

**MINUTES**  
**REDWOOD VALLEY COUNTY WATER DISTRICT**  
**REGULAR BOARD MEETING**  
**TELECONFERENCE VIA ZOOM**  
**THURSDAY, JULY 15, 2021**

**Call to Order: 5:01 p.m.**

Directors Present:

Director, Bree Klotter

Director, Jeff Basili

Director, Tom Schoeneman

Absent: Director, Ken Todd

Others Present:

Jared Walker, GM, Liz Patton, Office Manager, Kate Barrett, Board Secretary, RV Rancheria Mary Camp, Tribal Administrator

**Public Forum**

None.

**Consider hearing of urgent items received since the agenda was posted**

GM, Walker reported that he would like to add *Michael Celentano Audit Terms of Engagement* under *New Business* as 10c).

GM, Walker reported that he would like to add *RV Infrastructure Retrofit Easement Contracts* under *New Business* as 10d).

**Agenda**

Director Klotter made a motion, seconded by Director Basili, to accept the agenda as amended. This motion was passed with a unanimous aye vote.

**Minutes**

Director Basili made a motion, seconded by Director Schoeneman, to approve the minutes of the June 15, 2021 regular board meeting. This motion was passed with a unanimous aye vote.

**Financial Statements**

Director Basili made a motion, seconded by Director Klotter, to approve the financials for June 2021. The motion was passed with a unanimous aye vote.

**Staff Reports**

**a. General Manager**

- i. GM, Walker reported that day to day operations are going well.
- ii. This time of the year, there are service leaks pop up but staff is on them as soon as they find out.
- iii. A previous long-time Redwood Valley employee, Scott Norcross, is coming back to work for Willow on the 26th.

**b. Office Manager**

- i. Office Manager, Liz Patton reported that Paula has been reaching out to customers who have gone over or close to their allotment of water nonstop for two days.

## **Old Business**

### **a. Drought and Water Supply Updates**

- i. Water usage has been reduced by approximately 35% since last year. The vast majority of Redwood Valley is doing a good job conserving water. Some customers are unresponsive, but staff are doing the best they can to try and communicate with them.
- ii. Lake Mendocino is losing about a foot of water a week. It is expected to reach the 20,000 acre foot mark by September.

### **b. Redwood Valley CWD Infrastructure Retrofit Project**

- i. GM, Walker reported that the project is on track. Staff is preparing to flush the new water lines.

### **c. Redwood Valley Rancheria Funding**

- i. GM, Walker reported that with everything going on with the drought, there is grant money available, but need to continue to work with Mary Camp.

### **d. Upper Russian River Water Agency**

- i. GM, Walker reported that there is ongoing talk about drought and consolidation.
- ii. The next URRWA meeting there will be a presentation from BB&K, the legal team for the Sanitation District, regarding consolidation.
- iii. Former board member, Marvin Talso, wrote a letter to the state regarding Redwood Valleys' water and financial problems and it caused some concern with information that was not accurate

### **e. Redwood Valley CWD/Russian River Flood Control Annexation**

- i. GM, Walker reported that the ad hoc committee is meeting next week, so there will be more to report next month.

## **New Business**

### **a. UVBGSA Funding for next 5 Years**

- i. GM, Walker reported that there has been a study that went out from Salinas, CA's GSA.
- ii. There might be some grant funding available if the member agencies really show that they are serious about creating and maintaining the GSA.
- iii. The board agrees that they will have to contribute money, but they do not want to put a dollar amount on it yet.

### **b. 2021/2022 Budget**

- i. Director Klotter made a motion, seconded by Director Basili, to approve the 2021/2022 Budget. This motion was approved with a unanimous aye vote.

### **c. Michael Celentano's Audit Terms of Engagement**

- i. Director Klotter made a motion, seconded by Director Basili, to accept Michael Celentano's audit terms of engagement. This motion was passed with a unanimous aye vote.

### **d. Brelje & Race Right-of-Way Easement Contracts**

- i. Director Klotter made a motion, seconded by Director Basili, to approve the Right-of-Way contract between Mathew Frazer and Kiley Frazier regarding APN 160-090-15 in the amount of \$10,000.00. This motion was passed with a unanimous aye vote.

- ii. Director Basili made a motion, seconded by Director Klotter, to approve the Right-of-Way contract between Deno Dogali regarding APN 160-090-13 in the amount of \$12,500.00. This motion was passed with a unanimous aye vote.
- iii. Director Klotter made a motion, seconded by Director Basili, to approve the Right-of-Way contract between Richard Perrone regarding APN 160-160-03 in the amount of \$4,100.00. This motion was passed with a unanimous aye vote.
- iv. Director Basili made a motion, seconded by Director Klotter, to approve the Right-of-Way contract between Mathew Frazer and Kiley Frazier regarding APN 160-090-15 in the amount of \$10,000.00. This motion was passed with a unanimous aye vote.
- v. Director Klotter made a motion, seconded by Director Basili, to approve the Right-of-Way contract between Jose Maria Gonzalez Nunez regarding APN 160-160-04 in the amount of \$1,050.00. This motion was passed with a unanimous aye vote.
- vi. Director Basili made a motion, seconded by Director Klotter, to approve the Right-of-Way contract between Clyde A. and Christine R. Duncan (50% interest)/James G. Lockhart Jr. and Amber D. Duncan-Lockhart regarding APN 160-160-02 in the amount of \$3,900.00. This motion was passed with a unanimous aye vote.
- vii. Director Klotter made a motion, seconded by Director Basili, to approve the Right-of-Way contract between Baldemar Alvarez regarding APN 160-090-14 in the amount of \$5,000.00. This motion was passed with a unanimous aye vote.

**Director’s Report**

Director Schoeneman reported that he attended a Russian River Flood Control meeting and an Inland Water and Power meeting.

**Closed Session**

The board did not adjourn into a closed session.

**Adjournment**

Director Basili made a motion, seconded by Director Klotter, to adjourn the meeting. This motion was passed with a unanimous aye vote. The meeting was adjourned at 6:35 p.m.

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**Tom Schoeneman - Board President**

**Date** \_\_\_\_\_

\_\_\_\_\_  
**Kate Barrett - Board Secretary**

**Date** \_\_\_\_\_