

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
THURSDAY, OCTOBER 12, 2023

President, Joan Norry called the meeting to order at 6:30 p.m., with the following roll call:

Present: Directors - Joan Norry, Bruce Nicolas, Carol Gunter-Hall, Gary Rosetti, General Manager - Jared Walker, Board Secretary - Ashtyn Davis

Absent: None

Financial Report/Bills

Director Gunter-Hall made a motion, seconded by Director Norry, to approve the financials for September 2023. The motion was passed with a unanimous aye vote.

Minutes

Director Gunter-Hall made a motion, seconded by Director Norry, to approve the September 14, 2023 Regular Board Meeting minutes. The motion was passed with a unanimous aye vote.

Correspondence

Add Agenda item New Business 8D) Caltrans Project - Highway 101 ADA Improvements

Public Expression

None.

Staff Reports

a. **Office Manager**

- i. None.

b. **General Manager**

- i. GM, Walker gave a report on behalf of the Office Manager stating that Hopland's FY audit report is being finalized by the Auditor and upon completion he would like to meet with at least one of the members from the board for discussion.
- ii. GM, Walker also reported that everything will be covered as an Agenda item.

Old Business

a. **Capacity Planning**

- i. GM, Walker reported that the Band of Pomo Indians are approaching exceeding their water usage limit and office staff will be notifying them of their usage.

b. Inland Water & Power Commission (IWPC)

- i. GM, Walker reported that he had received an email last week between Sonoma Water, Inland Water & Power Commission and the Round Valley Indian Tribes stating that PG&E had made a non-binding acceptance of the current proposal that was presented to them.
- ii. The Inland Water and Power Commission has a closed session meeting in November and plans to provide the public with updates as to what was discussed in the current draft proposal submitted to PG&E.

c. Update on Drought/Water Conservation Efforts

- i. This item will be removed from the Agenda.

d. Report on URRWA and Consolidation Efforts

- i. GM, Walker reported that there is a Working Group meeting scheduled for the end of this month; plans to begin drafting a response to the State's concerns regarding the current draft proposal.

e. Update on Draft Waste Discharge Requirements

- i. None.

New Business

a. Consideration of FY 2023/2024 Annual Budget

- i. Bring back to the next meeting.

b. Feliz Creek Industrial Park Connections

- i. GM, Walker reported that the District is still awaiting on an application from Gary Breen regarding his current project
- ii. The board is requesting GM, Walker to obtain all of the information & various sets of plans over the project for the board to review and discuss at the next board meeting.

c. Consideration of Quote from JM Integration for Telemetry at West Tank

- i. Director Nicolas made a motion, seconded by Director Rosetti, to approve the quote from JM Integration for Telemetry at West Tank. The motion was passed with a unanimous aye vote.

d. Caltrans Project - Highway 101 ADA Improvements

- i. GM, Walker reported that he received an email from Caltrans today stating that they are planning to move forward with the project.

1. They are requesting that all easement applications be submitted to them by the 1st of December 2023 and all final plans will be submitted to the State by November 1st of 2024.
2. Direction was given to staff to inquire a zoom meeting with Caltrans to discuss the scope of the project.

Adjourn

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Norry at 7:31 p.m., and passed with a unanimous aye vote.

Joan Norry, President

Date _____

Ashtyn Davis, Board Secretary

Date _____