

**MINUTES  
MILLVIEW COUNTY WATER DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, MARCH 15, 2022**

**Call to Order: 5:05 p.m.**

Directors Present:

President, Kenneth Budrow  
Vice President, Jerry Cardoza

Director, Jeanne Metcalf  
Director, Michael DeMartini

Absent:

None.

Others Present: GM, Jared Walker  
Office Manager, Liz Patton  
Secretary, Kate Barrett

Attorney, Chris Neary  
City of Ukiah, Phil Williams  
RRFC, Al White

**Public Expression** - Non-Agenda Items:

- None.

**Consider hearing of urgent items received since the Agenda was posted:**

Director Cardoza made a motion, seconded by Director Metcalf, to add item 12b) *Access Easement Well 35* to the agenda. This motion was passed with a unanimous aye vote.

**Approval of Agenda**

Director DeMartini made a motion, seconded by Director Cardoza, to approve the agenda. This motion was passed with a unanimous aye vote.

**Closed Session**

- a. Conference with Legal Counsel - Anticipated Litigation - Government Code Section 54956.9(d)(5)
  - i. A letter dated December 6, 2021 is available for public inspection
    1. The board entered closed session at 5:11pm.
    2. The board re-entered the open session at 5:35pm.
    3. Director Budrow reported that the board decided to postpone the public hearing for 120 days (August 16, 2022).

**Public Hearing**

- a. **Adoption of Negative Declaration for the Millview County Water District Annexation Project of property comprised of former Masonite Property to the District.**
  - i. This item was discussed in a previous agenda item.
- b. **Adoption of Resolution No. 2022-01 - A Resolution of the Board of Directors of the Millview County Water District adopting an Initial Study/Negative Declaration for the Millview County Water District Annexation Project.**
  - i. This item was discussed in a previous agenda item.

**Approval of January 18, 2022 Minutes**

Director Metcalf made a motion, seconded by Director Cardoza, to approve the minutes of February 15, 2022. This motion was passed with a unanimous aye vote.

## **Approval of Financials**

Director Cardoza made a motion, seconded by Director DeMartini, to approve the financials for February 2022. This motion was passed with a unanimous aye vote.

## **Staff Reports**

### **a. General Managers Report**

- i. GM, Walker reported that Director Weldon Jones formally resigned from the board as of March 1, 2022. The board has 60 days to make an appointment of a new director, after that the County will have 30 days to fill the position.

### **b. Office Managers Report**

- i. None.

## **Old Business**

### **a. Report on Water District Service Contracts**

- i. GM, Walker reported that all of the districts have approved the service contracts with Willow CWD.

### **b. Report on Upper Russian River Water Agency**

- i. Director Cardoza reported that URRWA formalized the Ad Hoc committee. Director Ross LaRue (Willow CWD) and Director Cardoza are on the Ad Hoc committee.

### **c. Consolidation efforts of URRWA Districts**

- i. GM, Walker reported that the Ad Hoc committee is going to meet with the City of Ukiah Thursday evening to discuss the possibility of having a regionalized water system.

### **d. Well 35 Filtration Project**

- i. GM, Walker reported that the plumbing is done and staff is waiting on the electrician to get back from vacation.

### **e. Update on Drought and Water Conservation**

- i. GM, Walker reported that the voluntary water conservation agreement is leaning towards Option A: a priority date based water right agreement.

## **New Business**

### **a. Well #6 Pump House Building Consideration**

- i. GM, Walker reported that last month, the board discussed putting a structure around Well #6 on the Masonite property. Staff talked two Masons onsite and everyone has a common consensus that staff needs building plans, structural engineers, ect.
- ii. The board directed staff to get bids from engineers.

### **b. Access Easement Well 35**

- i. GM, Walker reported that the current easement to get access to Well 35 is through an unbuilt lot in the west Forks subdivision. It is currently entirely fenced off. The district has a right of way through Andy Nickel's property down the driveway, but it has never been a deeded easement.
- ii. Mr. Nickel is in agreement and wants to give the district access through his road. He has a gate, which he has given staff the codes.
- iii. Tom Herman, SHN, has had multiple phone calls with Mr. Nickel. He has agreed to a preliminary budget of \$2500.00 to get the easement finalized.
- iv. The board directed staff to pursue easement.

**Legal Counsel Report**

Attorney Neary reported that Jared and he met with a City of Ukiah representative and their attorney to discuss a regional approach to the administration of water resources in the Russian River area. More meetings are scheduled to take place.

**Director's Report**

None.

**Adjourn Meeting**

Director Cardoza made a motion, seconded by Director DeMartini, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 6:02 pm.

\_\_\_\_\_  
**Kenneth Budrow - Board President**  
**Millview County Water District**

**Date** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
**Kate Barrett - Board Secretary**

**Date** \_\_\_\_\_