

**MINUTES  
MILLVIEW COUNTY WATER DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, JULY 16, 2024**

**Call to Order: 5:00 p.m.**

President, Tim Prince  
Director, Jerry Cardoza

Director, Michael DeMartini  
Director, Bryan Ross

Absent: None.

Others Present: General Manager - Jared Walker; Office Manager - Liz Patton; - Board Secretary Kim Saylor; Chris Neary - Outside Counsel.

**Public Expression** - Non-Agenda Items:

- None

**Approval of Agenda**

Director Cardoza made a motion, seconded by Director Ross, to approve the agenda. This motion was passed with a unanimous aye vote.

**Approval of Minutes**

Director Cardoza made a motion, seconded by Director Ross, to approve the June 18, 2024, Regular Board Meeting Minutes. This motion was passed with a unanimous aye vote.

**Approval of Financials**

Director Ross made a motion, seconded by Director Cardoza, to approve the Financials for July 2024. The motion was passed with a unanimous aye vote.

**Staff Reports**

**a. General Managers Report**

- i. GM Walker reported that Well 6 had a loose electrical connection that was discovered and remedied.
- ii. Meter change outs will continue through the summer approximately 10-15 per day in multiple districts.
- iii. Election packet information will be sent out via email to water board candidates who will be up for Election in November.

**b. Office Managers Report**

- i. None.

## **Old Business**

### **a. Report on Local Water District Projects**

- i. GM Walker reported that City of Ukiah Staff went and toured Millview and Redwood Valley Facilities to Familiarize themselves with the layout and operations.
- ii. Meter change outs continue in Willow, Millview, and Redwood Valley.
- iii. Operators are staying on top of the leaks that continue to pop up.

### **b. Report on Ukiah Valley Water District Projects (UVWA):**

- i. GM, Walker reported that the meeting of July 9, 2024 was a productive meeting, discussions regarding application to the state and SAFER took place. As of the meeting, SAFER still has money on the table. A water sharing agreement was discussed between The City of Ukiah and Millview. An article in Mendo Fever was published discussing the creation of the JPA.

### **c. Report on Eel-Russian Project Authority (ERPA):**

- i. GM, Walker reported that there were no new updates since the last meeting except the IWCP invoices are coming out with an increase over last year.

## **New Business**

### **a. Consideration of Draft Letter to Issue to Willow County Water District for Termination of Master Service Agreement**

Director Cardoza made a motion, seconded by Director Ross to approve the Draft Letter to Issue to Willow County Water District for Termination of Master Service Agreement. The motion was passed with a unanimous aye vote.

### **b. Consideration of Resolution 24-01: Resolution Providing Notice of Termination and Agreement to Terminate Water Service Agreement with Willow County Water District**

Director Cardoza made a motion, seconded by Director DeMartini, to approve the Draft Letter to Issue to Willow County Water District for Termination of Master Service Agreement. The motion was passed with a unanimous aye vote.

### **c. Consideration of FY 2024/25 Annual Budget**

Director Cardoza made a motion, seconded by Director DeMartini, to approve the Proposed Budget for 2024-2025. The motion was passed with a unanimous aye vote.

## **Legal Counsel Report**

- i. None.

## **Director's Report**

- i. None.

**Adjourn Meeting**

Director Cardoza made a motion, seconded by Director Ross, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 5:42 p.m.

**Date**\_\_\_\_\_

**TIM PRINCE - PRESIDENT OF THE BOARD OF DIRECTORS  
MILLVIEW COUNTY WATER DISTRICT**

**ATTEST**\_\_\_\_\_

**Date**\_\_\_\_\_

**SECRETARY TO THE BOARD - WILLOW COUNTY WATER DISTRICT**