

**MINUTES**  
**HOPLAND PUBLIC UTILITY DISTRICT**  
**BOARD OF DIRECTORS REGULAR BOARD MEETING**  
**TELECONFERENCE ZOOM MEETING**  
**THURSDAY, JUNE 9, 2022**

President, Joan Norry called the meeting to order at 6:38 p.m., with the following roll call:

Present: Directors, Carol Gunter-Hall, Joan Norry, Gary Rosetti, Bruce Nicolas  
General Manager, Jared Walker, Office Manager, Liz Patton, Secretary, Kate Barrett

Absent: None

**Financial Report/Bills**

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the financials for May 2022. This motion was passed with a unanimous aye vote.

**Minutes**

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the May 12, 2022 minutes. This motion was passed with the following vote:

AYES: Norry, Gunter-Hall, Rosetti

NOES: -0-

ABSTAIN: Nicolas

ABSENT: -0-

**Correspondence**

None.

**Public Expression**

None.

**Staff Reports**

**a. Office Manager**

- i. None.

**b. General Manager**

- i. GM, Walker reported that at the last meeting, up to \$5,000 was approved to address the leakage from the West Tank. Hopefully by next month the issues will be addressed.

**Old Business**

**a. Capacity Planning**

- i. GM, Walker reported that the water loss is due to Waterfowl's compound meter not reading correctly. The low flow has stopped working altogether.
  - 1. Staff ordered parts five weeks ago and they just received confirmation that the parts have shipped.

**b. Inland Water & Power Commission (IWPC)**

- i. GM, Walker reported that PG&E filed a variance to FERC to decrease the flows coming through the Potter Valley Project into Lake Mendocino.
  - 1. Historically, the flow coming through the project is approximately 75 CFS. The request, if approved, would bring the flow to 5 CFS.

**c. Update on Drought/Water Conservation Efforts**

- i. This item was discussed in the previous agenda item.

**New Business**

**a. 13551 HWY 101 (Account 100620) Outstanding Balance**

- i. GM, Walker reported that staff issued a letter via certified mail and it got returned earlier this week.
- ii. There are several options to go about this situation:
  - 1. Keep billing the property
  - 2. Put a lien on the property
  - 3. Potentially add amount to property tax
  - 4. Go down to 1 REU (the standard residential sewer base rate) and eliminate his additional REU's
  - 5. Start the process of abandonment
- iii. Director Gunter-Hall made a motion, seconded by Director Nicolas, to put a lien on the property 13551 HWY 101 and to investigate the process of abandonment as well as the possibility of adding the amount due to his property taxes. This motion was passed with a unanimous aye vote.

**b. Report on URRWA and Consolidation Efforts**

- i. GM, Walker reported that the City of Ukiah, as well as URRWA, has submitted a letter of interest to the State Water Resource Control Board.

**c. Proposed Budget for FY 2022/2023**

- i. The board decided to bring this item back to next month's agenda.

**Adjourn**

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Rosetti, and passed with a unanimous aye vote.

The meeting was adjourned at 7:41 p.m.

\_\_\_\_\_  
Joan Norry, President

Date \_\_\_\_\_

\_\_\_\_\_  
Kate Barrett, Board Secretary

Date \_\_\_\_\_