

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
TELECONFERENCE ZOOM MEETING
THURSDAY, JANUARY 6, 2022

President, Carol Gunter/Hall called the meeting to order at 6:31 p.m., with the following roll call:

Present: Directors, Carol Gunter-Hall, Bruce Nicolas, Gary Rosetti, Joan Norry
Office Manager, Liz Patton, Secretary, Kate Barrett

Absent: None

Financial Report/Bills

Director Norry questioned the invoice from Wipf Construction for \$2,200. Board Secretary Barrett was unsure what the invoice was specifically for and will reach out to the Office Manager to get the details of the invoice prior to the checks being signed.

Director Nicolas made a motion, seconded by Director Norry, to approve the financials December 2021. This motion was passed with a unanimous aye vote.

Minutes

Director Gunter-Hall made a motion, seconded by Director Nicolas, to approve the December 9, 2021 minutes. This motion was passed with the following vote:

AYES: Nicolas, Rosetti, Gunter-Hall

NOES: -0-

ABSTAIN: Norry

ABSENT: -0-

Correspondence

None.

Public Expression

None.

Staff Reports

a. Office Manager

- i. Board Secretary, Barrett reported that the checks will be ready to sign on Tuesday, January 11, 2022.

b. General Manager

- i. Board Secretary, Barrett reported that day to day operations are going well.
- ii. Since last months reports of the sewage odor, there have been no new reports of the smell.
- iii. Pumpman Norcal has been given the notice to proceed on the relining of the casing at Well 2. Material has been ordered, but there in no estimated time of arrival at this time.
- iv. Work is continuing at Well 3 for the building repairs and maintenance, however it is weather permitting work.

Old Business

a. Capacity Planning

- i. The Board reviewed the Capacity Planning charts.
- ii. Board Secretary, Barrett reported that there has been a slight tick up in water production. Staff is predicting that this is due to families being at home for the holidays.
- iii. Water loss was on the higher end for the second month in a row; based on historical numbers, water loss percentages do increase this time of year. Staff will continue to check for leaks throughout the distribution system.

b. Inland Water & Power Commission (IWPC)

- i. Board Secretary, Barrett reported that the IWPC and Sonoma Water issued a joint request to PG&E to adjust operations of the Potter Valley Project through March 8, 2022. This request would increase the flows through the bypass and into Lake Mendocino.
- ii. GM, Walker sent out a letter of support. There were similar letters sent in from each water district that is operated and managed by Willow County Water District.

c. Update on Drought/Water Conservation Efforts

- i. Board Secretary, Barrett reported that Lake Mendocino is now over 40,000 AF, with an increase of about 20,000 AF in the last 30 days.
- ii. Working groups and committees are continuing to work on voluntary water conservation agreements.
- iii. There is no sign of the water restrictions being lifted.

New Business

a. Duncan Peak Wine & Vineyards Water Hook-up Proposal

- i. Board Secretary, Barrett noted that within the board packets, there is a map and explanation for the request for a new water hook-up for Duncan Peak Wine & Vineyard, which is out of the district boundaries. The District does provide water to the neighboring properties, which are also outside of district boundaries.
 1. In a normal year, the District has enough water available to provide to Duncan Peak based upon their description of how the water is going to be used.
- ii. Director Nicolas commented that the board needs to make sure that Duncan Peak understands that outside customers of the District are the first to get shut off in a severe drought condition.
- iii. Director Nicolas noted that Duncan Peak needs to come to the board because there are several questions that need to be answered prior to agreeing to install a new service.
- iv. Director Gunter-Hall commented that it seems like Duncan Peak thinks the District is going to come onto their property to hook-up to their water tank. Staff needs to inform them of the limitations of the services that the District will provide. The District will put the meter in, but the rest will be on the customer.
- v. Board Secretary, Barrett commented that she will reach out to Duncan Peak and see if they are able to attend the next board meeting.
- vi. This item will be brought back next month.

b. Nomination for President of Board of Directors

- i. Director Gunter-Hall nominated Director Norry to be President of the Board of Directors. Director Norry accepted the nomination. This was passed with a unanimous aye vote.
- ii. Director Nicolas nominated Director Gunter-Hall to be Vice President of the Board of Directors. Director Gunter-Hall accepted the nomination. This was passed with a unanimous aye vote.

c. Consideration of Resolution 2021-05 - A Resolution of the Board of Directors of the Hopland Public Utility District Re-Authorizing Remote Meetings Consistent with AB 361

- i. Director Norry made a motion, seconded by Director Nicolas, to approve Resolution 2021-05 - A Resolution of the Board of Directors of the Hopland Public Utility District Re-Authorizing Remote Meetings Consistent with AB 361 and to have a special board meeting to February 3, 2022 at 6:30 pm. This motion was passed with a unanimous aye vote.

Adjourn

A motion to adjourn was made by Director Gunter/Hall, seconded by Director Norry, and passed with a unanimous aye vote.

The meeting was adjourned at 7:31 p.m.

Carol Gunter/Hall, President

Date _____

Kate Barrett, Board Secretary

Date _____