

**MINUTES
REDWOOD VALLEY COUNTY WATER DISTRICT
REGULAR BOARD MEETING
THURSDAY, FEBRUARY 16, 2023**

Call to Order: 5:00 p.m.

Directors Present:

Director, Tom Schoeneman

Director, Ken Todd

Director, Cass Taaning

Director, Adam Gaska

Absent: None

Others Present:

Office Manager - Liz Patton, Board Secretary - Ashtyn Davis, Attorney - Paul Minasian, Public - Keith Tiemann, Bree Klotter, John Reardon, Jeff Basili, Monica Huettl

Closed Session

The board adjourned into closed session at 5:01pm.

a. Conference with Legal Counsel - Anticipated Litigation

Information received; direction given.

The board returned to open-session at 5:52pm.

Public Forum

None.

Consider hearing of urgent items received since the Agenda was posted:

Director Gaska made a motion, seconded by Director Taaning, to move agenda item 10c) to the top of the agenda. The board agreed to have agenda item 10c) after the approval of the agenda.

Agenda

Director Todd made a motion, seconded by Director Gaska, to accept the agenda. This motion was passed with a unanimous aye vote.

Minutes

Director Gaska made a motion, seconded by Director Todd, to approve the minutes of the December 15, 2022 Regular Board Meeting and the January 18, 2023 Special Board Meeting. This motion was passed with a unanimous aye vote.

Financial Statements

Director Todd made a motion, seconded by Director Gaska, to approve the financials for December 2022 and January 2023. The motion was passed with a unanimous aye vote.

Staff Reports

a. General Manager

- i. GM, Walker reported that staff met last week with Performance Pump and Mendoza Electric at the Lake Mendocino Pump Station to begin a plan to install the two new Variable Frequency Drives.
- ii. No set date as of now; planning on this being a Spring Project.
- iii. There is still funding left from the grant that can be used to help with the expenses of the install.

b. Office Manager

- i. Office Manager, Patton reported that there is a new staff member in the office undergoing training for the next couple of weeks.

Old Business

a. Drought and Water Supply Updates

- i. GM, Walker reported that Lake Mendocino storage levels were currently at 80,000 acre feet. Levels should continue to stay this way with the FIRO method still being utilized.
- ii. 2023 Redwood Valley County Water District water use projections have been sent to Russian River Flood Control District for their review. It is uncertain at this time if RRFC will have a surplus of water available for use, but we are able to pump at this time. Will know more details as we move forward into the Spring.

b. Report on Upper Russian River Water Agency and Consolidation Efforts

- i. GM, Walker reported that the Working Group continues to meet weekly. They are getting close to a restated JPA agreement.
- ii. Next Ad Hoc meeting at the end of this month. Heading in the right direction.

c. Updates on Small Community Drought Relief Grant Project

- i. Jordan Blough with LACO Associates on Project Amendment for Mapping Services gave a full Geophysical Report.
- ii. Director Gaska made a motion, seconded by Director Taaning, to move forward with LACO to install a test well. The motion was passed with a unanimous aye vote.

New Business

a. Consideration of Draft Letter to the United States Department of the Interior Regarding Existing Debt

- i. Direct staff to conduct a draft letter to the United States Department of the Interior Regarding Existing Debt.

b. 2023 Willow CWD Master Service Agreement Exhibit B - Statement of Fees and Charges

- i. GM, Walker reported that Redwood Valley County Water District will receive a cost reduction of roughly \$6,000 per month. Willow's MSA and the fees associated with them work for a year in the rear. There was an increase in 2022 to cover the additional hours spent on the Water Infrastructure Retrofit Project, the reduction for 2023 is based on those hours being reduced.

c. Nomination and Appointment for President of the Board of Directors

- i. None.

Director's Report

- i. Director Gaska had requested a full report on expenses from the MSA with Willow.
- ii. Office Manager, Patton explained that the MSA's are billed in the rears for the year and not monthly.

Adjournment

Director Gaska made a motion, seconded by Director Todd, to adjourn the meeting. This motion was passed with a unanimous aye vote. The meeting was adjourned at 6:36 p.m.

Tom Schoeneman - Board President

Date_____

Ashtyn Davis - Board Secretary

Date_____