

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
TELECONFERENCE ZOOM MEETING
THURSDAY, APRIL 14, 2022

President, Joan Norry called the meeting to order at 6:33 p.m., with the following roll call:

Present: Directors, Carol Gunter-Hall, Bruce Nicolas, Joan Norry

General Manager, Jared Walker, Office Manager, Liz Patton, Secretary, Kate Barrett

Absent: Gary Rosetti

Financial Report/Bills

Director Gunter-Hall made a motion, seconded by Director Norry, to approve the financials for March 2022. This motion was passed with a unanimous aye vote.

Minutes

Director Gunter-Hall made a motion, seconded by Director Norry, to approve the March 10, 2022 minutes. This motion was passed with the following vote:

Correspondence

None.

Public Expression

None.

Staff Reports

a. Office Manager

- i. Office Manager Patton reported that the District is now able to charge late fees as well as shut people's water off due to nonpayment. There are still several accounts that were really behind so they are on a payment plan.
- ii. There is one account where their water hasn't been on for 2 or 3 years, but their sewer portion of their bill is roughly \$300/month and the customer has not paid in over 2 years. The bill is currently at \$5,747.84.
- iii. Staff has attempted to contact the customer several times with little to no response.
- iv. Director Nicolas made a motion, seconded by Director Gunter-Hall, to add this to next month's agenda. This motion was passed with a unanimous aye vote.
- v. The board directed staff to notify the customer that they will be on next month's agenda.

b. General Manager

- i. GM, Walker reported that Caltrans' Highway 101 project is going to be an asphalt overlay ADA accessible project. Caltrans reached out to staff to ask about how old the pipes are and where the services are located down Highway 101. There is no ETA on when the project will take place.
- ii. There is another sewer extension that is going to be done for Gary Breen and his commercial buildings out Feliz Creek. Staff is working with Gary Breen, Ernie Wipf, and Ron Franz to get the surveying done for the final easement agreements.

Old Business

a. Capacity Planning

- i. GM, Walker reported that he believes that there are still some ongoing leaks at the West Tank. Staff is going to go assess the situation and if there are still some leaks staff can't fix, staff would like to get an estimate from a tank cleaning company to come up and seal the leaks.

b. Inland Water & Power Commission (IWPC)

- i. GM, Walker reported that they are making their annual request for more funding.
- ii. GM, Walker noted that he was in a meeting where Congressman Huffman was in attendance.

1. According to Congressman Huffman, he feels that in order to get flows going through the Potter Valley Project into Lake Mendocino Lake Pillsbury and Scotts Dam is not needed.

c. Update on Drought/Water Conservation Efforts

- i. GM, Walker reported that he is continuing to meet with the voluntary water conservation agreement group.
- ii. Hopland shouldn't be impacted in any way. The District should be in a better position than they were last year.

Adjourn

A motion to adjourn was made by Director Gunter/Hall, seconded by Director Norry, and passed with a unanimous aye vote.

The meeting was adjourned at 7:30 p.m.

Joan Norry, President

Date _____

Kate Barrett, Board Secretary

Date _____