

**WILLOW COUNTY WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
SEPTEMBER 11, 2023
6:30 P.M.**

Present: Ross LaRue, Director
Gary Nevill, Director

Devin Gordon, Director

Absent: Mike Hildreth, Director

Others Present: Jared Walker - GM, Liz Patton - Office Manager, Ashtyn Davis - Board Secretary

Director Nevill called the meeting to order at 6:43 p.m. Roll Call was taken.

Minutes

Director LaRue made a motion, seconded by Director Nevill, to approve the minutes of the August 14, 2023 Regular Board Meeting. This motion was passed with a unanimous aye vote.

Financial Statement

Director LaRue made a motion, seconded by Director Gordon, to approve the financials for August 2023. This motion was passed with a unanimous aye vote.

Public Forum

- None

Staff Reports

a. General Manager

- i. GM, Walker reported that staff is still working hard servicing water leaks throughout Ukiah and Redwood Valley.
- ii. The Annual Title 22 Samples were completed for Willow today; all went well.

b. Office Manager

- i. Office Manager, Liz reported that there were a couple new staff members training in the office; one part time and one full time employee. The office has been running with very minimal staffing ever since the Sanitation District Administration Assistant left a couple of months ago.

Old Business

a. Report on PG&E Potter Valley Project

- i. GM, Walker reported that the Russian River Water Forum meeting was canceled for this month; not a lot to report on at this time.
- ii. The next Inland Water and Power Commission meeting will be held this Thursday.

b. Report on Water Districts Service Contracts

- i. GM, Walker reported that all of the districts are fully operational and running smoothly at this time.
- ii. Staff has been keeping up on routine maintenance; several requests for ADU’s throughout the Districts.
- iii. Lake Mendocino is just over 81,000AF which is around where it usually is in the spring.

c. Report on JPA and Consolidation Efforts

- i. GM, Walker reported that he received an email this morning from the State stating there were several questions and concerns regarding the current format of the JPA and some withdrawal clauses stated in the current draft agreement proposal that was submitted a few months ago.
- ii. The Ad Hoc committee hasn’t met in the last three months
- iii. The working group is planning to meet and make revisions needed to the current draft agreement proposal before the next Ad Hoc meeting takes place at the end of this month; more to follow.

New Business

a. Consideration of Connection Fee Deferment for Bella Vista Subdivision

- i. Direction was given to staff.

b. Consideration of Invoice from Ukiah Valley Basin Groundwater Sustainability Agency

- i. Director Gordon made a motion, seconded by Director LaRue, to approve the invoice from UVBGSA. This motion was passed with a unanimous aye vote.

c. Consideration of FY 2023-2024 Annual Budget

- i. Director Gordon made a motion, seconded by Director LaRue, to approve the FY 2023-2024 Annual Budget. This motion was passed with a unanimous aye vote.

Adjourn

Director LaRue made a motion, seconded by Director Gordon, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 7:30 p.m.

 PRESIDENT OF THE BOARD OF DIRECTORS
 WILLOW COUNTY WATER DISTRICT

Date _____

ATTEST _____
 SECRETARY TO THE BOARD
 WILLOW COUNTY WATER DISTRICT

Date _____