

**WILLOW COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
AUGUST 9, 2021
6:30 P.M.**

Present: Mike Hildreth, Director
Ross LaRue, Director

Devin Gordon, Director
Gary Nevill, Director

Others Present: Jared Walker, GM
Liz Patton, Office Manager

Kate Barrett, Secretary
Beth Salomone, GM RRFC
Chris Watt, RRFC

Director Mike Hildreth called the meeting to order at 6:31 p.m. Roll Call was taken.

Upon a motion made by Director Nevill, seconded by Director LaRue, the minutes for the Board Meeting of July 12, 2021 were approved. This motion was passed with a unanimous aye vote.

Bills for the month of July 2021 were reviewed. Upon a motion made by Director Nevill, and seconded by Director Gordon, this motion was passed with a unanimous aye vote, the bills were approved for payment.

The Financial Statements for July 2021 were approved.

Public Forum

- None.

Staff Report

a. General Manager

- i. GM, Walker reported that there have been several leaks popping up. He spoke to Mary Smith and when they removed the old vines on South State Street, there were a couple of leaks and no longer needs those irrigation services. Staff is going to go in on Wednesday and will remove the two irrigation services.

b. Office Manager

- i. None.

Old Business

a. Report on Water District Service Contracts

- i. GM Walker reported that staff rehired a long time employee, Scott Norcross.
- ii. There was a field meet for the new Millview apartment complex going in on Lovers Lane.
- iii. Redwood Valley's Infrastructure Retrofit Project is almost complete.
- iv. Redwood Valley's river crossing sprung a leak about six weeks ago. Staff is having to deal with Fish and Game and several other entities to try and fix the 20 inch duct pipe.

b. Report on JPA

- i. Director LaRue reported that BB&K gave a presentation about consolidation.
 1. BB&K gave multiple options URRWA could pursue.
- ii. The process of consolidation would cost approximately \$30,000.
- iii. The board would like to see a personalized presentation to see how it would affect each individual district.

c. Report on PG&E Potter Valley Project

- i. GM, Walker reported that the variance from FERC is going to expire August 13, 2021. There are hopes that FERC will extend the deadline, which would mean more water staying in Lake Pillsbury.

d. Update on Drought and Water Conservation

- i. GM, Walker reported that Willow met their water conservation goal for July, unfortunately staff is going to have to ask for more conservation moving forward.
- ii. Lake Mendocino is expected to hit the 20,000 acre feet threshold by the end of August. Staff is uncertain what will happen after that.
- iii. Staff is going to have to ask for 50% water reduction, and if there is not significant rainfall then people may have to go down to public health and safety minimum; 55 gallons of water per person per day.
- iv. Board directed staff to send out letters to customers mandating a 50% water reduction and prohibiting unnecessary outside watering.

e. Consolidation Efforts of URRWA Districts

- i. Topic was discussed in the above sections.

f. Water Supply Verification for Bella Vista Project

- i. GM, Walker reported that the project is in progress. Staff has started to get the first invoices for the project.
- ii. Staff hopes to give a final report next month.

New Business

a. Emergency Water Line Replacement - Spanish Canyon

- i. Director Gordon made a motion, seconded by Director LaRue, to have Gihlotti replace the main water line on Spanish Canyon for approximately \$300,000. This motion was passed with a unanimous aye vote.

b. Initial Rate Study Presentation from Hildebrand Consulting

- i. Mark Hildebrand, Hildebrand Consulting, presented a proposed rate increase to the board.
- ii. The board asked to be able to think about it before making a decision.
- iii. This item will be on September's agenda.

c. UVBGSA Funding for the Next 5 Years

- i. GM, Walker reported that Director LaRue volunteered to be the representative from URRWA for the UVBGSA on an interim basis.
- ii. URRWA's share of funding for the first year is \$55,000.

Closed Session

- None.

Adjourn

Director Gordon made a motion, seconded by Director LaRue, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 8:35 p.m.

PRESIDENT OF THE BOARD OF DIRECTORS
WILLOW COUNTY WATER DISTRICT

Date _____

ATTEST _____
SECRETARY TO THE BOARD
WILLOW COUNTY WATER DISTRICT

Date _____