

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
THURSDAY, SEPTEMBER 14, 2023

President, Joan Norry called the meeting to order at 6:42 p.m., with the following roll call:

Present: Directors - Joan Norry, Bruce Nicolas, Carol Gunter-Hall, General Manager - Jared Walker, Office Manager - Liz Patton, Board Secretary - Ashtyn Davis

Absent: Director Gary Rosetti

Financial Report/Bills

Director Gunter-Hall made a motion, seconded by Director Norry, to approve the financials for July and August 2023. The motion was passed with a unanimous aye vote.

Minutes

Director Norry made a motion, seconded by Director Gunter-Hall, to approve the June 8, 2023 Regular Board Meeting minutes.

Correspondence

None.

Public Expression

None.

Staff Reports

a. Office Manager

- i. Office Manager, Liz Patton, reported that the Auditor would be finishing up his reports for the last Fiscal Year Audit for each of the districts.

b. General Manager

- i. GM, Walker reported that Gary Breens second building was approved and construction is taking place; more to follow.
- ii. Director Nicolas would like the Gary Breens project to be added as an Agenda item.

Old Business

a. Capacity Planning

- i. GM, Walker reported that water loss is now under 5%.

b. Inland Water & Power Commission (IWPC)

- i. GM, Walker reported that IWPC will be meeting tonight; discussions about PG&E relicensing efforts are ongoing
- ii. Russian River Water Forum (RRWF) is a new group that was formed and consists of around 30+ members
 - a. The goal is to bring together the Russian River and Eel River watersheds to discuss the Potter Valley Project and the possibilities of reaching an agreement so the project does not get decommissioned
 - b. The September meeting was canceled.

c. Update on Drought/Water Conservation Efforts

- i. GM, Walker reported that the Emergency Water Shortage has been lifted throughout the entire state of California.

d. Report on URRWA and Consolidation Efforts

- i. GM, Walker reported that things have been moving slower than expected at this time; it has been three months since the last Ad Hoc meeting took place
- ii. There were ongoing discussions with the City of Ukiah and the State.
 - a. Sean White, City of Ukiah, and GM, Walker have been working on draft project letters and addressing water rights issues to send over to the State
 - b. The State has now reviewed the current draft agreement and there were several questions and concerns raised from the State regarding the current format of the JPA and some withdrawal clauses stated in the current draft agreement proposal that was submitted a few months ago.
 - c. The working group is planning to meet and make revisions needed to the current draft agreement proposal before the next Ad Hoc meeting takes place at the end of this month; more to follow.

e. Caltrans Project - Highway 101 ADA Improvements

- i. None.

f. Update on Draft Waste Discharge Requirements

- i. GM, Walker reported that the plans were approved as presented with no modifications being made.
 - i. Monitoring wells still need to be installed
 - ii. Grant funding for this project is hard to find; estimated cost being around 38 thousand dollars

New Business

a. Consideration of FY 2023/2024 Annual Budget

- i. Bring back to the next meeting.

b. Announcement that the Water Shortage Emergency has ended - Lifting Resolution No. 2021-01

- i. Director Gunter-Hall made a motion, seconded by Director Norry, to approve to life Resolution No. 2021-01.

c. Review of 2023 Sanitary Survey

- i. GM, Walker reported that there was a deficiency list that was made concerning the leaks on the water service tanks.
- ii. Standy Well 3's quality water report came back as additional treatment may be needed; it is not being used at this time.
- iii. ENP engineers need to be updated.

Adjourn

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Norry at 7:43 p.m., and passed with a unanimous aye vote.

Joan Norry, President

Date _____

Ashtyn Davis, Board Secretary

Date _____