

**MINUTES
CALPELLA COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
FEBRUARY 13, 2024**

Director Bogart called the meeting to order at 5:05 p.m.

Present: Steve Bogart - President, Tami Baarsch-Bogart - Director, Bob Mahaffey - Director
Others Present: Willow GM - Jared Walker, Office Manager - Liz Patton, Board Secretary - Kim Saylor, Public - Mark Hildebrand

Absent: None.

Minutes

Director Baarsch-Bogart made a motion, seconded by Director Mahaffey to approve the minutes of the December 2023 Special Board Meeting. This motion was passed with a unanimous aye vote.

Review of Bills and Financial Statements

Director Baarsch-Bogart made a motion, seconded by Director Mahaffey, to approve the financials and pay the bills for December 2023, & January 2024. This motion was passed with a unanimous aye vote.

Public Forum

None.

Staff Reports

a. Office Manager

- i. Office Manager Patton reported Form 700's are due by April 1st and paper copies are provided for each of the directors.

b. General Manager

- i. None.

Old Business

a. Report on PG&E Potter Valley Project

- i. GM, Walker reported that the GSA hosted a meeting earlier this month and are hosting a rate and fee workshop in Redwood Valley at this time to discuss and finalize budget costs.
- ii. The letter of support to PG&E was submitted on December 22nd; some districts chose not to support the proposed letter.
- iii. PG&E recused themselves on the proposed project, they are moving forward independently.
- iv. As of now, there is currently no scheduled PVP meeting.

b. Report on Water Districts Service Contracts

- i. GM, Walker reported that Meter change-out projects are still ongoing for Millview.
- ii. GM, Walker reported sandblasting, power washing, and recoating of the Lovers Lane Tank has commenced.

c. Report on JPA and Consolidation Efforts

GM, Walker reported that the Ad Hoc committee met the Thursday before Christmas; the meeting was very informative and involved multiple discussions regarding the Potter Valley Project and the new language that had been added to the latest draft agreement for the JPA.

- i. Stating that if any agency receives more than \$1 million dollars in grant funding for infrastructure improvements, it will automatically trigger an application for annexation to LAFCO.
- ii. The board will continue to monitor the Consolidation Efforts with the option to join the JPA open.

New Business

a. Review of FY 2022/2023 Audit Report

- i. Director Mahaffey made a motion, seconded by Director Bogart/Baarsch, to approve the 2022/2023 Audit Report. This motion was passed with a unanimous aye vote.

b. Consideration of Master Service Agreement Exhibit B Revision for 2024

- i. Director Baarsch-Bogart made a motion, seconded by Director Mahaffey, to approve the Support Letter for the New Eel-Russian Facility in PG&E's Initial Draft Surrender Application. This motion was passed with a unanimous aye vote.

c. Nomination of President to Calpella County Water District for 2024

- i. Director Bogart/Baarsch made a motion, seconded by Director Mahaffey to nominate Director Steve Bogart as 2024 President of the Calpella CWD Board of Directors. This motion was passed with a unanimous aye vote.

Public Hearing

Director Bogart/Baarsch made a motion, seconded by Director Mahaffey, to open the Public Hearing at 6:00 p.m.

a. Presentation from Hildebrand Consulting regarding Rate Study

- i. Mark Hildebrand was present for any questions the board or public might have on the final rate study plan for raising water and sewer rates in Calpella.
- ii. No Public Comment, Written, Call In, or In-Person.

b. Approval of Rate Study

- i. Director Bogart made a motion, seconded by Director Mahaffey to approve the Rate Study. This motion was passed with a unanimous aye vote.

c. Approval of Resolution No 2024-01 - Resolution of the Calpella County Water District to Increase Water & Sewer Rates

- i. Director Mahaffey made a motion, seconded by Director Bogart/Baarsch, to adopt Resolution No 2024-01-A Resolution of the Calpella County Water District

to Increase Water & Sewer Rates. This motion was passed with a unanimous aye vote.

Adjournment

Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to adjourn at 6:08 p.m.. This motion was passed with a unanimous aye vote.

_____ Date _____

**Steve Bogart, President of the Board
Calpella County Water District**

Attest: _____ Date _____
Kim Saylor - Board Secretary