

**MINUTES**  
**WILLOW COUNTY WATER DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**JANUARY 8, 2024**  
**6:30 P.M.**

Present: Ross LaRue, Director  
Gary Nevill, Director

Mike Hildreth, Director

Absent: Devin Gordon, Director

---

Others Present: Jared Walker - GM, Liz Patton - Office Manager, Ashtyn Davis - Board Secretary, Kim Saylor - Public

Director Nevill called the meeting to order at 6:31 p.m. Roll Call was taken.

**Minutes**

Director LaRue made a motion, seconded by Director Hildreth, to approve the minutes of the December 11, 2023 Regular Board Meeting. This motion was passed with a unanimous aye vote.

**Financial Statement**

Director LaRue made a motion, seconded by Director Hildreth, to approve the financials for December 2023. This motion was passed with a unanimous aye vote.

**Public Forum**

- None

**Staff Reports**

**a. General Manager**

- i. None.

**b. Office Manager**

- i. Office Manager Patton reported that Form 700's are due by April 1st and paper copies are provided for each of the director's.

**Old Business**

**a. Report on PG&E Potter Valley Project**

- i. GM, Walker reported that the GSA hosted a meeting earlier today and are hosting a rate and fee workshop in Redwood Valley at this time to discuss and finalize budget costs.
- ii. The letter of support to PG&E was submitted on December 22nd; some districts chose not to support the proposed letter.
  - 1. There are no updates regarding a response to the submitted draft letter at this time.
- iii. As of now, there is currently no scheduled PVP meeting.

**b. Report on Water Districts Service Contracts**

- i. GM, Walker reported that there are no new updates at this time.

**c. Report on JPA and Consolidation Efforts**

- i. GM, Walker reported that the Ad Hoc committee met the Thursday before Christmas; the meeting was very informative and involved multiple discussions regarding the Potter Valley Project and the new language that had been added to the latest draft agreement for the JPA.
  - a. Stating that if any agency receives more than \$1 million dollars in grant funding for infrastructure improvements it will automatically trigger an application for annexation to LAFCO.
- ii. There was no clear direction from the board on what to do or how to move forward at this point.
- iii. GM, Walker also reported that he had a phone call with the City attorney today with discussions being had regarding how to move forward with or without other districts in this newly formed JPA.

**New Business**

**a. Consideration of Invoice from Ukiah Valley Basin Groundwater Sustainability Agency**

- i. Director LaRue made a motion, seconded by Director Hildreth, to approve the Invoice from Ukiah Valley Basin Groundwater Sustainability Agency. This motion was passed with a unanimous aye vote.

**b. Consideration of Engineering Service Agreement from Laco Associates for Water Main Line Replacement**

- i. Director Hildreth made a motion, seconded by Director LaRue, to approve the Engineering Service Agreement from Laco Associates for Water Main Line Replacement. This motion was passed with a unanimous aye vote.

**c. Consideration of Resolution No. 2024-01 - A Resolution to Approve the Increase in Water Connection Fees**

- i. Director Hildreth made a motion, seconded by Director LaRue, to adopt Resolution No. 2024-01 - A Resolution to Approve the Increase in Water Connection Fees. This motion was passed with a unanimous aye vote.

**d. Nomination of President to Willow County Water District Board of Directors for 2024**

- i. Director LaRue made a motion, seconded by Director Hildreth, to nominate Director Gary Nevill as President to Willow County Water District Board of Directors for 2024. This motion was passed with a unanimous aye vote.

**Adjourn**

Director Hildreth made a motion, seconded by Director LaRue, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 7:30 p.m.

Date \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF THE BOARD OF DIRECTORS  
WILLOW COUNTY WATER DISTRICT

Date \_\_\_\_\_

ATTEST \_\_\_\_\_  
SECRETARY TO THE BOARD  
WILLOW COUNTY WATER DISTRICT