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## MEMO TO CITY COUNCIL



TO: Honorable Mayor Ruben Mendoza  
CC: City Council Members  
FROM: Police Chief, Mike McConnell  
RE: Combined 2017 Annual Police Report & 2017 Racial Profiling Report

I am pleased to release the combined 2017 annual police report & 2017 racial profiling report for calendar year 2017. This report highlights some of our activities in the previous year. This information was compiled with the assistance of various police department employees and represents a significant effort on all who contributed to this report.

According to our Computer Aided Dispatch records, our police department responded to 23,431 calls for service which is an increase of 1,762 calls compared to last year. This is not particularly surprising considering the growth in our community both in terms of retail activity and population. Additionally, we created 1,174 written incident reports which is an increase of 208 from the previous year.

In order to present a full and accurate representation for City Council members concerning the numbers of motor vehicle accidents, we now present all motor vehicle accidents, whether they are reportable to TXDOT or not. In previous years, traffic accidents were presented in this report only if they were reportable to TXDOT which means only those motor vehicle accidents were counted if they resulted in a Texas Motor Vehicle Crash Report. We determined that by only counting the reportable accidents, we were not delivering an accurate picture of motor vehicle accidents because many accidents are reported to the police department (and investigated) but are under the threshold for a state accident report. Therefore, beginning in this police report, I have changed the annual motor vehicle accident numbers to reflect all reported motor vehicle accidents whether they were under the state threshold for reporting or over. This year we responded to 434 motor vehicle accidents, which is an increase of 74. Again, an increase in traffic accidents and all other activities should be expected as long as we are experiencing the type of community growth along with higher traffic counts that is occurring here.

Arrests for aggravated assaults increased from 2 to 5 this year. Simple-assault arrests have decreased by 50% while arrests for burglaries increased to 6 this year. Individuals charged with minor thefts decreased from 36 to 28 this year.

In 2017, we have seen an increase in arrests for drug and narcotic violations with 61 individuals charged for narcotics violations as opposed to 33 last year. We believe the increase is a result of a more concerted effort and training of officers of how to detect clues of illegal drug transportation and use. One person was arrested for robbery this year as opposed to two in the previous year. Arrests for driving under the influence remain similar to those of last year at 33 for this year. Drunkenness arrests increased from 8 last year to 26 in 2017.

In 2017, we investigated a homicide, which is not an occurrence that happens in Horizon City very often. We investigated 9 sexual assault cases, which is equal to the amount in 2016. Aggravated assaults increased by 9 cases in 2016, to 10 cases in 2017. Reported robberies decreased from four to three this year. Arsons decreased from four in 2016 to zero this year. Burglaries decreased from 54 in 2016 to 17 in 2017. We are hopeful that increasing visibility of neighborhood patrols and assigning officers to specific sides of town are helping to reduce crime. All other reports of thefts have decreased this year from 135 to 93.

Throughout the United States, there is a mathematical formula that has been devised that helps explain in relative terms the crime rate per 100,000 people. These crime rates are calculated by taking the number of reported crimes in a particular jurisdiction and dividing by the total population of that same jurisdiction the result of the calculation is multiplied by 100,000. It is noteworthy that nationwide, this data always lags one year due to the way it is reported and disseminated by the Texas Department of Public Safety and Department of Justice. However, since we have our own data available in-house, I can report that the 2017 crime rate for Horizon City is 727 per 100,000 persons and the 2016 rate is 823 per 100,000 persons which is a reduction in the crime rate. More information and comparisons concerning this statistic can be found in the chart included in this report on page 37.

Our telecommunicators dispatched 12,765 fire calls which is an increase of 522 calls from the previous year for the seven fire departments we service. Added with the 23,431 calls dispatched to police, we dispatched 36,196 calls for service in total which is quite a large number for the 17 full-time Telecommunicators.

In 2016, we adopted an entirely rewritten standard operating procedures manual which are considered best practices for the State of Texas. We continue to work on completing all of the requirements to become a Texas recognized law enforcement agency. I am certain that this recognition will occur in 2018.

It is important to give credit to the fine individuals of this police department who ensure our goals of providing a safe and friendly community are completed. Because of their daily work, we are able to continue to keep up with the challenges of a growing and vibrant community in which we can all be proud. We embrace the growth and vibrancy that Horizon City offers and as such, the Police Department must also rise to that challenge equally in terms of growth and vibrancy.

We hope you enjoy reading the highlights contained herein.

Respectfully submitted,



Mike McConnell, Ph.D.

Chief of Police

## Horizon City Police Department Employees

There are two main functional areas within the Horizon City Police Department; Operations and Support. The Police Operations Division is responsible for carrying out the most visible daily activities. These activities consist of Patrol, Investigations, Warrants, and Crime Prevention. The Support Division consists of all non-sworn staff such as Communications and Clerical support.



### Operations Division

NAME	DUTY ASSIGNMENT On 26 JAN 2017	YEARS/MONTHS OF EMPLOYMENT
1. Mike McConnell	Chief of Police	8.0
2. Manuel Rico	Assistant Chief of Police	21.1
3. Adrian Flores	Patrol Division Lieutenant	17.7
4. Jesus Ortega	CID/Special Services Lieutenant	11.11
5. Jose Mitre	Crime Prevention	12.5
6. Bruce Campbell	Patrol	9.1
7. Marie Casillas	Patrol Sergeant	8.9
8. Abel Labrado	Detective	8.5
9. Cameron Zeiger	Special Services Warrants	6.7
10. Guillermo Rosas	Patrol Sergeant	6.7
11. Gilbert Rodriguez	Patrol	5.8
12. John Rodriguez	Patrol Sergeant	5.5
13. Jaime Crespo	Patrol	3.10
14. Juan Nunez	Patrol	3.10
15. Eric Delgadillo	Patrol	3.9
16. Nadia Hernandez	Patrol	3.6
17. Victor Vasquez	Patrol	2.5
18. Sharell Braziel	Patrol	2.5
19. Glenn Archer	Patrol	1.4
20. Joshua Gonzalez	Patrol	1.5
21. Michael Sierra	Patrol	1.3
22. Jose Rodriguez	Patrol	1.1
23. Bryan Avitia	Patrol	.3

## Support Division



NAME	DUTY ASSIGNMENT On 26 JAN 2017	YEARS OF EMPLOYMENT
Cynthia Luna	Administrative Assistant I	10.2
Mauro Nieto	Evidence Technician	2.0
1. Elva Ramos	Communications Division Manager	5.3
2. Sheila Tarango	Telecommunicator Shift Supervisor	4.3
3. Irlanda Huerta	Telecommunicator	3.9
4. Perla Cardoza	Telecommunicator Shift Supervisor	2.9
5. Grisell Acosta	Telecommunicator	2.10
6. Ricardo Sanchez	Telecommunicator	2.10
7. Jazmin Rodriguez	Telecommunicator	2.6
8. Ulysses Molina	Telecommunicator Shift Supervisor	2.10
9. Rebekah Arceo	Telecommunicator	1.6
10. Priscilla Mena	Telecommunicator1	0.6
11. Stephanie Mendoza	Telecommunicator1	0.4
12. Sarai Yopez	Telecommunicator	1.2
13. Cynthia Ramirez	Telecommunicator	1.0
14. William Barber	Telecommunicator	1.0
15. Adolfo Alvarado	Telecommunicator	1.0
16. Desiray Flores	Telecommunicator	0.9
17. Leslie Duran	Telecommunicator	0.4

*At this time, the Town of Horizon City provides 7.75 FTE telecommunicators, ESD#1 provides 2.25 FTE telecommunicators, and ESD#2 provides for 7 telecommunicators for a total of 17 FTE's.*



## 2017 Officer Training

In 2017, officers attended training in many topics. A total of 1,683 hours of training were received this year from officers attending the Sheriff's Training Academy, El Paso Community College, in-house training, and distance training



opportunities. The schools range greatly in variety and are intended to address all of the needs of our community and our officers. This year we have certified two instructors on Defensive Tactics. We continue to work on obtaining accreditation from the Texas Police Chiefs Association. Though this is a long and meticulous process, our goal is to obtain certification in 2018. At the present time we have twelve instructors in our department that are trained on the following topics:

- ✓ TCOLE Training Officers – Chief McConnell; Assistant Chief Rico; Lieutenant Ortega, Lieutenant Flores; Sergeant Mitre; Sergeant Casillas; Sergeant Rosas; Sergeant JC Rodriguez; Officer Campbell; Detective Labrado; Corporal Zeiger; Communications Manager Elva Ramos and Communications Supervisor Sheila Tarango.
- ✓ Firearms Instructor – Assistant Chief Rico; Lieutenant Flores; Detective Labrado
- ✓ RADAR/ LIDAR Instructor – Lieutenant Ortega; Lieutenant Flores; Sergeant Mitre
- ✓ TASER Instructor – Assistant Chief Rico
- ✓ EVOG Instructor- Lieutenant Flores; Detective Labrado
- ✓ ASP Defensive Tactics Instructor- Lieutenant Flores; Detective Labrado; Sergeant Rosas; Officer G. Rodriguez
- ✓ S.T.A.R Defensive Tactics Instructor- Lieutenant Ortega; Officer Campbell; Corporal Zeiger

- ✓ AHA Basic Life Support (CPR) instructors- Lieutenant Flores; Sergeant JC Rodriguez

Officers attend many mandated classes during the course of the year. These topics include: Crisis Intervention, Special Investigative Topics, Identity Theft, Asset Forfeiture, Leadership Training, Field Training Operations, Human Trafficking, Child Abuse Prevention and Investigations, SFST Updates, Crime Scene Processing, Racial Profiling Laws, Mental Health, Legal Updates, Spanish, Canine Encounters (new), various recertifications, and Cultural Diversity.

In addition to officers attending schools outside of our agency, we have taught several classes in our building to include Taser recertification, Defensive Tactics, EVOG, NCIC/TCIC recertification, and recertification for firearms, including patrol rifles. Also taught using distance learning within our department were TCOLE mandated courses designed to augment our training in addition to physical classes to address individual officer needs. The State of Texas requires that each officer receive a minimum of 40-hours of training every two years and a state and federal law update class with all of our officers already being finished with this requirement for the cycles ending in August 2017.

Other than mandated courses, our officers have attended the Patrol Topics, Legal Studies, and Forensic Technician Schools.

Last year we added two additional TCOLE certified instructors for our growing department to give the officers in house training on varied topics with the needs of the department and the city in mind. Several of our instructors have attended firearms instructor schools to enhance our department's versatility. We also continue sending officers to other specialized training opportunities to better serve our community.

## Firearms/Taser Program

### Duty Weapon, Off Duty Weapon, and Shotgun

In February and September 2017, all regular and reserve officers qualified with their



duty weapon and those carrying an off duty weapon also qualified with that weapon. Officers who wanted to continue to carry a Shotgun qualified with them as well.

The qualification course consisted of the following:

- ✓ 6 rounds from the 25 yard line (kneeling or standing Officers choice)
- ✓ 8 rounds from the 15 yard line (stepping R then L)
- ✓ 6 rounds from the 10 yard line (front oblique R then L)
- ✓ 6 rounds from the 10 yard line (rear oblique R then L)
- ✓ 12 rounds from 7 yard line (stepping R, then L, then B, then F)
- ✓ 6 rounds from 5 yard line (Stepping R then L)
- ✓ 6 Rounds from the 3 yard line (Stepping oblique rear)

A total of 50 rounds per officer were used to qualify them with their duty weapon.

In 2017, the Horizon City Police Department Officers qualified with their duty weapons twice a year.

### AR-15

As of the end of 2017, we have twenty one officers certified to carry an AR-15 while on duty.

The qualification course consists of the following:

- ✓ 8 rounds from the 30 yard line in the kneeling supported position
- ✓ 4 rounds from the 25 yard line in the prone position
- ✓ 8 rounds from the 25-20 yard line oblique forward movements

- ✓ 10 rounds from the 25-15 yard line walking forward firing on command

### **Taser**

All 22 officers who are currently certified to carry a Taser were recertified in July of 2017.



The course consists of 1 hour of classroom training and a course of fire that has been implemented for the Taser. This allows the officers to make quick decisions as to whether to deploy the Taser or draw their duty weapon depending on the situation. There were 6 scenario stations that the officers had to go through in order to evaluate their

quick response skills.

### **Reserve Officer Program**

Reserve Police Officers are volunteers and must meet the same standards as other members of the organization. Reserve Police Officers should fulfill two primary functions. First, Reserve Officers serve as auxiliary manpower in situations as needed, and second, they provide an additional interactive link between the community and the Police Department. Reserve Officers are subject to all the applicable rules & regulations that govern regular sworn police personnel.

Applicants must meet all minimum requirements set forth by the Texas Commission on Law Enforcement (TCOLE). The selection process for Reserve Officer Applicants is the same as regular officers. All Reserve Police Officers must provide a minimum of 24 hours of service per calendar month. Officers who are unable to meet this requirement must submit a written request through the chain of command to the Chief of Police for an approved leave of absence. Depending on the level of training and experience, Reserve Officers may perform the same duties as other full-time sworn personnel or be assigned

to work with a regular officer. All Reserve Police Officers must successfully complete the Basic and Intermediate reserve officer courses required by TCOLE to maintain their license as a Peace Officer.

All active Reserve Police Officers must successfully complete the Police Training Officer Program under the supervision and evaluation of a departmentally approved field training officer. Upon the successful completion of training, Reserve Officers will assume duties as designated by the lieutenant in charge of the reserves. This year we hired some of our Reserve Officers as full-time officers; this made it easier since they were already familiar with our departmental structure. Reserve Officers assisted in several events this year to include our yearly National Night Out and the Christmas parade. We will continue to utilize the reserve program to help assist in our manning table.

### **Communications Division**

The Communications Division began the year by promoting Elva Ramos to the new communications manager. Elva has worked at the Horizon City Police Department as a communications specialist for five years with a total seven years' experience. In addition, Perla Cardoza was promoted to third shift supervisor. Between January and September, five communications specialists were hired. As of September, the communications division has seventeen Telecommunicators.



The Communications Manager and morning shift supervisor attended a Terminal Agency Coordinator (TAC) training in Fort Worth, Texas. The Terminal Agency Coordinator (TAC) serves as an intermediary between the agency and state to ensure there is

compliance with state and NCIC policies. The TAC is also responsible for checking the validation of NCIC records, quality control, record maintenance, training, and certification of operators. In addition, the communications manager and morning shift supervisor attended the Open Fox Messenger training. The training provided information of the conversion from Omnixx to Open Fox Messenger. Open Fox Messenger will provide a user interface that will be used to format and submit transactions through TLETS along with new features.



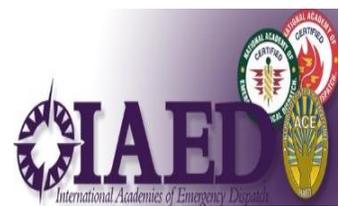
During the month of April, a communications specialist welcomed a baby girl. Chief McConnell approved to switch from a Class A to a black polo and jeans uniform. A unique telecommunications logo was created for the polo. The logo consists of a headset with the words *Together As One* above and *911 Communications*. Horizon City Police Department, ESD1 and ESD2 (Emergency Services District 1 and 2) badges are also part of the logo. A pay raise was granted based on education or certifications acquired through TCOLE for telecommunicators who qualified.

On June 29<sup>th</sup>, a TCIC/ NCIC (Texas Crime Information Center and National Crime Information Center) audit was conducted by the Texas Department of Public Safety. The audit consisted of answering an online questionnaire prior to the day of the audit. In addition, a list of the items that would be audited were emailed to the communications manager. One hundred CCH (Computerized Criminal History) queries were audited. The auditor requested for corrections to be made on eleven out of the one hundred queries. The TCIC/NCIC entries that were audited consisted of three missing juveniles, fifteen stolen vehicles, nine wanted persons, and five protective orders. The communications manager ensured the information on each entry was updated and

modified with any necessary corrections. A TCIC/NCIC guideline booklet was developed by the communications manager.

Throughout the year, the communications manager and shift supervisors attended the ESD1 commissioner meetings to present the communications monthly report. A monthly communications report was emailed to the ESD2 (Emergency Services District #2) communications manager to be presented at the commissioners meeting. The communications manager attended the Regional Agency meetings held the second Thursday of each month to discuss changes and updates on CAD (Computer Aided Dispatch). The Police Chief and communications manager attended the Board of Managers Meeting throughout the year. Several communications specialists had the opportunity to tour the new El Paso Regional Communications Center located at 6055 Threadgill.

Six telecommunicators attended the IAED (International Academies of Emergency Dispatch) training. They became certified as Emergency Medical and Fire Dispatchers (EMD/EFD). The certifications will allow telecommunicators to assist the public with medical and fire calls. In addition, six telecommunicators attended the TCIC/NCIC 16 hour full access course. The course is designed for telecommunicators, who perform TCIC/NCIC functions including canceling, clearing, inquiry, entry, modification, and III functions.





July 4th is one of the busiest holidays for the police and fire departments. The Police Chief, communications manager, ESD1 and ESD2 Chiefs arranged a meeting to make preparations for this anticipated holiday. Two dispatchers were

assigned to work at the mobile command stationed at the Montana Vista Fire Department. The Montana Vista Fire Department was assigned to be on a separate channel due to expected high volume of calls and radio transmissions. Twelve dispatchers including all supervisors were scheduled to work between 2 pm and 1 am. One hundred thirty seven calls were handled through the administrative lines and thirty seven 911 calls through VESTA. The County Fire departments responded to fifty incidents.

The CAD (Computer Aided Dispatch) system went down for several hours twice throughout the year and affected all departments that operate the system. CAD down procedures were followed by manually creating call cards. County fire calls were aired via radio and paged through the Everbridge paging system. After CAD was fully operational, all the information on the manual call cards were transferred back on the system.

The communications manager and a Telecommunicator attended the National Night Out. They were assigned to give tours of the mobile command to any citizen who was interested in learning about the Communications Division. The Fall Festival was attended by the communications manager and third shift supervisor. A mobile command tour was also given to interested attendees. The communications manager and a Telecommunicator also attended the annual Christmas Parade.

## **Criminal Investigations Division (CID)**

The Criminal Investigations Division consists of two detectives and a lieutenant who



oversees the operations. Our detectives are unique from other detectives in the El Paso area. Being a small group, we do not

specialize on one type of crime; we investigate all crimes.

During 2017, detectives were busy handling different type of cases that range from Runaways, Criminal Mischief, Burglaries, Thefts, Unattended Deaths, Auto Thefts, Background Investigations for new hires, and a homicide. In October of 2017, a Lieutenant was promoted and assigned to oversee the Criminal Investigation Division.

Part of the lieutenant's responsibilities include attending monthly meetings with agencies who work closely with our department. For example, attending the Serious Habitual Offender Comprehensive Action Program (SOCAP) meetings with the El Paso Police Department and Juvenile Probation. This group provides networking opportunities and sharing of information on juveniles that are in the system and who might reside in the Horizon area. Other meetings are with the Joint Operations Information Center (JOIC), which is another networking entity that assists with information on crime trends around El Paso County. The lieutenant also attends meetings that maintain dialog with other agencies that provide assistance with major cases when necessary. The lieutenant attended the Sexual Assault Response Team (SART) meetings and will continue to attend on a quarterly basis. Attendees of the SART meetings include Victim Advocates, District Attorney's Office, various Hospital Directors, Law Enforcement agencies, FT. Bliss medical staff, and other liaisons. The SART team meets and discusses issues and available resources for victims of sexual assault.

Major cases in 2017 included Sexual Assault, Aggravated Assaults, Robbery, and Burglaries of Vehicle and Habitation. The Criminal Investigation Division had a shooting in November that resulted in a Homicide. Our detectives began the investigation, however, due to our limited personnel, resources and ballistic processing capabilities, the case was referred to the El Paso County Sheriff's Office. The Horizon Detectives assisted the Sheriff's Department where they worked hand in hand to solve the case. This served as a training experience that will aid detectives with future cases.



Detectives had a 10% increase on their case load. Detectives also assisted the Texas Department of Public Safety and the El Paso County Sheriff's Office in special operations, execution of warrants, and interagency information sharing and Intel gathering. Detectives regularly meet with the Texas Department of Public Transportation, El Paso County Sheriff's Department, and El Paso Police Department for evidence submission and processing. Evidence consists of analyzing fingerprints, processing sexual assault kits, and processing items that may have fingerprints or DNA left by suspects. Through this networking, detectives were able to link burglary cases in Horizon to other cases in the county.

### **Evidence & Property Management**

In October, one of our officers transferred over to the property room as evidence custodian, a civilian employee position. His main responsibility has been getting the evidence room ready for the department's accreditation inspection. The evidence

custodian regularly meets with the Texas Department of Public Transportation, El Paso County Sheriff's Department, and the El Paso Police Department for evidence submission and processing. Evidence consists of analyzing fingerprints, processing sexual assault kits, and processing items that may have fingerprints or DNA left by suspects. Some of the duties include getting documentation ready for evidence destruction and preparing evidence for court submission during the prosecution process. The evidence custodian will also assist the Criminal Investigations Division with major cases in processing crime scenes by collecting evidence and taking photographs.



### **Warrants Officer**

The Warrants Officer is a unique position which requires multitasking. Part of the Warrants Officer's duties include serving summons, executing warrants, community service supervision, assist with taking units to the shop for repairs, and occasionally called in to collect money from individuals detained for outstanding warrants during routine traffic stops. The Warrants Officer also accompanies the lieutenant to court proceedings and assists with bailiff duties that include detaining individuals with outstanding warrants. The Warrants Officer assists the lieutenant in investigating suspicious cases received from Child Protective Services.



## **Crime Prevention**

### **Recognizing Pillars of the Community**

Building and sustaining a strong bond with a community is not an easy endeavor nor is it possible on our own. We would like to take a moment to recognize the community partners who have played key roles in making our flagship community programs possible. For multiple years now, we have been able to continuously count on the support of a handful of partners. We would like to thank and recognize...

Horizon Fire Department  
Correa Insurance Agency  
Dr. Dyer Family Dental  
Household Furniture  
X Cleaning Professionals  
1st Baptist Church of Horizon City  
Horizon City Police Association

2017 was a year of growth for our media platforms as well as the introduction of new partners. During the summer season, we enjoyed a partnership with Universal Media Outlet, a marketing agency in El Paso, TX. Our movies programming was circulated on radio programming on three different radio stations, reaching countless families in the El Paso region. Without the support of our community partners, our outreach potential would be considerably limited. We thank our partners for their contributions and efforts to making our city a better place.

### **School Presentations**

During the Fall of 2017 and spring semesters, Sergeant Jose Mitre appeared at numerous events hosted by the area schools. The events included Career Day, presentations regarding Bullying Prevention, Red Ribbon Week, and speaking to students about our Horizon City Police Department Explorer Program. Presentations entail speaking with

students and using visual audio displays, vehicle displays and creating interactive activities for students to engage in.

Horizon City Police Department bike patrol officers were invited by Ms. Weaver and the Criminal Justice Program teachers at Horizon High School to teach their students some essential safety and emergency bike patrol maneuvers. The officers began by teaching the class basic traffic safety. The students then received a short course on bicycle repair and maintenance. The students learned how to dismantle the bicycles in order to conduct roadside repairs. The students then learned how to reassemble the bicycles and check for safe assembly and operation.

### **Community Presentations & Events**

The year presented multiple opportunities for our agency to be represented at various special events. Most notable, was that for the fourth year in a row, the Horizon



City Police Department, along with our explorer team, participated in assisting the Horizon City Kiwanis in setting up the Oz Glaze Senior Center for the annual Easter Morning Service. On Easter morning, the explorers assisted in setting

up and tearing down the furniture arrangements and decorations and were treated to breakfast by the Kiwanis. The Kiwanis also provided the team with a gift card. The Horizon City Police Department was also represented in multiple health fairs which were held here in Horizon City, and also in the City of El Paso.

Other events which were held outside the Town of Horizon City were the very jubilant parades held by the Anthony, San Elizario, and City of El Paso Communities. The

police department was proud to represent our city and agency, showcasing one of our heavy duty patrol trucks during 4th of July, Veteran's Day, and Thanksgiving Day Parades.

### **New Coffee with a Cop Program**

The police department held its first ever Coffee with a Cop event on December 5, 2017. The event was held at the local Whataburger from 8am - 10am. The purpose of



the event is to provide the public with a neutral place in which they can meet with officers to chat about community issues or concerns as well as any general conversation.

The Horizon City Police Department thanks the corporate, regional, and local staff at Whataburger for partnering with our agency to hold these events for the public. Coffee with a Cop takes place the first Tuesday of every month.

### **Toy Giveaway at Pete Duarte Head Start**

On December 21, 2017, the police department was proud to assist with the annual One Dream toy giveaway at Pete Duarte Head Start. During the year, a local organization, One Dream collects toy donations to bring a smile to preschoolers in our city and area just in time for Christmas. Each child received snacks and a toy of



their choice. The event was possible thanks to efforts by Our Story car club, members of the Horizon City Lions Club, Horizon City Police Department, Horizon Fire, and the wonderful staff at the Pete Duarte Head Start. There is a highlight vlog on [youtube.com](https://www.youtube.com) and on the official Horizon City Police Department Facebook Page.

## **Halloween Night Activities**

Halloween fell on a Tuesday night and the weather was just right for thousands of people to come out throughout our city in the trick or treating tradition. Our primary outreach effort was located at the Fall Festival hosted by the First Baptist Church of Horizon City between the hours of 5pm - 9:30pm. Supplemental efforts to outreach occurred throughout the city with the roaming of bike patrol officers through the neighborhoods of Horizon City assisting with traffic and helping kids get across the big streets in a safe manner. The bike patrol officers as well as the officers driving vehicles handed out glow sticks and candy to trick or treaters. At the festival, Junior Explorers:

- Handed out over 2,000 pieces of candy which was sponsored by the Explorer program as well as the Horizon City Police Association. A Horizon City area family also assisted by providing funding for some of this candy
- Handed out over 400 coloring books which were sponsored by TX Department of Transportation
- Handed out over 1000 glow sticks which were sponsored by Horizon City Police Association

## **Crime Prevention Media**

The Crime Prevention Division introduced the regular use of video blogs (vlogs) to share information with the public. With the use of these entertaining and stylized videos, we are able to capture the attention of the public in order to share what would otherwise be dry information. The links to the vlogs were shared on our Official Facebook page.

**Scammer in action Video** - In this video the public is able to just how convincing a scammer can sound while trying to dupe a potential victim. The scammer is attempting to

create rapport with the target and create a sense of familiarity. The target then attempts to set up a meeting between the two, the next step of the scam is when the scammer calls the target back with bad news, asking the target for financial help. People are basically good, so they fall for this- all the time, hopefully with many shares, this video will be seen by lots of our community members. This particular video received over 8,800 views on our Facebook page which is important because the view count not only serves as a bragging right, but more importantly reflects that the information is reaching the people in our community and that the information is being passed along.

### New Facebook Live Series

The Horizon City Police Department is pleased to utilize technology to reach the members of our community. Live broadcasts are regularly scheduled for  Monday, Wednesday, and Friday, at 10:15 am. The topics covered in the broadcasts range from general crime prevention tips to specific issues which affect our community. The overall view count of our Facebook material since we implemented the new Live Series has been over 34,813 views. *Because all of our Facebook Live streams are archived on our Facebook fan page, here is a catalog for the 2017 season.*

### FACEBOOK LIVE Summary October 2017

DATE	TOPICS
October 9	Announced changes to police blotter. Announced Tip 411. Announced the New Facebook Live project. Announced Coffee with a Cop.
October 16	Discussed child online safety. Provided 10 tips to keep your child safe while online.

### FACEBOOK LIVE Summary October 2017

October 18	Dropped link new National Night Out vlog. Discussed telephone scams. Announced the DEA take-back taking place on Oct. 28th.
October 20	Using DJI Osmo stabilization camera, gave a virtual tour of a police unit and discussed the video technology that our department uses.
October 23	Announced Red Ribbon Week. Announced upcoming Red Ribbon Activities. Discussed noise ordinances, and promoted Tip 411.
October 25	Discussed the bike patrol activities from the day before, dropped a link to a bike patrol vlog. Provided 5 top bully prevention tips for parents. Addressed questions which were sent by email.
October 27	Shared an out-of-the-box bully prevention video. Announced Halloween activities. Announced HHS team going to regionals!
October 30	Congrats to the HHS band, they made it to state! Shared 8 Halloween safety tips. Announced a video of an attempted phone scam.

### FACEBOOK LIVE Summary November 2017

DATE	TOPICS
November 1	Discussed preventing the theft of Christmas ornament theft prevention and also discussed telephone scams.
November 3	Discussed false social media posts (online fear spreading). Show and tell- DJI Mavic Pro and discussed drone privacy laws.
November 6	Verified that certain "beware of" posts available online are false. Good luck Horizon High School Scorpion marching band!
November 8	Scorpions performed today in San Antonio! Announced Coffee with a Cop program starting December 5, 2017 at Whataburger.
November 10	VETERANS DAY - NO LIVE BROADCAST
November 13	Happy Birthday Amanda! (HCPD Co-Advisor) Discussed shopping safety. Discussed Scams + Theft and discussed party safety tips.
November 15	Discussed fraud prevention when purchasing items from local sellers such as Craigslist or on Facebook groups.

### FACEBOOK LIVE Summary November 2017

November 17	We reviewed shopping safety and scam avoidance. Demonstrated different types of email scam attempts. Presented several suggestions proposed by detectives on how to prevent theft of lawn ornaments.
November 20	Thanksgiving Week- Discussed fire prevention and kitchen safety. Also reviewed shopping safety practices to avoid having vehicle broken into.
November 22	Discussed identity theft prevention and credit monitoring.
November 24	THANKSGIVING WEEKEND- NO LIVE BROADCAST
November 27	Discussed Craigslist vehicle selling scams. Discussed simple home camera setup. (Ring doorbell camera)
November 29	Discussed selling and buying local. Specifically sales without an agreement are final which may make a person feel like they got scammed but not in the eyes of the law. Discussed Vacation watch and dropped a link to the HCPD website page.

### FACEBOOK LIVE Summary December 2017

DATE	TOPICS
December 1	Tree Lighting, Announce Parade, Discussed preventing car break in's and also discussed risks of making purchases on eBay/ Craigslist. Announced Coffee With a Cop.
December 4	Discussed parade, Discussed our Vacation Watch services, Discussed civil disputes and consumer protection. Announced Coffee With a Cop.
December 6	Discussed Coffee With a Cop. Discussed halfway house facilities in the area. Discussed the cold weather and animal cruelty. Keep your pets safe inside your home.
December 8	Invited the community to leave reviews on our Facebook page whether positive or negative. Posted the pictures from the parade.
December 11	Unboxing and first impressions of our new body camera devices. WatchGuard Vista Wi-Fi Enabled Cameras.
December 13	Discussed alternatives to using credit cards. Presented options to a debit card in the form of a payment authorization app for your phone, physical card or NFC payment.
December 15	Discussed the toy giveaway. Discussed prevention of identity theft.

### FACEBOOK LIVE Summary December 2017

December 18	Discussed the differences between DWI and DUI
December 20	Discussed recent criminal mischief vandalism incidents.
December 22	Christmas Week - No Broadcast
December 25	Christmas Week - No Broadcast

### National Night Out 2017

Preparations for National Night Out began in early August and concluded at the end of September. Preparations included a promotional campaign which included custom printed posters given to each sponsor, placed at local stores, and a paid



Facebook sponsored event. As always, the event provided families with an opportunity to partake in fun family-friendly activities such as bounce houses and other activities while also providing the public with a chance to approach officers with any questions or concerns about the law enforcement needs of the community. National Night Out took place on October 3, 2017.

The budget of the Facebook promotion campaign was \$50 and was sponsored by the Horizon City PD Explorers. 5,859 people were reached. (This is the number of people who potentially saw our sponsored event post on their Facebook timeline.)

There were over 2,000 people in attendance during the night of the event. In addition to the sponsor displays, the event featured dance performances by various youth dance teams from our community as well as door prizes and sponsor giveaways. The event also featured guest law enforcement and community services displays such as

emergency vehicles and equipment demonstrations including tours of our very own Mobile Command Center and Crime Scene Unit.

4 giveaway prize bikes were sponsored by X Cleaning Professionals

2 giveaway prize bikes were sponsored by the Horizon City Police Association

Sponsors of National Night Out included:

- Express Cleaning Professionals
- Farmers Insurance - Correa Insurance Agency
- COSTCO
- State Farm Insurance - Arleen Beard Agency
- Desert View Homes
- Cricket Wireless (Eastlake)
- Vista Markets
- Allstate Insurance Oscar Arrieta Agency
- Burritos Crisostomo
- Horizon City Police Association
- Ceci Mitre Photography
- Sports Clips
- The Hospitals of Providence
- Allstate Insurance Jorge Piñon Agency
- Whataburger

### **September 11th Memorial Ceremony**

The September 11th Commemorative Ceremony was graciously hosted by the Horizon Fire Department at their beautiful Headquarters building. This tradition has remained an important part of the fall activities in Horizon City because of the tight working relationship between the Horizon Fire Department and the Horizon City Police Department. The event drew an intimate crowd of community members and city employees. The ceremony was photographed candidly and the images were shared on the Horizon City Police Department Facebook page.



## 2017 Christmas Parade

On December 2, 2017, Horizon City held its annual Christmas Parade presented by the

Horizon City Lions Club. The Horizon City Police Department

provided traffic control and safety services to the public. The

Horizon City Police Explorers were tasked with setting up audio

entertainment for the event spectators and were responsible for music selection and documenting the event with photographs and video clips. Once the audio was all set, the



explorers assisted attendees as needed. The HCPD explorers were



prepared to point spectators to restroom facilities, snack stands and

also to monitor the audio equipment and barricades, prepared to

quickly address any basic safety concerns with the public. There is a highlight vlog on

[youtube.com](https://www.youtube.com) and on the official Horizon City PD Facebook Page.

## **Movies in the Park 2017 - *The Seventh Season***

The Movies in the Park program began as it typically does, with the movie selection



committee. Members of the police

department, city council and city

administration reviewed hundreds of titles

available and selected the ten movies with the

most enjoyment potential for the viewing

community. Promotional material such as

posters, schedule cards, and website pages were designed and tailored to display the

show dates and the featured film. Approximately 12,000 Movies in the Park schedule

cards were produced and distributed to area schools. There were four new sponsors who

requested to be considered for Movies in the Park Season 7. There were a total of 8

Major Movies in the Park sponsors. Major Movies in the Park Sponsors included:

- Anytime Fitness
- Household Furniture
- Horizon Blvd. Clinic
- Dyer Family Dental
- Xpress Cleaning Professionals
- Farmers Rayas Insurance Agency
- The Hospitals of Providence
- Great Clips
- SWITCH FM
- MAGIA DIGITAL FM



Although the Movie “SING” was rained out on June 24th, the July 1st show started off with the second half of “SING” and then the featured movie “Monster Trucks”.

Incidentally, the July 1st movie night started out on shaky legs with looming clouds which ultimately passed over the city and the community was able to enjoy the show.

The month of July was not exactly accommodating of our Movies in the Park summer program. The movie “STORKS” was rained out and the following weekend was an extremely close call. Thankfully the weather narrowly allowed for the rest of the remainder of the month to play out. The Horizon City Police Association held a Free Hot Dog Night event for the public. The last show of the season took place during August 5, 2017. Power Rangers 2017 was the last movie for this summer season.

One very important concept concerns the staffing needed to set up and tear down the movie equipment each night. The Horizon City Police Explorers created a work schedule for themselves, assigning crews to work the events on weekends from the start to the finish of the shows. The crews consisted of Audio and Video production as well as a cadet safety monitors.

The movie lineup and dates were as follows:

DATE	TITLE
June 3	Rogue One
June 10	The Secret Life of Pets
June 17	Sully
June 24	SING
July 1	Monster Trucks
July 8	Lego Batman
July 15	Storks
July 22	Teenage Mutant Ninja Turtles
July 29	Fantastic Beasts
August 5	Power Rangers

### Police Explorer Program

The Law Enforcement Explorer Program is designed to allow youth to actively participate in activities which help make their community a better place to live in, as well as to earn their way to an opportunity to learn hands-on, the role of law enforcement in their cities by means of participating in the ride-along program and even an opportunity to learn how to use police equipment. Explorers don't necessarily have to commit to a career in law enforcement, but they receive the benefit of leadership training and being involved in a positive activity.



The Horizon City Police Department proudly charters two explorer posts, the Explorers Post and the Junior Explorers Club. The Explorer Post is for young people ages 13 through 21 and grades 9th through college. The Junior Explorer Club is for children of any age grades 6th through 8th. During 2017, each post had an average of 10 - 12

members throughout the non-summer months and during summer months, each post has approximately 10-15 members each. For the most part of 2017, the Junior Explorer Club had 0 members as all the junior explorers had aged into the Explorer Post.

Explorer Commander Sergio Sanchez resigned from the explorer program in order to prepare for college. Sergio served as commander for approximately two years and was a member of the program for approximately four years. Following Sergio's departure, the succeeding commander selected by the post was Victor Chaparro. Victor has been a member of the program for approximately three years. Victor is an extremely committed leader who is expected to continue leading the cadets through all their projects and undertakings.



The Horizon City Police Department recruited Club members in the Fall of 2017, primarily during career day presentations at the middle schools. Activities conducted by both of our posts range from presentations, child safety fingerprint drives, Movies in the Park, and end-of-year community celebrations. In order to be able to accomplish a series of large events such as the Movies in the Park program, the event must be adequately staffed for logistic and functional purposes as well as for safety and customer service. The explorers create their own schedules and positions in order to be able to set up the necessary equipment as well as patrolling the park and assisting citizens with issues from dropped keys to lost children. The explorers participated in numerous community events during 2017.

The explorers meet every Wednesday for two hours during which time members receive instruction regarding law-enforcement theories and principles as well as hands-on application of these through intense scenario training. Topics in which explorer cadets received training included how to respond to incidents of: Family Violence, Burglary in Progress, Crime Scene Investigation, Basics of Arrest Search and Seizure, Use of Force, Mechanics of Arrest, familiarization with the TASER and Firearm Safety. Cadets also received safe driver education through Texas Teens in the Driver Seat, a statewide



program designed to keep teens alive when they are behind the wheel.

The explorer team is frequently invited to attend events such as health fairs and other events where the group is asked to conduct child safety fingerprinting such as the fingerprinting activity with “LIARS” club at Oz Glaze Senior Center on September 30th. The event was attended by Officer Crespo and Police Explorers who were available to provide parents a child safety booklet which consists of activity pages and a pull out center in which a parent can fill out their child’s identifying information, a small ink pad, and a place to record the child’s fingerprints. Explorer cadets recorded the child’s fingerprints onto the booklets for the parents.

The Explorer Program participated in the 2017 Desert Law Enforcement Explorer Competition, an even which took place on April 29th in Las Cruces, NM. The event was

a full day of teams going head to head, participating in judged scenarios which consisted of team activities:

- Domestic Violence
- Felony Traffic Stop
- Active Shooter
- Burglary in Progress
- Officer Down
- Tug of War
- Individual Activities:
  - Obstacle Course
  - Fitness Test
  - Pistol Marksmanship



The scenarios were acted out by volunteers from the Las Cruces community as well as from other law enforcement explorer posts. During the Active Shooter Scenario, explores had the opportunity to use realistic “simunition” guns which fire paint balls and operate as a firearm. Of course, protective gear was an important component of this event.

During the summer, the team undertook a project of building their own target stand as a team. The composition of the stand is PVC plastic and the design and assembly was fully done by the members of the explorer program. The process began with a diagram, followed by measuring and then full hands on assembly and painting.

HCEXPLOERS.COM is the official website of the explorer program, a user friendly website in which parents can quickly browse details about the program. The website also offers a calendar view so that cadets can plan their involvement in our projects accordingly.

As part of critical thinking training, cadets reviewed the popular film “End of Watch” to critique how Hollywood screenwriters portray communities and police officers. The film was quite successful in the box office and after students watched the film, they were able to observe the correct and incorrect portrayals of police/ patrol techniques in the film. Cadets noted that media consumption whether the movie industry or the evening news- plays an all-too important part in the light in which society views law enforcement. The Explorer Program received a two week break for Christmas and New Year’s Day.

## Citizen Complaints

It is the Horizon City Police Departments' responsibility to review all citizens' complaints that are filed with the department. Citizens are given the opportunity to file a formal complaint on any officer or employee if they feel mistreated. There are informal and formal complaints. The informal complaints are able to be addressed through discussion with the complainant and the employee. No complaints were handled informally without a formal written complaint this year. 17 cases were handled after a written complaint was made at the front window to the police department. 5 of the 17 citizen written complaints filed were found to be sustained.

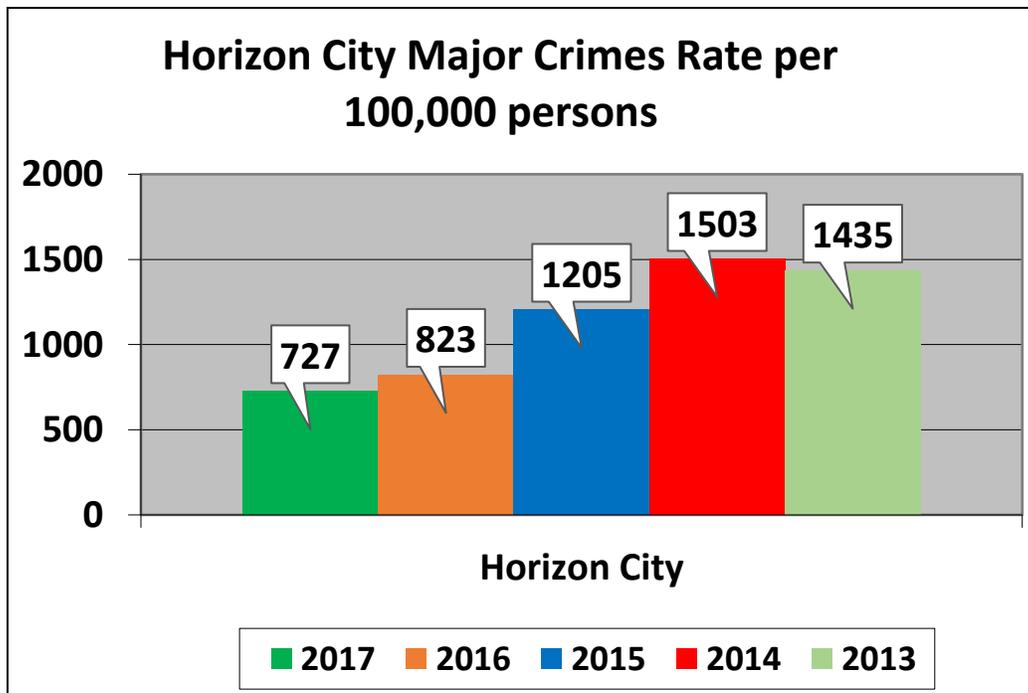
	<b>Informal Citizen Concerns</b>	<b>Written Complaints</b>	<b>Written Complaints Sustained</b>
<b>January</b>	0	0	0
<b>February</b>	0	1	1
<b>March</b>	0	1	0
<b>April</b>	0	1	0
<b>May</b>	0	0	0
<b>June</b>	0	2	0
<b>July</b>	0	1	0
<b>August</b>	0	1	0
<b>September</b>	0	2	1
<b>October</b>	0	3	0
<b>November</b>	0	1	0
<b>December</b>	0	4	3

## Crime Statistics

### Horizon City Major Crimes Reported Comparison by Year

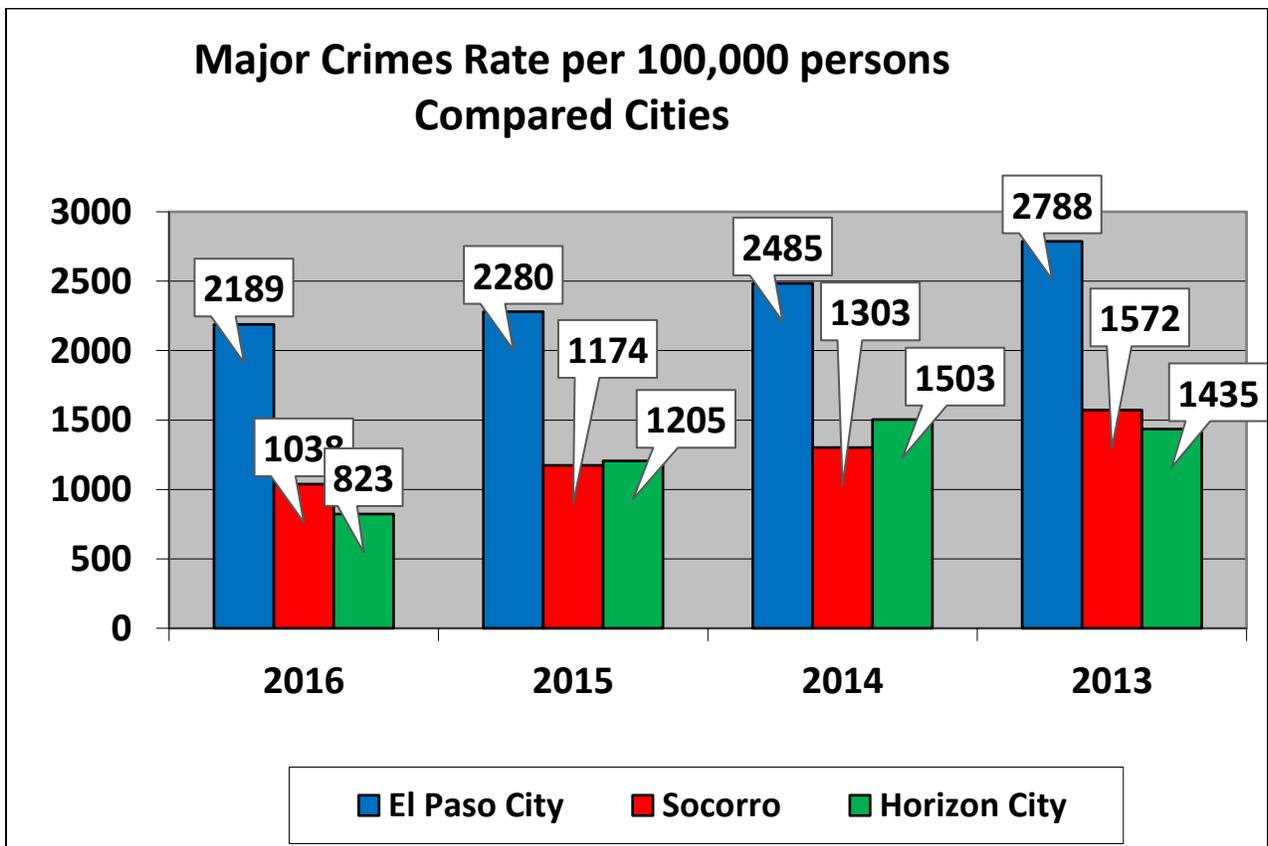
	2017	2016	2015	2014	2013
Homicide	1	0	0	0	0
Sexual Assault	9	9	14	7	4
Aggravated Assault	10	9	10	8	9
Robbery	3	4	5	1	5
Arson	0	2	3	3	2
Burglary	17	54	32	27	87
Theft	93	135	180	248	194
Motor Vehicle Theft	7	6	12	9	23

### Horizon City Crime Rates



## Crime Rates per 100,000 Population Compared Cities

Crime rates are calculated by taking the number of reported crimes in a particular jurisdiction and dividing by the total population of that same jurisdiction. The result of that calculation is multiplied by 100,000. The result of this equation equals the rate of crime per 100,000 persons. This is a useful way to make comparisons between jurisdictions regardless of the population. This data is always lagging and the latest data set is 2016. The following table includes the crimes: Murder, Rape, Aggravated Assault, Burglary, Larceny, and Auto Theft. The data was obtained from the Texas Department of Public Safety. <sup>1</sup>



<sup>1</sup> Texas Department of Public Safety, Crime in Texas, [http://www.dps.texas.gov/administration/crime\\_records/pages/crimestatistics.htm](http://www.dps.texas.gov/administration/crime_records/pages/crimestatistics.htm)

## Local Arrest Statistics

### Charges

The following chart demonstrates the raw numbers of Part II crimes that resulted in criminal charges being filed.

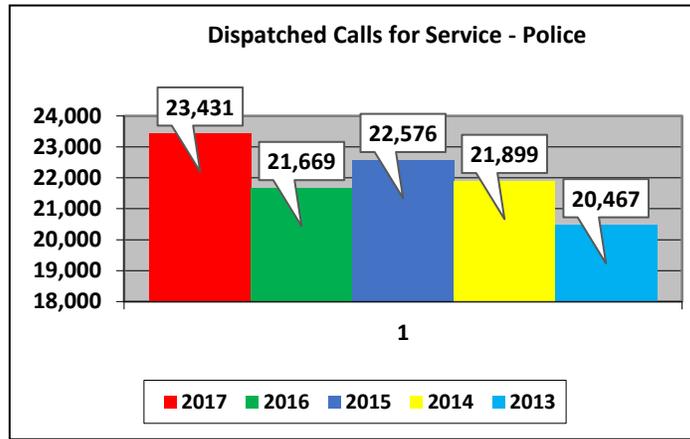
	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Aggravated Assault	5	2	6	5	5
Simple Assault	11	21	32	54	57
Burglary/Breaking and Entering	6	1	4	1	2
All Other Larceny	28	36	75	161 <sup>2</sup>	35
Drug/Narcotics Violation	61	33	31	37	44
Robbery	1	2	2	1	2
Offenses against family and children	2	1	0	2	2
Disorderly Conduct	6	9	2	11	25
Driving Under the Influence	33	38	23	39	40
Drunkenness	26	8	5	8	7
Liquor Law Violation	28	41	43	19	18
All Other Offenses	71	68	46	41	38
<b>Total Charges Filed</b>	<b>278</b>	<b>260</b>	<b>269</b>	<b>379</b>	<b>275</b>

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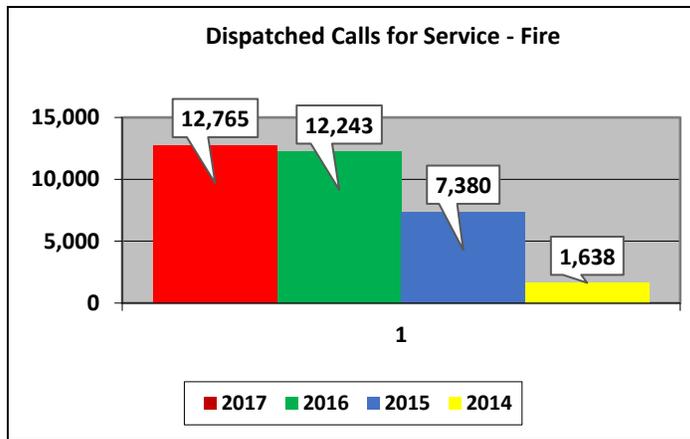
<sup>2</sup> Wal-Mart and other retail development.

# Graphs

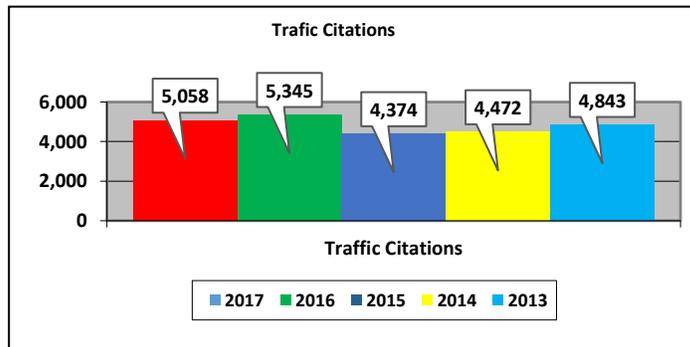
Dispatched  
Police Calls



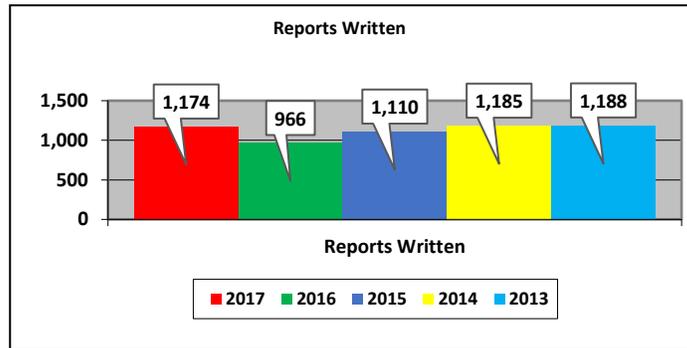
Dispatched  
Fire Calls



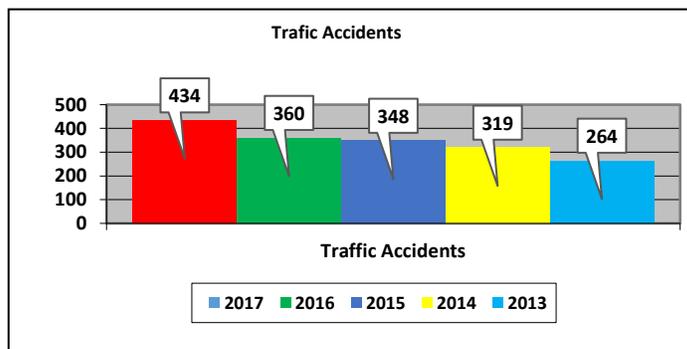
Traffic Citations



### Reports Written



### Traffic Accidents\*



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*\*Beginning this year, the traffic accident numbers reflect all reported accidents, whether there was a full state report created or not since many accidents are minor and do not require full investigations.*

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**Police Department Motor Vehicle Inventory - 2017**

#	Unit	Year	Model	License	Vin	Assigned to	Actual Miles		Miles Driven
							Jan-16	Jan-17	
1	619	2009	Crown Vic	100-0723	2FAHP71V39X118761	Off. Zeiger	89,069	103,069	14,000
2	629	2009	Crown Vic	106-8163	2FAHP71V19X118757	Sgt. M. Casillas	117,730	128,217	10,487
3	639	2009	Crown Vic	106-8161	2FAHP71VX9X129658	Off. Campbell	101,204	106,204	5,000
4	649	2009	Crown Vic	106-8164	2FAHP71V49X129655	Off. JC Rodriguez	121,210	131,878	10,668
5	659	2009	Crown Vic	106-8166	2FAHP71V39X118758	Off. E. Delgadillo	116,127	122,290	6,163
6	669	2009	Crown Vic	106-8162	2FAHP71V19X129659	Off. J. Crespo	126,285	139,032	12,747
7	679	2009	Crown Vic	106-8165	2FAHP71V29X12966	Off. V. Vasquez	111,159	unreadable	
8	6110	2010	Ford F150 4*4	110-1505	1FTFW1EV9AFC53934	Training Sgt. Flores	63,995	70,856	6,861
9	6111	2011	Ford Focus	CC5-V491	1FAHP3FN8BW134764	Sgt. Ortega	82,800	94,064	11,264
10	6112	2011	Ford F250	111-7710	1FT7W2A68CEA45108	Crime Prevention	17,742	77,252	59,510
11	6113	2013	Crown Vic	110-7976	2FABP7BVXBX115687	Sgt. G. Rosas	75,419	83,112	7,693
12	6114	2014	Ford Explorer	116-8365	1FM5K8AR0EGA65078	Patrol	49,096	60,748	11,652
13	6115	2015	Ford Explorer	122-5620	1FM5K8AR8FGB83851	Patrol Hernandez/ Vasquez	30,801	53,531	22,730
14	6116	2016	Ford Explorer	131-4063	1FM5K8AR3GGC36456	Patrol	13,109	29,194	16,085
15	6211	2011	Ford Focus	CC5-V490	1FAHP3FN3BW102823	Detective Medina	74,095	82,185	8,090
16	6212	2012	Ford Fusion	DD9J406	3FAHP0GA5CR225778	Asst. Chief	66,037	75,330	9,293
17	6213	2012	Ford Taurus	114-0701	1FAHP2M80DG188807	Stone Garden	53,161	60,890	7,729
18	6215	2015	Ford Explorer	122-3623	1FM5K8AR6FGB83850	Patrol Nieto / Braziel	33,066	51,198	18,132
19	6216	2016	Ford Explorer	131-4062	1FM5K8AR5GGC36457	Patrol Braziel/ Nunez	11,899	31,666	19,767
20	6312	2012	Ford Fusion	DD9J407	3FAHP0GA7CR225779	Detective Labrado	62,295	73,950	11,655
21	6316	2016	Ford Explorer	131-4064	1FM5K8AR1GGC36455	Patrol Crespo / Zeiger	13,242	33,816	20,574
22	6412	2012	Ford utility Van	114-0515	1FDWE3FL8CDA18883	Crime scene Unit	822	943	121
23	A-01	2011	Polaris	-----	4XAXY76A6BB413345	ATV	3,230	3,444	214
24	T-01	-----	Wells Cargo	900-0936		Mobile Command			

## References

*Texas Police Chiefs Association.* (2012). Retrieved from Recognition Program:  
<http://www.texaspolicechiefs.org/recognition-program>

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**Horizon City Police Department  
Racial Profiling 2017 Annual Contact Report**



## Letter to City Council

February 6, 2017

Horizon City Council  
Horizon City, Texas 79928

Dear Distinguished Mayor and Members of the City Council,

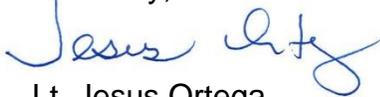
The Texas legislature, in an attempt to address the issue of racial profiling in policing, passed in 2001 the Texas Racial Profiling Law (S.B. 1074). Since becoming effective, the Horizon City Police Department, in accordance with the law, has collected citation-based contact data for the purpose of identifying and addressing (if necessary) concerns regarding racial profiling practices by police officers. Last year, the Texas Racial Profiling Law was modified and new requirements are now in place.

In this report, you will find information on citation-based contact data along with documentation which aims at supporting the fact that the Horizon City Police Department has complied with The Texas Racial Profiling Law. You will have an opportunity to review documentation which demonstrates compliance of the Horizon City Police Department with the Texas Racial Profiling Law. Specifically, documents relevant to the implementation of an institutional policy banning racial profiling, the implementation of a racial profiling complaint process (including the manner in which it has been disclosed to the public) and the training administered to all law enforcement personnel, are included.

This report also contains statistical data relevant to motor vehicle contacts from January 1, 2017 to December 31, 2017. This information has been analyzed and compared to data derived from the U.S. Census Bureau in the form of the Fair Roads Standard and to the citation and arrest-based contact data collected in 2017. The final analysis and recommendations are also included.

The data and supporting documentation presented in this report support the notion that the Horizon City Police Department is committed to the identification and resolution (if necessary) of all issues relevant to racial profiling according to the state law.

Sincerely,

A handwritten signature in blue ink that reads "Jesus Ortega". The signature is written in a cursive style with a large, stylized "J" and "O".

Lt. Jesus Ortega

## Horizon City Policy on Racial Profiling

### **POLICY 2.2 Biased Base Policing**

We are committed to a respect for constitutional rights in the performance of our duties. Our success is based on the respect we give to our communities, and the respect members of the community observe toward law enforcement. To this end, we shall exercise our sworn duties, responsibilities, and obligations in a manner that does not discriminate on the basis of race, sex, gender, sexual orientation, national origin, ethnicity, age, or religion. Respect for diversity and equitable enforcement of the law are essential to our mission.

All enforcement actions shall be based on the standards of reasonable suspicion or probable cause as required by the Fourth Amendment to the U. S. Constitution and by statutory authority. In all enforcement decisions, officers shall be able to articulate specific facts, circumstances, and conclusions that support probable cause or reasonable suspicion for arrests, searches, seizures, and stops of individuals. Officers shall not stop, detain, arrest, search, or attempt to search anyone based solely upon the person's race, ethnic background, gender, sexual orientation, religion, economic status, age, cultural group, or any other identifiable group.

All departmental orders are informed and guided by this directive. Nothing in this order limits non-enforcement contacts between officers and the public.

#### **I. PURPOSE**

The purpose of this order is to provide general guidance on reducing the presence of bias in law enforcement actions, to identify key contexts in which bias may influence these actions, and emphasize the importance of the constitutional guidelines within which we operate.

#### **II. DEFINITIONS**

Most of the following terms appear in this policy statement. In any case, these terms appear in the larger public discourse about alleged biased enforcement behavior and in other orders. These definitions are intended to facilitate on-going discussion and analysis of our enforcement practices.

- A. Bias: Prejudice or partiality based on preconceived ideas, a person's upbringing, culture, experience, or education.
- B. Biased policing: Stopping, detaining, searching, or attempting to search, or using force against a person based upon his or her race, ethnic

background, gender, sexual orientation, religion, economic status, age, cultural group, or any other identifiable group.

- C. Ethnicity: A cluster of characteristics that may include race but also cultural characteristics or traits that are shared by a group with a common experience or history.
- D. Gender: Unlike sex, a psychological classification based on cultural characteristics or traits.
- E. Probable cause: Facts or apparent facts and circumstances within an officer's knowledge and of which the officer had reasonable, trustworthy information to lead a reasonable person to believe that an offense has been or is being committed, and that the suspect has committed it.
- F. Race: A category of people of a particular descent, including Caucasian, African, Hispanic, Asian, Middle Eastern, or Native American descent. As distinct from ethnicity, race refers only to physical characteristics sufficiently distinctive to group people under a classification.
- G. Racial profiling: A law-enforcement initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.
- H. Reasonable suspicion: Articulable, objective facts that lead an experienced officer to suspect that a person has committed, is committing, or may be about to commit a crime. A well-founded suspicion is based on the totality of the circumstances and does not exist unless it can be articulated. Reasonable suspicion supports a stop of a person. Courts require that stops based on reasonable suspicion be "objectively reasonable."
- I. Sex: A biological classification, male or female, based on physical and genetic characteristics.
- J. Stop: An investigative detention. The detention of a subject for a brief period of time, based on reasonable suspicion.

### **III. PROCEDURES**

#### **A. General responsibilities**

1. Officers are prohibited from engaging in bias-based profiling or stopping, detaining, searching, arresting, or taking any enforcement action including seizure or forfeiture activities, against any person based solely on the person's race, ethnic background, gender,

sexual orientation, religion, economic status, age, cultural group, or any other identifiable group. These characteristics, however, may form part of reasonable suspicion or probable cause when officers are seeking a suspect with one or more of these attributes. (TBP: 2.01)

2. Investigative detentions, traffic stops, arrests, searches, and property seizures by officers will be based on a standard of reasonable suspicion or probable cause in accordance with the Fourth Amendment of the U.S. Constitution. Officers must be able to articulate specific facts and circumstances that support reasonable suspicion or probable cause for investigative detentions, traffic stops, subject stops, arrests, nonconsensual searches, and property seizures. Except as provided in number 3 below, officers shall not consider race/ethnicity in establishing either reasonable suspicion or probable cause. Similarly, except as provided below, officers shall not consider race/ethnicity in deciding to initiate even those nonconsensual encounters that do not amount to legal detentions or to request consent to search.
3. Officers may take into account the reported race or ethnicity of a specific suspect or suspects based on trustworthy, locally relevant information that links a person or persons of a specific race/ethnicity to a particular unlawful incident(s). Race/ethnicity can never be used as the sole basis for probable cause or reasonable suspicion. Except as provided above, race/ethnicity Reasonable suspicion or probable cause shall form the basis for any enforcement actions or decisions. Individuals shall be subjected to stops, seizures, or detentions only upon reasonable suspicion that they have committed, are committing, or are about to commit an offense. Officers shall document the elements of reasonable suspicion and probable cause in appropriate reports.
4. Officers shall observe all constitutional safeguards and shall respect the constitutional rights of all persons.
  - a. As traffic stops furnish a primary source of bias-related complaints, officers shall have a firm understanding of the warrantless searches allowed by law, particularly the use of consent. How the officer disengages from a traffic stop may be crucial to a person's perception of fairness or discrimination.
  - b. Officers shall not use the refusal or lack of cooperation to justify a search of the person or vehicle or a prolonged detention once reasonable suspicion has been dispelled.
2. All personnel shall treat everyone with the same courtesy and respect that they would have others observe to department personnel. To this end, personnel are reminded that the exercise of courtesy and respect engenders a future willingness to cooperate with law enforcement.

- a. Personnel shall facilitate an individual's access to other governmental services whenever possible, and shall actively provide referrals to other appropriate agencies.
  - b. All personnel shall courteously accept, document, and forward to the Chief of Police any complaints made by an individual against the department. Further, officers shall provide information on the complaint's process and shall give copies of "How to Make a Complaint" when appropriate.
3. When feasible, personnel shall offer explanations of the reasons for enforcement actions or other decisions that bear on the individual's well-being unless the explanation would undermine an investigation or jeopardize an officer's safety.
4. When concluding an encounter, personnel shall thank him or her for cooperating.
5. When feasible, all personnel shall identify themselves by name. When a person requests the information, personnel shall give their departmental identification number, name of the immediate supervisor, or any other reasonable information.
6. All personnel are accountable for their actions. Personnel shall justify their actions when required.

#### B. Supervisory responsibilities

1. Supervisors shall be held accountable for the observance of constitutional safeguards during the performance of their duties. Supervisors shall identify and correct instances of bias in the work of their subordinates.
2. Supervisors shall use the disciplinary mechanisms of the department to ensure compliance with this order and the constitutional requirements of law enforcement.
3. Supervisors shall be mindful that in accounting for the actions and performance of subordinates, supervisors are key to maintaining community trust in law enforcement. Supervisors shall continually reinforce the ethic of impartial enforcement of the laws, and shall ensure that personnel, by their actions, maintain the community's trust in law enforcement.
4. Supervisors are reminded that biased enforcement of the laws engenders not only mistrust of law enforcement, but increases safety risks to personnel. Lack of control over bias also exposes the department to liability consequences.
5. Supervisors shall be held accountable for repeated instances of biased enforcement of their subordinates.
6. Supervisors shall ensure that all enforcement actions are duly documented per departmental policy. Supervisors shall ensure that

all reports show adequate documentation of reasonable suspicion and probable cause, if applicable.

7. Supervisors shall facilitate the filing of any complaints about law-enforcement service.

C. Disciplinary consequences

Actions prohibited by this order shall be cause for disciplinary action, up to and including dismissal.

D. Training (TBP: 2.01)

Officers shall complete all training required by state law regarding bias-based profiling.

**V. COMPLAINTS**

- E. The department shall publish “How to Make a Complaint” folders and make them available at all city facilities and other public locations throughout the city. The department’s complaint process and its bias-based profiling policy will be posted on the department’s website. Whenever possible, the media will be used to inform the public of the department’s policy and complaint process.
- F. Complaints alleging incidents of bias-based profiling will be fully investigated as described under Policy 2.4.
- G. Complainants will be notified of the results of the investigations when the investigation is completed.

**VI. RECORD KEEPING**

- H. The department will maintain all required records on traffic stops where a citation is issued or where an arrest is made subsequent to a traffic stop pursuant to state law.
- I. The information collected above will be reported to the city council annually.
- J. The information will also be reported to TCOLE in the required format.

## How to File a Racial Profiling Complaint Informing the Public and Addressing Allegations of Racial Profiling Practices

Since January 1, 2002, the Horizon City Police Department, in accordance to The Texas Racial Profiling law, launched an educational campaign aimed at informing the public on issues relevant to the complaint process. The police department made available, in January 1, 2002, information relevant to filing a complaint on a racial profiling violation by a Horizon City Police Officer.

The Horizon City Police Department included language, in its current complaint process, pertaining to the manner in which citizens can file a complaint as a consequence of a racial profiling incident. It is believed that through these efforts, the community has been properly informed of the new policies and the complaint processes relevant to racial profiling.

### **Racial Profiling Training**

Since 2002, all Horizon City Police Officers were instructed, as specified in S.B. 1074, to adhere to all Texas Commission on Law Enforcement Officer Standards and Education (TCOLE) training and the Law Enforcement Management Institute of Texas (LEMIT) requirements. To date, all sworn officers of the Horizon City Police Department have completed the TCOLE basic training.

It is important to recognize that the Chief of the Horizon City Police Department has also met the training requirements, as specified by the Texas Racial Profiling Law, in the completion of the LEMIT program on racial profiling. The satisfactory completion of the racial profiling training by the sworn personnel of the Horizon City Police Department fulfills the training requirement as specified in the Education Code (96.641) of the Texas Racial Profiling Law.

### Report on Racial Profiling Complaints

The following table contains data regarding officers that have been the subject of a complaint, during the time period of January 1, 2017 to December 31, 2017, based on allegations related to possible violations of the Texas Racial Profiling Law. The final disposition of the case is also included.



A check above indicates that the Horizon City Police Department has not received any complaints, as outlined in the law, on any members of its police force, for having violated the Texas Racial Profiling Law during the time period of January 1, 2017 to December 31, 2017.

Complaints Filed for Possible Violations of The Texas Racial Profiling Law.

Complaint No.	Alleged Violation			Disposition of the Case

**Additional Comments:**

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## Tier 1 Data

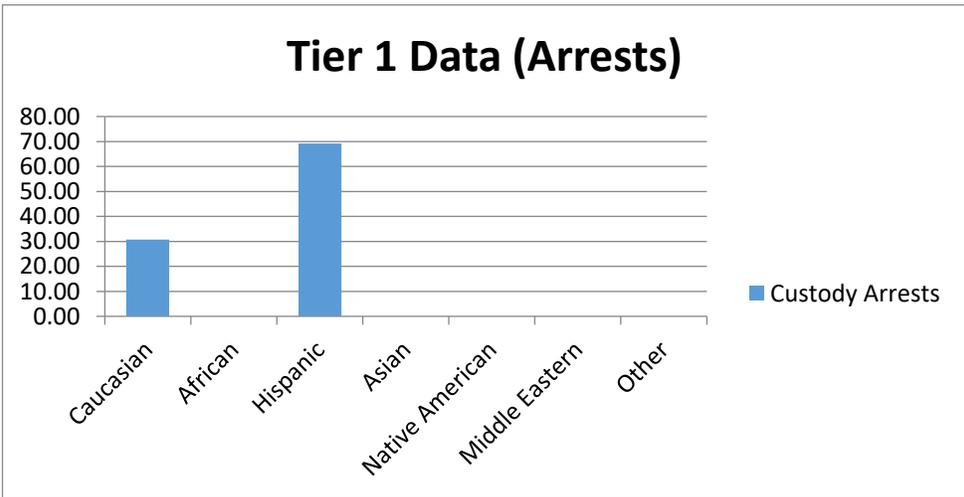
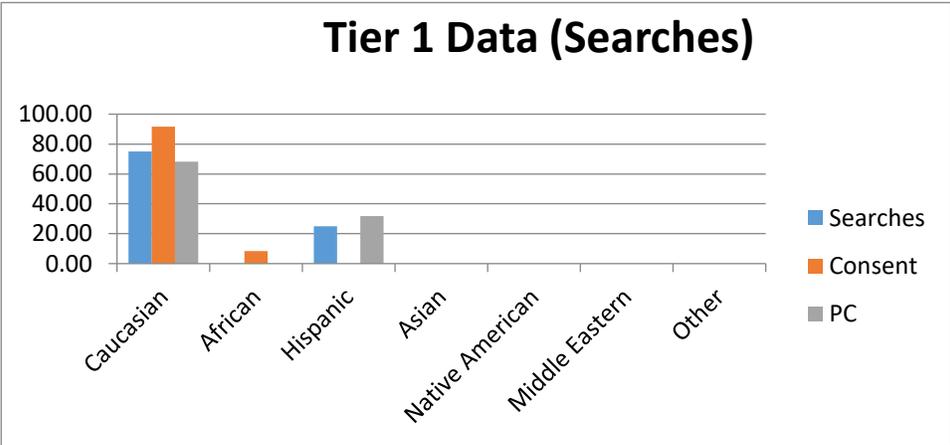
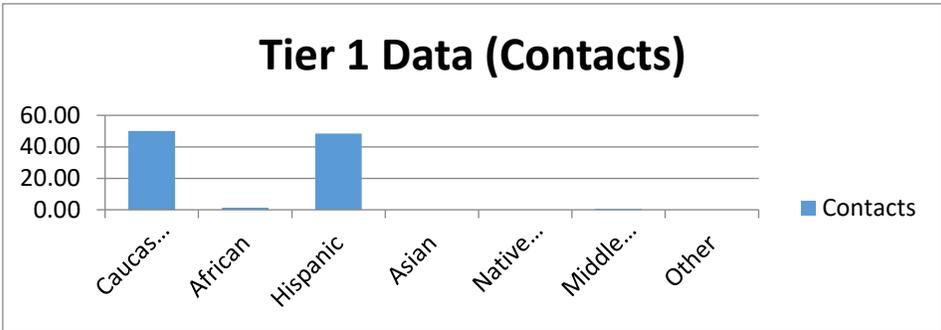
### Motor Vehicle-Related Contact Information (01/01/17—12/31/17)

Race/Ethnicity*	Contacts		Searches		Consensual Searches		PC Searches		Custody Arrests	
	N	%	N	%	N	%	N	%	N	%
<b>Caucasian</b>	1706	50.13	3	75.00	11	91.67	15	68.18	4	30.77
<b>African</b>	45	1.32	0	0.00	1	8.33	0	0.00	0	0.00
<b>Hispanic</b>	1650	48.49	1	25.00	0	0.00	7	31.82	9	69.23
<b>Asian</b>	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
<b>Native American</b>	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
<b>Middle Eastern</b>	2	0.06	0	0.00	0	0.00	0	0.00	0	0.00
<b>Other</b>	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
<b>Total</b>	3403	100.00	4	100.00	12	100.00	22	100.00	13	100.00

“N” represents “number” of traffic-related contacts

\* Race/Ethnicity is defined by Senate Bill 1074 as being of a “particular descent, including Caucasian, African, Hispanic, Asian, Native American or Middle Eastern”.

\*\*Figure has been rounded



### Knowing/Not Knowing

Total Number of Contacts Officers Knowing/not Knowing Race/Ethnicity of Individuals before Being Detained (01/01/2017-12/31/2017)

<b>Total Number of Contacts Officers Who <u>Knew</u> Race and Ethnicity of Individual Before Being Detained</b>	<b>Total Number of Contacts Officers Who <u>Did Not Know</u> the Race and Ethnicity of Individual Before Being Detained</b>
25	3,378

**Tier 1 Data - Five Year Comparative Analysis**

**Comparison of Five-Year Traffic and Motor Vehicle-Related Contact Information  
(01/01/2013-12/31/2017)**

<b>Race/Ethnicity*</b>	<b>Traffic-Related Contacts</b>				
	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Caucasian</b>	43.64	50.43	91.23	57.41	50.13
<b>African</b>	1.62	1.60	2.14	0.93	1.32
<b>Hispanic</b>	54.42	47.58	5.70	41.46	48.49
<b>Asian</b>	0.11	0.16	0.15	0.03	0.00
<b>Native American</b>	0.11	0.10	0.10	0.06	0.00
<b>Middle Eastern</b>	0.09	0.13	0.68	0.12	0.06
<b>Other</b>	0	0	0	0	0
<b>Total</b>	100	100	100	100	100

\*Race/Ethnicity is defined by Texas Senate Bill 1074 as being of a “particular descent, including Caucasian, African, Hispanic, Asian, or Native American”.

\*\* Figure has been rounded.

**Comparison of Five-Year Traffic and Motor-Vehicle Related Search Information  
(01/01/2013-12/31/2017)**

<b>Race/Ethnicity*</b>	<b>Search-Related Contacts (in percentages)</b>				
	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Caucasian</b>	0	52.63	25	50	93.55
<b>African</b>	25	0	0	0	3.23
<b>Hispanic</b>	75	47.37	75	50	3.23
<b>Asian</b>	0	0	0	0	0
<b>Native American</b>	0	0	0	0	0
<b>Middle Eastern</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Total</b>	100	100	100	100	100

\*

Race/Ethnicity is defined by Texas Senate Bill 1074 as being of a “particular descent, including Caucasian, African, Hispanic, Asian, or Native American”.

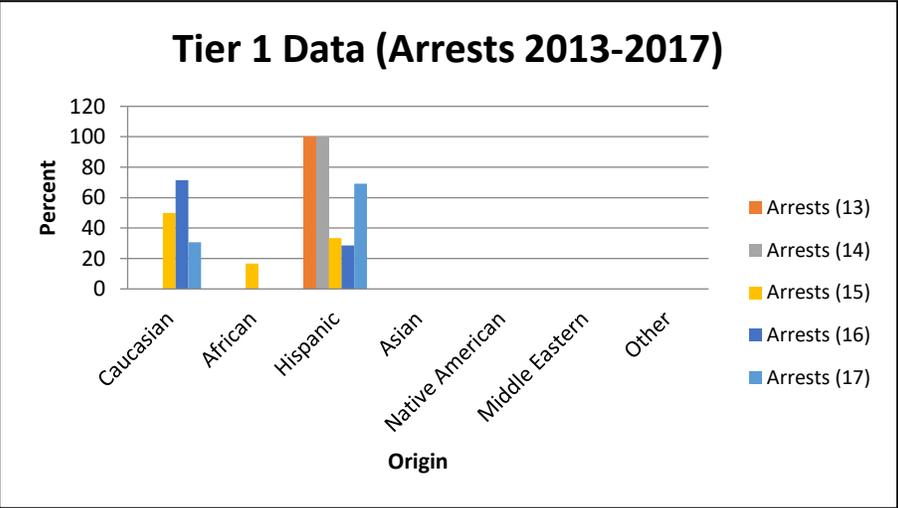
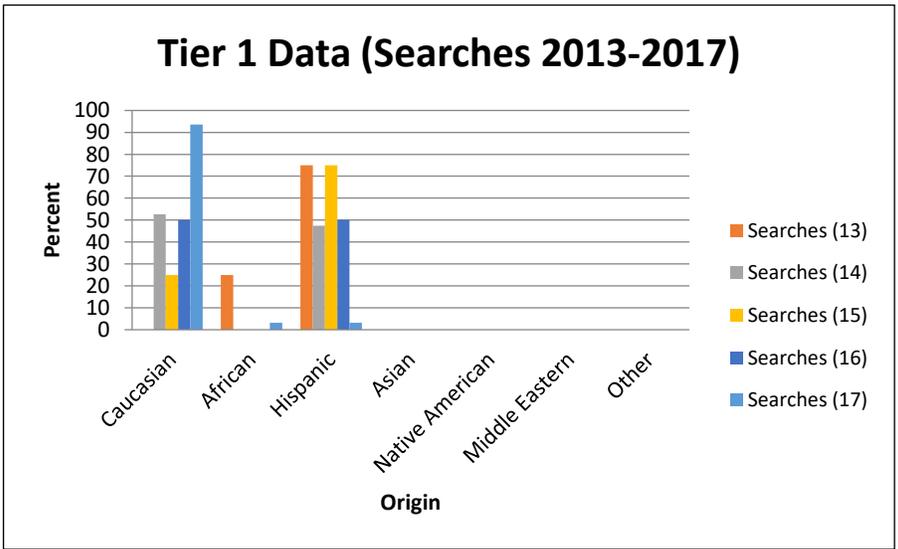
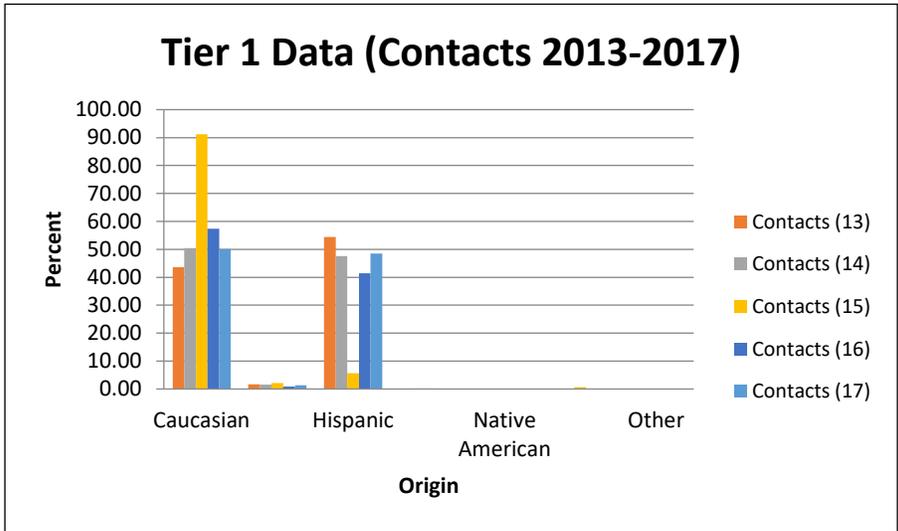
\*\* Figure has been rounded.

**Comparison of Five-Year Traffic and Motor Vehicle-Related Arrest Information  
(01/01/2013-12/31/2017)**

<b>Race/Ethnicity*</b>	<b>Arrest-Related Contacts (in percentages)</b>				
	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Caucasian</b>	0	0	50	71.43	30.77
<b>African</b>	0	0	16.67	0	0
<b>Hispanic</b>	100	100	33.33	28.57	69.23
<b>Asian</b>	0	0	0	0	0
<b>Native American</b>	0	0	0	0	0
<b>Middle Eastern</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Total</b>	100	100	100	100	100

\* Race/Ethnicity is defined by Texas Senate Bill 1074 as being of a “particular descent, including Caucasian, African, Hispanic, Asian, or Native American”.

\*\* Figure has been rounded.



## **Analysis and Interpretation of Data**

According to the Texas Racial Profiling Law, all police departments in the state have been required to collect data when a traffic-related citation is issued or an arrest is made. Recently this was changed to all motor vehicle related contacts where a citation was issued or arrest made. In addition, the law requires that agencies report this information to their local governing authority and (recently) TCOLE, by March 1st of each year. The purpose in collecting and presenting this information is to determine if a particular police officer is engaging in the practice of profiling minority motorists. Despite the fact most agree that it is good practice for police departments to be accountable to their community, it is very difficult to determine, from the review of aggregate data, if police departments are engaging in racial profiling. That is, it is challenging to detect specific “individual” racist behavior from the study and analysis of aggregate-level “institutional” data on traffic-related contacts.

It should be noted that the Horizon City Police Department, in response to the requirements of The Texas Racial Profiling Law (S.B. 1074), reported and analyzed its 2017 motor vehicle-related contact data. Thus, three different types of analyses were conducted. The first of these involved a careful evaluation of the 2017 contact data. This particular analysis measured, as required by the Texas Racial Profiling Law, the number and percentage of Caucasians, African Americans, Hispanics, Asians, Native Americans, Middle Easterners, and individuals belonging to the “other” category, that came in contact with the police and were issued a motor vehicle-related citation or arrested in 2017. In addition, the analysis included information relevant to the number and percentage of searches while indicating the type of search (i.e., consensual or probable cause) conducted. Finally, the data analysis highlighted the number and percentage of individuals who, after they were issued a citation, were subsequently arrested. Further, it included the total number of officers that knew and did not the race or ethnicity of an individual prior to being detained.

The second type of analysis included in this report, related to the comparison of the 2017 motor vehicle contact data with an appropriate baseline. It should be noted that there is also a great deal of disagreement, in the academic literature, over the type/form of baseline to be used when analyzing traffic-related contact information. Of all the baseline measures available, the Horizon City Police Department decided to adopt, as a baseline measure, the Fair Roads Standard. This particular baseline is based on data obtained through the U.S. Census Bureau (2000) relevant to the number of households in a particular jurisdiction that have access to vehicles while controlling for race and ethnicity. It should be noted that census data presents challenges to any effort made at establishing a fair and accurate racial profiling analysis. In other words, census data contains information on all residents of a particular community, regardless of the fact they may or may not be among the driving population.

The Horizon City Police Department opted to use this form of comparison (i.e., census data relevant to households with vehicles) in an attempt to demonstrate its “transparency” before the community. The Fair Roads Standard data obtained is relevant to the Town of Horizon City.

Finally, a third type of analysis was conducted while using the 2011-2017 traffic and motor vehicle contact data. Specifically, all contacts made in 2017 were compared to similar figures reported from 2011 to 2017. When considering this analysis, it was determined that comparing five years of contact data may highlight possible areas of consistency with regards to overall police contacts. In other words, the five-year comparison has the potential of revealing indicators that a trend of police-initiated contacts with regards to members of a specific minority group, is in fact, developing. The overall analysis of data indicates that findings suggest that the Horizon City Police Department does not currently experience a problem regarding racial profiling practices. This is supported by the fact that it has not received any complaints from its citizens regarding officer misconduct associated with racial profiling practices.

## **Tier 1 (2017) Motor Vehicle-Related Contact Analysis**

The Tier 1 data collected in 2017 showed that continuing effort to collect police contact data, along with the monitoring and evaluation of video recorded traffic stops by officers will assure an on-going evaluation of the Horizon City Police Department practices. This will allow for the citizens of the community to benefit from professional and courteous service from their police department.

### Fair Roads Standard Analysis

When comparing traffic contacts to the census data relevant to the number of “households” in Town of Horizon City who indicated, in the 2000 census, that they had access to vehicles, the analysis produced the following findings:

***The Horizon Police department is in compliance and has not received any complaints on Racial Profiling and the department will continue to strive with professionalism.***

## **SB 1074 Summary Checklist**

The following requirements **were** met by the Horizon City Police Department in accordance with Senate Bill 1074:

- Clearly defined act or actions that constitute racial profiling
- Statement indicating prohibition of any peace officer employed by the Horizon City Police Department from engaging in racial profiling
- Implement a process by which an individual may file a complaint regarding racial profiling violations
- Provide public education related to the complaint process
- Implement disciplinary guidelines for officer found in violation of the Texas Racial Profiling Law
- Collect data (Tier 1) that includes information on
  - a) Race and ethnicity of individual detained
  - b) Whether a search was conducted
  - c) If there was a search, whether it was a consent search or a probable cause search
  - d) Whether a custody arrest took place
- Indicate total number of officers who knew and did not know, the race/ethnicity of individuals before being detained.
- Produce an annual report on police contacts (Tier 1) and present this to local governing body and TCOLE by March 1, 2017.
- Adopt a policy, if video/audio equipment is installed, on standards for reviewing video and audio documentation

### **Contact Information**

For additional questions regarding the information presented in this report, please contact:

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Chief of Police  
Michael McConnell**