

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING/PUBLIC HEARING
TELECONFERENCE ZOOM MEETING
THURSDAY, SEPTEMBER 9, 2021

President, Carol Gunter/Hall called the meeting to order at 6:32 p.m., with the following roll call:

Present: Directors, Carol Gunter/Hall, Joan Norry, Bruce Nicolas, Gary Rosetti
GM, Jared Walker, Office Manager, Liz Patton, Secretary, Kate Barrett

Absent: None

Financial Report/Bills

Director Norry made a motion, seconded by Director Gunter/Hall, to approve the financials August 2021. This motion was passed with a unanimous aye vote.

Minutes

Director Gunter/Hall made a motion, seconded by Director Norry, to approve the August 12, 2021 minutes. This motion was passed with a unanimous aye vote.

Correspondence

None.

Public Expression

None.

Staff Reports

a. Office Manager

- i. Office Manager, Patton reported that the checks will be ready for signatures on Friday, September 10, 2021 by 9:00am.

b. General Manager

- i. GM, Walker reported that the water capacity planning charts were not included in the packet, but they were emailed to the board this afternoon.
- ii. The facilities are all running smoothly and staff is working on the annual Title 22 samples.
- iii. Water sales and production went up a little in August, and staff isn't quite sure how that happened.
 1. The water usage at the wastewater treatment plant had increased slightly.
- iv. Director Nicolas commented that the increase in water production might be due to water loss.

Old Business

a. Capacity Planning

- i. GM, Walker reported that year to date, water loss is down by half.
- ii. The Rancheria's water numbers are down about 100,000 gallons since last month, and down 700,000 gallons since last year.
- iii. Hopland's water usage is down by 7 million gallons since last year.

b. Inland Water & Power Commission (IWPC)

- i. GM, Walker reported that the inflow to Lake Mendocino has ranged anywhere between 5 and 25 CFS on any given day.
- ii. Beth Salomone, RRFC, stated that she had sent out her board's meeting agenda via email and there is an update from the Farm Bureau regarding the Potter Valley Project.
 1. The partnership that IWPC belongs to submitted a request to the Federal Energy Regulatory Commission (FERC) for a temporary suspension in the current schedule for the licensing until May 21, 2022.

c. Update on Drought/Water Conservation Efforts

- i. GM, Walker reported that production numbers for August are looking good. There was a slight increase since last month, but staff will look into the cause.
- ii. Staff has been working with customers trying to get them to conserve as much water as possible.
- iii. Shanel Valley Academy, the old Hopland Elementary School, has come back online after about 10 years of not being used.
- iv. Director Gunter/Hall asked if the letters asking for the 50% conservation went out to the customers yet.
 - 1. GM, Walker stated that they went out to the customers who were over 15,000 gallons in water usage. Staff was trying to target people with higher water usage instead of sending the letter to all of the customers because there are a lot of customers who only use 3,000 gallons a month and they shouldn't have to cut back anymore.
- v. Director Rosetti asked if there was a way to charge people a surcharge if they use too much water.
 - 1. GM, Walker stated that he would have to look more into the resolution that was passed, but in order to charge people a surcharge, the customers would have to be notified and a Prop 218 notice would need to be posted.

New Business

a. Waterfowl Wine Co. Reimbursement Check

- i. Director Gunter/Hall stated that she asked for this to be on tonight's agenda because she wanted more information about Waterfowl's reimbursement check, which staff has provided.
 - 1. Director Gunter/Hall thanked staff, especially Office Manager Patton, on noticing this problem and to continue their good work.
- ii. Director Nicolas asked staff to reach out to the auditor to see if it is possible to revise the budget to reflect the revenue that we thought we had to what the District actually is going to have and bring it back to the board for discussion.
 - 1. Office Manager Patton stated that she would reach out to the auditor and ask if the budget could be revised. She will report back under Office Managers Report if what the auditor has to say is insignificant, otherwise the 2021/2022 budget will be put on the agenda under New Business.
 - 2. Director Norry asked if there is an actual number of how much revenue the District will not be getting, now that staff has fixed the problem.
 - a. Office Manager Patton stated that the District is giving Waterfowl back \$36,086.17 which was from a period of two and a half years. In terms of the 2021/2022 budget, it would be about \$7,000 less per year or \$600 per month.
- iii. Director Norry made a motion, seconded by Director Gunter/Hall, to reimburse Waterfowl \$36,086.17. This motion was passed with a unanimous aye vote.

b. Cleanup/Maintenance at Well 3 Mt. House

- i. GM, Walker reported that a couple months back, there was a request to remove the graffiti from the roof at Well 3 Mt. House facility. The roof doesn't have much left to it, in regards to the shingles. Staff would like to have the authorization to do some re-roofing projects and some cleanup maintenance.
- ii. Director Gunter/Hall made a motion, seconded by Director Rosetti, to allocate \$3,000 for staff to re-roof and clean up Well 3. This motion was approved with a unanimous aye vote.

Adjourn

A motion to adjourn was made by Director Gunter/Hall, seconded by Director Rosetti, and passed with a unanimous aye vote.

The meeting was adjourned at 7:38 p.m.

Carol Gunter/Hall, President

Date _____

Kate Barrett, Board Secretary

Date _____