

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
TELECONFERENCE ZOOM MEETING
THURSDAY, FEBRUARY 10, 2022

President, Carol Gunter/Hall called the meeting to order at 6:37 p.m., with the following roll call:

Present: Directors, Carol Gunter-Hall, Bruce Nicolas, Gary Rosetti

General Manager, Jared Walker, Office Manager, Liz Patton, Secretary, Kate Barrett

Absent: Director Joan Norry

Financial Report/Bills

Director Nicolas made a motion, seconded by Director Gunter-Hall, to approve the financials January 2021. This motion was passed with a unanimous aye vote.

Minutes

Director Gunter-Hall made a motion, seconded by Director Nicolas, to approve the January 6, 2022 minutes. This motion was passed with a unanimous aye vote.

Correspondence

None.

Public Expression

None.

Staff Reports

a. Office Manager

- i. Office Manager, Patton reported that the Form 700 is due by April 1, 2022.

b. General Manager

- i. GM, Walker reported that 2022 is an election year, and the board needs to make sure that they are up to date with the Brown Act and Ethics training.
- ii. The building at Mountain House Well 3 has been painted, and the only thing that is left is to put on the new roofing shingles and to do some cleanup around the premises.

Old Business

a. Capacity Planning

- i. GM, Walker reported that the increase in water loss is due to leaks in the "West Tank".
- ii. There should be a decrease in water loss next month.

b. Inland Water & Power Commission (IWPC)

- i. GM, Walker reported that IWPC was not going to be able to meet the March 15 deadline for the relicensing efforts for the Potter Valley Project.
- ii. PG&E is taking a year-by-year approach to continuing the operations of the Potter Valley Project. They have committed to the repairs of the hydro plant.
- iii. IWPC meets the same day as HPUD, so there will be more updates at the next meeting.
- iv. GM, Walker reported that on January 1st, Lake Mendocino hit a target point that triggered the Lake to increase releases out of the Lake.
- v. Sonoma Water filed a TUCP and we are finally seeing a reduction in releases from the Lake. Lake Mendocino is now able to start storing water.

c. Update on Drought/Water Conservation Efforts

- i. GM, Walker reported that his last meeting with Russian River Flood Control District and the State on the voluntary drought agreement sounds like the District should prepare to have a similar year as 2021 in terms of water conservation.

New Business

a. Duncan Peak Wine & Vineyards Water Hook-up Proposal

- i. GM, Walker reported that after looking through some documents, he found that in 2016 the District had a Sphere of Influence update through LAFCo.
- ii. At that time, the Sphere of Influence was to mirror the existing District boundaries.
 - 1. It states that no District water provided outside of District boundaries indicates no future plans to serve beyond District boundaries.
 - 2. The only reason why the District is able to serve the few properties outside of District boundaries is because they were grandfathered in.
- iii. To serve Duncan Peak, there would need to be something brought to LAFCo to issue an additional service at this time.
- iv. The board directed staff to reach out to Duncan Peak to update them on staff's findings.

b. Well 2 Relining Project

- i. GM, Walker reported that the project started last Friday.
- ii. The District was required by the State to do additional raw water sampling out of Well 3; everything came back clean.
- iii. The project turned out great and is expected to last for the next 20 years.

c. Master Service Agreement with Willow CWD Review

- i. Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the Master Service Agreement with Willow CWD. This motion was passed with the following vote:
 - AYES: Gunter-Hall, Rosetti
 - NOES: -0-
 - ABSTAIN: Nicolas
 - ABSENT: Norry

Adjourn

A motion to adjourn was made by Director Gunter/Hall, seconded by Director Rosetti, and passed with a unanimous aye vote.

The meeting was adjourned at 7:39 p.m.

Carol Gunter/Hall, President

Date _____

Kate Barrett, Board Secretary

Date _____