

**MINUTES**  
**HOPLAND PUBLIC UTILITY DISTRICT**  
**BOARD OF DIRECTORS REGULAR BOARD MEETING**  
**THURSDAY, March 14, 2024**

President, Joan Norry called the meeting to order at 6:36 p.m., with the following roll call:  
Present: Directors - Joan Norry, Bruce Nicolas, Carol Gunter-Hall, Gary Rosetti, General Manager - Jared Walker, Office Manager - Liz Patton, Acting Board Secretary - Kim Saylor

Absent: None.

**Financial Report/Bills**

Director Gunter-Hall made a motion, seconded by Director Nicolas, to approve the financials for February & March 2024. The motion was passed with a unanimous aye vote.

**Minutes**

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the March 14, 2024 Regular Board Meeting minutes.

**Correspondence**

- a. 13850 S. Hwy 101 Leak Adjustment.

Director Norry made a motion, seconded by Director Gunter-Hall to extend the interest free payment opportunity to allow the customer to pay the account off by the end of the year in which the water was purchased (EOY 2024). The motion was passed with a unanimous aye vote.

**Public Expression**

None.

**Staff Reports**

- a. **Office Manager**
  - i. None.

- b. **General Manager**

- i. GM, Walker reported again that Form 700 are due by April 1, 2024 to the County Offices

**Old Business**

- a. **Capacity Planning**

- i. GM, Walker reported that all in all, it was a good year for production, water usage and water loss.

- b. **Inland Water & Power Commission (IWPC)**

- i. GM, Walker reported that the GSA hosted a meeting earlier this week and are hosting a rate and fee workshop in Redwood Valley at this time to discuss and finalize budget costs.

**c. Report on URRWA and Consolidation Efforts**

- i. GM, Walker reported that there are several meetings in the upcoming week including possible discussions regarding the new Ukiah Valley Water Authority (UVWA). Millview and Redwood Valley signed JPA, City of Ukiah still needs several exhibits approved prior to them signing.
- ii. There was no clear direction from the board on what to do or how to move forward at this point.
- iii. The board requested more financial information, and a follow-up meeting in the next couple of weeks.

**d. Update on Draft Waste Discharge Requirements**

- i. GM, Walker reported that LACO is working on a couple of upcoming projects and is looking for funding on both the Waste Discharge Requirements and the CalTrans project.

**e. Caltrans Project - Highway 101 ADA Improvements**

- i. GM, Walker reported that he has submitted the funding requests to Senator McGuire but still has yet to receive any plans from CalTrans regarding the scope of the project taking place.
- ii. HPUD Cover Adjustment Agreement - Ongoing.

**New Business**

**a. Consideration of Master Agreement Exhibit B Revision for 2024**

- i. Director Gunter - Hall made a motion, seconded by Director Nicolas to approve the Master Service Agreement Exhibit B Revision for 2024. The motion was passed with a unanimous aye vote.

**Adjourn**

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Rosetti at 7:40 p.m., and passed with a unanimous aye vote.

\_\_\_\_\_  
Joan Norry, President

Date \_\_\_\_\_

\_\_\_\_\_  
Kim Saylor, Board Secretary

Date \_\_\_\_\_